



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ  
BOARD OF HEALTH REORGANIZATION MEETING AGENDA  
WEDNESDAY, JANUARY 24, 2024**

The January 24, 2024, Board of Health Meeting will be conducted in person at  
Long Hill Township Municipal Court is located at 915 Valley Road, Gillette.

To participate through Zoom webinar:

<https://us02web.zoom.us/j/85726501673?pwd=SnlGN3p4aUhqN0RMNTU0T1VVYjJKZz09>

Or Telephone: +1 929 436 2866

Webinar ID: 857 2650 1673 Passcode: 284132

To watch on website please visit: <http://longhillnj.gov/LHT-TV.html>

To watch live on LHTV visit: Comcast channel 29, Verizon channel 38, Verizon channel 2137 (HD)

**1. STATEMENT OF ADEQUATE NOTICE**

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and the Courier News and posted on the Township Website. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

**2. OATH OF OFFICE FOR APPOINTED BOARD OF HEALTH MEMEBRS:**

Committeeman Dorsi – Conducted by the Secretary to the Board of Health

Committeeman Lavender– Conducted by the Secretary to the Board of Health

Dr. Redling – Conducted by the Secretary to the Board of Health

**3. ROLL CALL:**

**4. NOMINATIONS FOR PRESIDENT:**

Motion to nominate the President of the Township of Long Hill Board of Health for 2024

**MOVED** by: \_\_\_\_\_ that \_\_\_\_\_ is hereby nominated President of the Township of Long Hill Board of Health for 2024. **SECONDED** by: \_\_\_\_\_.

**5. CLOSE NOMINATIONS:**

Motion to close nominations for the President of the Township of Long Hill Board of Health for 2024

**MOVED** by: \_\_\_\_\_ that the nominations for President of the Township of Long Hill Board of Health for 2024 be closed. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

**6. ELECTION OF THE PRESIDENT OF THE TOWNSHIP OF LONG HILL BOARD OF HEALTH**

Motion to elect the President of the Township of Long Hill Board of Health for 2024

**MOVED** by: \_\_\_\_\_ that \_\_\_\_\_ is hereby elected President of the Township of Long Hill Board of Health for 2024. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

**7. OATH OF OFFICE OF PRESIDENT OF BOARD OF HEALTH** – Administered by the Secretary

**8. APPOINTMENT OF BOARD OF HEALTH ATTORNEY FOR 2024** – Conducted by President.

**MOVED** by: \_\_\_\_\_ that John R. Pidgeon of Pidgeon and Pidgeon, be appointed the Township of Long Hill Board of Health Attorney for 2024. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

**10. APPROVAL OF MINUTES**

JANUARY 18, 2023                      APPROVAL AND RELEASE OF MINUTES

**MOVED** by: \_\_\_\_\_ that the 2023 minutes be approved and released **SECONDED** by: \_\_\_\_\_.

**ROLL CALL VOTE:**

**11. RESOLUTIONS**

RESOLUTION BOH 24-001              AUTHORIZING ENTERING IN TO AN PROFESSIONAL SERVICES AGREEMENT WITH COMMUNITY VISITING NURSES

**MOVED** by: \_\_\_\_\_ Resolution BOH 24-001 is approved. **SECONDED** by: \_\_\_\_\_.

**ROLL CALL VOTE:**

RESOLUTION BOH 24-002              AUTHORIZING ENTERING IN TO AN PROFESSIONAL SERVICES AGREEMENT WITH VISITING NURSE ASSOCIATION OF SOMERSET HILLS

**MOVED** by: \_\_\_\_\_ Resolution BOH 24-002 is approved. **SECONDED** by: \_\_\_\_\_.

**ROLL CALL VOTE:**

**12. DISCUSSION ITEMS:**

**13. OPEN PUBLIC COMMENT**

**14. MOTION FOR ADJOURNMENT**

\*\*\*\*\*

**RESOLUTION BOH 24-001**  
**AUTHORIZING ENTERING IN TO AN PROFESSIONAL SERVICES AGREEMENT WITH COMMUNITY VISITING NURSES**

**WHEREAS**, the Township of Long Hill requires nursing services; and

**WHEREAS**, the Township Administrator serving as the Purchasing Agent has determined and certified in writing that the value of the amount of the contract will be less than (\$17,500) seventeen thousand five hundred dollars; and

**WHEREAS**, the anticipated term of this contract is (1) one year; and

**WHEREAS**, in addition, this contract is for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

**WHEREAS**, the Township Chief Financial Officer in accordance with N.J.A.C. 5:34-5.1 has certified in writing to the Township Committee the availability of adequate funds to pay the maximum amount of the contract;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. The Mayor and Clerk are authorized to sign a contract with the Visiting Nurse Association of Somerset Hills in accordance with the following terms and conditions:
  - A. Term: A period of not to exceed 12 months.
  - B. Rate: per proposal dated October 2024 in the amount of \$9,360.00
  - C. Services: The organization shall provide professional nursing services.
2. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(i), is directed to publish a notice once in the Echoes Sentinel stating the nature, duration, service and amount of this contract.
3. The Township Clerk shall make copies of this resolution available for public inspection at the Municipal Building, 915 Valley Road, Gillette, New Jersey during regular business hours.
4. This contract shall be charged to the Health Services. The certification of available funds by the Township Chief Financial Officer shall be attached to the original resolution and shall be maintained in the files of the Township Clerk.

\*\*\*\*\*

**RESOLUTION BOH 24-002**

**AUTHORIZING EXECUTION OF PUBLIC HEALTH SERVICES CONTRACT FOR 2024-2026 WITH  
BERNARDS TOWNSHIP HEALTH DEPARTMENT**

**WHEREAS**, the Township of Long Hill Board of Health and the Township of Bernard's Board of Health desire to contract with one another, whereby the Township of Bernard's Board of Health will provide Public Health Services of a technical and professional nature; and

**WHEREAS**, a proposal was submitted September 21, 2023, by Bernard's Board of Health to provide Public Health Services for a period of three (3) years beginning January 1, 2024, and ending on December 31, 2026; and

**WHEREAS**, the Township of Bernard's Board of Health presented their proposal to the Township Administrator and she finds it acceptable; and

**WHEREAS**, the Chief Financial Officer in accordance with the provisions of N.J.A.C. 5:30-14.5 has certified in writing that sufficient uncommitted appropriations are available to pay the maximum amount of the contract, with said certification hereto attached;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. The contract for Public Health Services for be awarded to the Township of Bernards Board of Health in the amount of \$72,101.53 for 2024, \$75,706.60 for 2025, and \$79,491.93 2026 which is set forth in their proposal.
2. The Board of Health President and Township Clerk/Board of Health Secretary are hereby authorized to execute a contract with Bernard's Township Board of Health.

\*\*\*\*\*