



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA **REVISED 1/23/2024**
Wednesday, January 24, 2024
7:30PM OPEN SESSION, 6:45PM CLOSED SESSION**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.gov on the Monday preceding the meeting.

The January 24, 2024, Township Committee Meeting will be conducted in person at Long Hill Township Municipal Court is located at 915 Valley Road, Gillette.

To participate through Zoom webinar:

<https://us02web.zoom.us/j/85726501673?pwd=SnlGN3p4aUhqN0RMNTU0T1VVYjJKZz09>

Or Telephone: +1 929 436 2866

Webinar ID: 857 2650 1673 Passcode: 284132

To watch on website please visit: <http://longhillnj.gov/LHT-TV.html>

To watch live on LHTV visit: Comcast channel 29, Verizon channel 38, Verizon channel 2137 (HD)

1. STATEMENT OF PRESIDING OFFICER

"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at www.longhillnj.gov. A public comment period will be held in the order it is listed on the meeting agenda.

2. EXECUTIVE SESSION:

24-043 EXECUTIVE SESSION

- Attorney Client –Millington Station Café, PD Report, Fair Share Housing
- Contract Negotiation – PBA, DPW
- Public Safety - Police

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 24-043 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

3. CALL MEETING TO ORDER:

4. PROCLAMATION / PRESENTATIONS

- Marygrace Luderitz Proclamation
- Autumn Photography Winners
- HPAC presentation
- Delaware Ave presentation

5. ORDINANCE(S):

ORDINANCE 530-24 (FIRST READING / INTRODUCTION)

SALARIES AND WAGES ORDINANCE

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, January 24, 2024 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, Wednesday, February 14, 2024 by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be

heard concerning said ordinance. To obtain details of the meeting please refer to Wednesday, February 14, 2024, public agenda, or email municipalclerk@longhillnj.gov.

MOVED by: _____, that Ordinance 530-24 be adopted. **SECONDED** by: _____,
ROLL CALL VOTE

ORDINANCE 531-24 (FIRST READING / INTRODUCTION)

AN ORDINANCE CREATING THE POSITION OF DIRECTOR OF PUBLIC SAFETY, NAMING THE DIRECTOR OF PUBLIC SAFETY AS THE APPROPRIATE AUTHORITY AND SUPPLEMENTING AND AMENDING CHAPTER 2 OF THE TOWNSHIP CODE ENTITLED “ADMINISTRATION”

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, January 24, 2024 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, February 14, 2024 by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to Wednesday, February 14, 2024, public agenda, or email municipalclerk@longhillnj.gov.

MOVED by: _____, that Ordinance 531-24 be adopted. **SECONDED** by: _____,
ROLL CALL VOTE

ORDINANCE 532-24 (FIRST READING / INTRODUCTION)

AN ORDINANCE CONCERNING TOWNSHIP COMMITTEE LIAISONS AND SUPPLEMENTING AND AMENDING CHAPTER 2 OF THE TOWNSHIP CODE ENTITLED “ADMINISTRATION”

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, January 24, 2024 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, February 14, 2024 by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to Wednesday, February 14, 2024, public agenda, or email municipalclerk@longhillnj.gov.

MOVED by: _____, that Ordinance 531-24 be adopted. **SECONDED** by: _____,
ROLL CALL VOTE

6. CONSENT AGENDA RESOLUTIONS:

Resolution No. 24-044 – 24-055 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

- 24-044 APPROVAL AND RELEASE OF MINUTES
- 24-045 APPROVING PAYMENT OF BILLS
- 24-046 AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE - #21-00006
- 24-047 APPROVING SPECIAL EVENT LICENSE – SUPER BOWL PREP WITH COUSINS
 MAINE LOBSTER & STIRLING FINE WINE
- 24-048 APPROVING SPECIAL EVENT LICENSE AND SOCIAL AFFAIR PERMIT [HOME FOR
 GOOD DOG RESCUE]
- 24-049 APPOINTING TOWNSHIP ADMINISTRATOR – BAHR

- 24-050 RESOLUTION HIRING PART TIME ENGINEER – KATARYNIAK
- 24-051 RESOLUTION AMENDING RESOLUTION 17-084 BY EXPANDING THE MEMBERSHIP TO INCLUDE A REPRESENTATIVE OF THE LONG HILL TOWNSHIP FIRST AID SQUAD
- 24-052 AMEND RESOLUTION 24-003 APPOINTMENTS TO BOARDS AND COMMITTEES
- 24-053 DISTRICT WIDE REASSESSMENT FOR 2025 TAX YEAR
- 24-054 APPOINTMENT OF JACK DEDE AS CROSSING GUARD
- 24-055 RESOLUTION ACCEPTING POLICE DEPARTMENT ASSESSMENT REPORT PREPARED BY ROBERT FALZARANO

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 24-044 through 24-055 are hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

7. **LIAISON REPORTS:**

8. **ADMINISTRATOR'S REPORT:**

9. **DISCUSSION:**

- HR Training
- Open Space Committee
- Special Events/Food Trucks

10. **OLD/NEW BUSINESS:**

11. **ANNOUNCEMENTS:**

- \$250 Veteran Tax Deduction

12. **MEETING OPEN TO THE PUBLIC:** Remarks and Statements Pertaining to Any Matter - Comments and remarks will be limited to 3 Minutes

13. **ADJOURNMENT**

RESOLUTION 24-043
EXECUTIVE SESSION

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Attorney Client –Millington Station Café, PD Report, Fair Share Housing
- Contract Negotiation – PBA, DPW
- Public Safety - Police

ORDINANCE 530-24
SALARIES AND WAGES ORDINANCE

STATEMENT OF PURPOSE: Salary and wage amendments

BE IT ORDAINED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

Section 1. The salaries and wages of the following employees of the Township shall be as follows:

<u>Position Title</u>	<u>Annual Salary</u>
Township Administrator	\$75,000 - \$180,000
Executive Administrative Assistant	\$52,500 - \$82,500
Municipal Clerk/Registrar	\$45,000 - \$93,500
Deputy Registrar	\$2,500 - \$10,000
Administrative Assistant	\$33,000 - \$57,750
Administrative Assistant [Part Time]	\$ 20.00 - \$ 33.00/hr.
Chief Financial Officer [Part Time]	\$1,000 - \$ 55,000
Asst. to the CFO [Part Time]	\$20,000 - \$48,000
Accts. Payable Manager	\$25,000 - \$66,000
Clerical [Part Time]	\$15.00 - \$27.00/hr.
Tax Collector [Full Time]	\$60,000-\$77,000
Tax Assessor [Part Time]	\$20,000 - \$44,000
Assistant Treasurer	\$45,000 - \$82,500
Qualified Purchasing Agent [Part Time]	\$5,000 - \$8,250
Executive Producer Long Hill TV	\$25.00 – \$38.50/hr.
Community Services Program Manager	\$25,000 - \$60,000
Board of Health	
Animal Control Officer [Part Time]	\$35.00 - \$66.00/hr.
Court	
Municipal Court Judge	\$19,000 - \$43,750
Court Administrator	\$40,000 - \$93,750
Planning and Development	
Construction Code Official [Part Time]	\$30,000 - \$49,000
Building Sub Code Official [Part Time]	\$ 35.00 - \$54.00
Fire Sub Code Official [Part Time]	\$ 35.00 - \$54.00
Fire Prevention/Fire Official [Part Time]	\$ 22.50 - \$44.00/hr.
Plumbing Sub Code Official [Part Time]	\$ 35.00 - \$54.00/hr.
Electrical Sub-code Official [Part Time]	\$ 35.00 - \$54.00
Technical Assistant to the Construction Official	\$50,000 - \$66,000
Planning & Zoning Coordinator/Zoning Officer	\$40,000 - \$93,500

Code/Zoning Enforcement Officer [Part Time]	\$ 25.00 - \$44.00/hr.
Engineer	\$115,000 - \$175,000

Recreation

Recreation Director	\$30,000 - \$84,000
Assistant Recreation Director [Full Time]	\$35,000 - \$66,000

Seasonal/ [Part Time] Positions

Summer Recreation Site Director	\$ 22.00 - \$ 38.50/hr.
Summer Recreation Site Supervisor	\$ 17.00 - \$ 29.70/hr.
Summer Recreation Assistant	\$ 15.00 - \$ 27.50/hr.
Summer Recreation Counselor	\$ 14.13 - \$ 18.50/hr.
Lake Director	\$ 20.00 - \$ 38.50/hr.
Assistant Lake Director	\$ 15.00 - \$ 27.50/hr.
Head Lifeguard	\$ 14.13 - \$ 22.00/hr.
Life Guard	\$ 14.13 - \$ 22.00/hr.
Score Keeper/Time Keeper/Referees	\$ 14.13 - \$ 16.50/hr.
Basketball Director	\$ 18.00 - \$ 33.00/hr.
Basketball Staff Supervisor	\$ 14.30 - \$ 30.00/hr.

Police Department

Public Safety Director	\$175,000 - \$235,000
Chief of Police	\$125,000 - \$216,000
Police Officers	per Collective Bargaining Contract
Special Law Enforcement Officer (SLEO)	\$ 25.00-\$35.00
Executive Assistant to Public Safety Director	\$ 95,000 - \$140,000
Police Department Secretary	\$ 36,000 - \$72,000
Administrative Assistant to the Chief of Police	\$ 52,500 - \$82,500
PD Administrative Assistant [Part Time]	\$ 33,000 - \$ 57,200
School Crossing Guard [Part Time]	\$ 14.13 - \$ 28.60/hr.
Police Matron	\$ 14.13 - \$ 30.80/hr.
Court Security Officer [Part Time]	\$ 20.00 - \$33.00/hr.

Office of Emergency Management

Emergency Management Coordinator [Part Time]	\$10,000 – 12,000
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Department of Public Works/Roads

Director of Public Works /Superintendent of Roads	\$85,000 - \$150,000
DPW employees	per Collective Bargaining Contract
Part Time Laborer	\$ 14.13 – 27.50/hr.

Senior Services

Senior Citizens Bus Driver	\$ 30.00 - \$ 45.00/hr.
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Mileage reimbursement based on current IRS Standard

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. This ordinance shall take effect immediately upon final passage and publication as required by law, unless the effective date is delayed pursuant to the provisions of *N.J.S.A. 40A:9-165*.

ORDINANCE 531-24

AN ORDINANCE CREATING THE POSITION OF DIRECTOR OF PUBLIC SAFETY, NAMING THE PUBLIC SAFETY DIRECTOR AS THE APPROPRIATE AUTHORITY AND SUPPLEMENTING AND

AMENDING CHAPTER 2 OF THE TOWNSHIP CODE ENTITLED “ADMINISTRATION”

WHEREAS, the Township retained the services of Municipal Resources, Inc. (“MRI”) to develop a high-level overview of the Long Hill Township Police Department for the purposes of assessing risk management and potential organizational enhancements; and

WHEREAS, MRI issued its report in October 2022, and the Township Committee has implemented a number of the recommendations contained therein; and

WHEREAS, the Township Committee thereafter saw the need for an experienced professional to review the study prepared by MRI and to develop an implementation plan; and

WHEREAS, retired Long Hill Chief of Police and current Harding Township Administrator Robert Falzarano was found to be a uniquely-qualified candidate to perform that function; and

WHEREAS, Long Hill Township thereafter entered into a shared services agreement with Harding Township to authorize Robert Falzarano to provide police assessment and consulting services for the Long Hill Township Police Department; and

WHEREAS, Robert Falzarano issues a comprehensive report dated November 21, 2023, in which he made a number of findings and recommendations; and

WHEREAS, after review Robert Falzarano’s report and consulting with Mr. Falzarano, it was determined that the best way to implement the recommendations contained in the MRI and Falzarano reports was to hire a Public Safety Director with the requisite knowledge and experience to oversee the operations of the Police Department ~~and the Township Fire Department~~ and to obtain new accreditation for the Long Hill Township Police Department;

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

Section 1. Article V entitled “Municipal Offices and Employees” is supplemented and amended by creating a new section 2-23 entitled “Public Safety Director” which reads as follows:

§ 2-23 PUBLIC SAFETY DIRECTOR

- 1) There is hereby established the administrative position of Public Safety Director.
- 2) In its sole discretion, the Township Committee may appoint a Public Safety Director.
- 3) The Public Safety Director shall serve for a term established by the Township Committee at the time of appointment.
- 4) The person appointed to the position of Public Safety Director shall be qualified by training and experience for the duties of the position. The person shall not be appointed unless he or she meets the following minimum qualifications:
 - a) A bachelor's degree (master's degree preferred) from an accredited college or university in public safety administration, police science or a related field.

- b) A minimum of 10 years' experience as a member of a police department or other law enforcement agency, five years of which shall have been in a command level (captain, deputy chief or chief) and administrative capacity.
- c) The Public Safety Director shall be designated as the "appropriate authority" in accordance with the provisions of *N.J.S.A 40A:14-118*. Under the general direction of the Township Administrator, the Public Safety Director shall have control over the Police Department in such manner as may be consistent with all applicable statutes, ordinances and regulations. The Public Safety Director shall be responsible for the administration, regulation and discipline of the Police Department. All officers of the Police Department shall perform their duties subject to the supervision and control of the Public Safety Director.
- d) The duties of the Public Safety Director shall include but not be limited to the following:
 - i) Administer and enforce rules and regulations and special emergency directives for the disposition and discipline of the force and its officers and personnel.
 - ii) Prescribe the duties and assignments of all subordinates and other personnel, subject to the provisions of *N.J.S.A. 40A:14-118*.
 - iii) Delegate authority as he or she may deem necessary for the efficient operation of the force to be exercised under his or her direction and supervision.
 - iv) Report at least monthly to the Administrator in such form as shall be prescribed by the Township Committee on the operation of the force during the preceding month, and make such other reports as may be requested by the Township Committee
 - v) Provide the Administrator and Township Committee with recommendations related to conditions of the Police Department and its improvements and needs.
 - vi) Obtain and maintain State and National accreditation of the Police Department.
 - vii) Examine all applicants for positions on the police force and recommend candidates for appointment by the Township Committee
 - viii) Prefer charges against and in his or her discretion, pending a final hearing on the charges, suspend any officer or member of the force and otherwise exercise control over all subordinates, subject to law,
 - ix) Employ special police in emergencies and discharge them at the expiration of the emergency.
 - x) Establish performance criteria for the Police Department as a whole as well as its individual members and conduct periodic evaluations to assure compliance with those criteria.
 - ~~x) Coordinate and facilitate the operations of the Long Hill Township Fire Department, which includes the Stirling Volunteer Fire Company and the Millington Volunteer Fire Company.~~
 - ~~x) Coordinate and facilitate the operations of the Long Hill Township First Aid Squad and Office of Emergency Management.~~
 - xi) Keep abreast of the public safety requirements of the Township and formulate policies, plans

and procedures responsive to determined needs.

- xii) Develop organization, manpower and resource recommendations and upon approval of same by the Township Committee, effect their implementation.
- xiii) Establish and maintain relations with school, civil and private organizations to assure a full understanding of the public safety effort.
- xiv) Conduct public relations and public information programs on behalf of the Police Department in order to maintain the required relationship between the Police Department and the citizens of the Township.
- xv) Promote a close liaison with the various agencies of the Township, and to attend all meetings of the Township Committee, when necessary, to better coordinate the functioning of the Police Department with the work of all municipal agencies.
- xvi) Regularly review the ordinances of the Township dealing with public safety to assure their propriety with the prevailing public safety needs of the Township.
- xvii) Annually prepare a budget request for the Police Department and administer same.
- xviii) Plan and implement an ongoing program of training and education, subject to the approval of the Township Committee for all members of the Police Department, so that they will be fully apprised of current developments in law enforcement.
- xix) Otherwise function in an executive coordination capacity in evaluating, planning, organizing, and assisting the Police Department, ~~the Fire Department, the Office of Emergency Management and the First Aid Squad of the Township.~~

Section 2. Section 2-14.2 entitled "Designation of Appropriate Authority [for the Police Department]" is hereby amended to read as follows:

§ 2-14 POLICE DEPARTMENT

§ 2-14.1 Establishment.

A Police Department is hereby established in the Township, under the name of "Police Department of the Township of Long Hill, Morris County, New Jersey."

The following positions and line of authority are hereby created:

One Chief of Police

One Captain

Two Lieutenants

Nine ~~Eight~~ Sergeants

Sixteen Police Officers (plus additional officers equal to the vacancies in Superior Officer ranks set forth above).

The creation of these positions shall not require the Township Committee to fill each position and any position hereunder established may, in the sole discretion of the Township Committee, remain vacant.

§ 2-14.2 Designation of Appropriate Authority.

In accordance with N.J.S.A. 40A:14-118, the Township Public Safety Director is hereby designated as the "appropriate authority."

§ 2-14.3 Chief of Police; Powers and Duties.

The Township may appoint a Chief of Police who shall have all of the powers set forth in N.J.S.A. 40A:14-118 and who shall be directly responsible to the Public Safety Director as the appropriate authority for the efficiency and routine day-to-day operations of the Police Department. The Chief of Police shall, pursuant to policies established by the Township Committee:

- a. Administer and enforce rules and regulations and special emergency directives for the disposition and discipline of the force and its officers and personnel.
- b. Have, exercise and discharge the functions, powers and duties of the force.
- c. Prescribe the duties and assignments of all subordinates and other personnel.
- d. Delegate authority as the Chief may deem necessary for the efficient operation of the force to be exercised under the Chief's direction and supervision.
- e. Report at least monthly to the Administrator in such form as shall be prescribed by the Township Committee on the operation of the force during the preceding month and make such other reports as may be requested by the Township Committee.

§ 2-14.4 Appointment of Police Officers.

- a. All members of the Long Hill Township Police Department shall be appointed by the Township Committee in accordance with N.J.S.A. 40A:14-118 et seq.
- b. Appointments to the Long Hill Township Police Department shall be made in accordance with the Police Department Rules and Regulations which have been approved by the Appropriate Authority in accordance with Subsection **2-14.5**.

§ 2-14.5 Rules and Regulations.

The Appropriate Authority in his or her sole judgment, may adopt and amend the Rules and Regulations for the government and discipline of the Police Department and members thereof. The Rules and Regulations may fix and provide for the enforcement of such Rules and Regulations and the enforcement of penalties for the violation of such Rules and Regulations, and all members of the Police Department shall be subject to such Rules and Regulations and penalties.

Section 3. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 4. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 5. This ordinance shall take effect immediately upon final passage and publication as required by law.

ORDINANCE 532-24
AN ORDINANCE CONCERNING TOWNSHIP COMMITTEE LIAISONS AND SUPPLEMENTING AND AMENDING CHAPTER 2 OF THE TOWNSHIP CODE ENTITLED "ADMINISTRATION"

WHEREAS, the Township retained the services of Municipal Resources, Inc. ("MRI") to develop a high-level overview of the Long Hill Township Police Department for the purposes of assessing risk management and potential organizational enhancements; and

WHEREAS, MRI issued its report in October 2022 and the Township Committee has implemented a number of the recommendations contained therein; and

WHEREAS, the Township Committee thereafter saw the need for an experienced professional to review the study prepared by MRI and to develop an implementation plan; and

WHEREAS, the Township then retired Long Hill Chief of Police and current Harding Township Administrator Robert Falzarano to perform that function pursuant to a shared services agreement with Harding Township; and

WHEREAS, Robert Falzarano issues a comprehensive report dated November 21, 2023, in which he made a number of findings and recommendations; and

WHEREAS, one of the recommendations in Robert Falzarano's report was to:

"Remove the Township Committee liaison position [because] [t]he Township Committee liaison designation violates proper organizational principles. To whom does the Chief of Police report: the Appropriate Authority or the Township Committee liaison? The line of authority must be clear, or conflicts will develop"; and

WHEREAS, the same reasoning would apply to the Department of Public Works;

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that Chapter 2 of the Township Code entitled "Administration" is hereby supplemented and amended as follows:

Section 1. Section 2-14 entitled "Township Committee Liaisons" in section 2-14 entitled "Township Committee" is hereby supplemented and amended to read as follows:

§ 2-2.4 Township Committee Liaisons.

a. Appointments. At its annual reorganization meeting or as soon thereafter as practicable, the Township Committee shall appoint members as liaisons, as it deems appropriate, to Township boards, commissions, and committees. ~~and departments.~~

b. Responsibilities and Duties. Each liaison will communicate on a frequent basis with the board, commission, or committee, ~~or department~~ to which he or she is assigned and will actively participate in the activities of such boards, committees and commissions, to the extent appropriate. Each liaison will report to the Township Committee monthly. Monthly reports shall include the status of current projects or activities, significant accomplishments or achievements, concerns, problems and recommendations. Communication from the Township Committee shall be through the liaison or the Township Administrator, as appropriate.

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall take effect immediately upon final passage and publication as required by law.

**RESOLUTION 24-044
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approved and release the Township Committee Minutes of December 29, 2023 and Township Committee Reorganization Minutes on January 3, 2024.

BE IT FURTHER RESOLVED that the Township Committee hereby approves December 29, 2023, Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 24-045
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 24-046
AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE - #21-00006**

WHEREAS, funds have been remitted by PNC BANK to redeem tax sale certificate #21-00006 for Block 13204 Lot 9, 27 COUNTRY LANE held by WSFS C/F ACLIEN HOLDING, assessed in the name ARMENTI, GEORGE JR. & PHYLLIS.

WHEREAS, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for redemption.

NOW, THEREFORE BE IT RESOLVED by the Committee of the Township of Long Hill, County of Morris, State of New Jersey that the Treasurer is authorized to remit payment of \$28,522.00 plus a premium of \$76,500.00 for a total of \$105,022.00 to the lienholder:

Make Redemption check payable to:
WSFS C/F ACTLIEN HOLDING
501 CARR RD.
WILMINGTON, DE 19809

**RESOLUTION 24-047
APPROVING SPECIAL EVENT LICENSE – SUPER BOWL PREP WITH COUSINS MAINE LOBSTER & STIRLING FINE WINE**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, Office in Charge and Director of DPW, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license S-24-02 for the “Sponsor” Cousins Maine

Lobster & Stirling Fine Wines for their Special Event to be held on December 31, 2023 from 11:30 AM – 6:30 PM

RESOLUTION 24-048
APPROVING SPECIAL EVENT LICENSE AND SOCIAL AFFAIR PERMIT
[HOME FOR GOOD DOG RESCUE]

WHEREAS, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, Officer in Charge, and Director of DPW, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license S-24-03 for the “Sponsor” Home for Good Dog Rescue, for their Special Event, “Taste of Italy” to be held on March 9, 2024 at Long Hill Township Community Center from 6:00 PM – 11:00 PM

WHEREAS, in addition to the Special Event Permit, Home for Good Dog Rescue has submitted an Alcoholic Beverage Control Application to the State of New Jersey for the “Taste of Italy” event to be held on March 9, 2024, at the Long Hill Community Center; and

WHEREAS, the Officer in Charge has reviewed the application and has no objection to the granting of a special permit to be issued to the applicant to sell alcoholic beverages at the affair to be held on the date and premises noted, subject to, however, the following conditions:

1. The consumption of alcoholic beverages shall be restricted to the area as outlined in the site plan supplied with the application. No alcoholic beverages shall be possessed or consumed in any area not designated on this site plan.
2. No person under the age of 21 shall be served alcoholic beverages. Home for Good Dog Rescue staff and volunteer retired police officers shall be responsible for verifying the ages of those patrons who wish to consume alcoholic beverages, check identification to verify age, issue wristbands, and monitor the area to prevent "hand off's."
3. No person assumed to be under the influence of alcohol shall be served, permitted to walk, or allowed to drive from the Long Hill Community Center or the designated area.
4. Alcoholic beverages shall only be served and/or consumed between the hours of 6:00pm and 11:00pm on March 9, 2024

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. The Township Committee, the licensing authority of the municipality, has no objection to the granting of a special permit and consents thereto with the special conditions as outlined by the Chief of Police.
2. The Township Clerk is hereby authorized to approve the municipal certification on the application and submit to NJ ABC electronically.

RESOLUTION 24-049
APPOINTING TOWNSHIP ADMINISTRATOR - BAHR

WHEREAS, Randy Bahr was appointed interim Township Administrator by Resolution 23-092; and

WHEREAS, the Township Committee of the Township of Long Hill would like to appoint Mr. Bahr Township Administrator; and

BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that Randy Bahr is hereby appointed as the Township Administrator, effective January 1, 2024, under the following terms and conditions:

1. Bahr shall serve as the Township Administrator pursuant to Article II of the Township Code, as

authorized by N.J.S.A. 40A:9-136.

- 2. As Township Administrator, Bahr shall have the powers and duties set forth in subsection 2-5.6 of the Township Code.
- 3. Bahr shall serve at the pleasure of the Township Committee.

**RESOLUTION 24-050
RESOLUTION HIRING PART TIME ENGINEER – KATARYNIAK**

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Long Hill as follows:

- 1. Hereby appoints Mark Kataryniak as part-time engineer, without benefits effective January 1, 2024.
- 2. Mark Kataryniak shall be compensated \$75.00 per hour with hours outlined by Township Administrator.

**RESOLUTION 24-051
RESOLUTION AMENDING RESOLUTION 17-084 BY EXPANDING THE MEMBERSHIP TO INCLUDE
A REPRESENTATIVE OF THE LONG HILL TOWNSHIP FIRST AID SQUAD**

WHEREAS, the Township Committee adopted Resolution 17-084 on February 22, 2017, creating and Ad Hoc Traffic Advisory Committee; and

WHEREAS, Resolution 17-084 provided that the committee shall be comprised of a representative from the Police Department, two members of the Township Committee, the Township Administrator and four residents; and

WHEREAS, the Township Committee would like to expand the membership of the Ad Hoc Traffic Advisory Committee to include a representative of the First Aid Squad;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

- 1. Resolution 17-084 is hereby amended by expanding the membership to include a representative from the Long Hill Township First Aid Squad who shall be designated by the Squad.
- 2. In all other respects, Resolution 17-084 shall remain in full force and effect.

**RESOLUTION 24-052
AMEND RESOLUTION 24-003 APPOINTMENTS TO BOARDS AND COMMITTEES**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the following persons be hereby appointed the Standing Committees of the Township;

TOWNSHIP COMMITTEE APPOINTMENTS

Board of Adjustment
Jonathan Rosenberg

Expiration of Term
December 31, 2027

Beautification Committee
Gordon-Redgate Karen Torpey (STC)

Traffic Advisory Committee
Bob English

Expiration of Term
December 31, 2024

**RESOLUTION 24-053
DISTRICT WIDE REASSESSMENT FOR 2025 TAX YEAR**

WHEREAS, the Township of Long Hill intends to continue to implement a District Wide Reassessment program on an annual basis, and

WHEREAS, this approach will allow the Township to proactively adjust property values each year based upon market conditions which should also help to mitigate appeals being filed, and

WHEREAS, based upon the recommendation of Glen Sherman, our Tax Assessor, we feel it is in the Township’s best interest to pursue a district wide reassessment for the 2025 Tax Year to appropriately adjust property values to better reflect market value.

NOW, THEREFORE BE IT RESOLVED, that the Governing Body of the Township of Long Hill does hereby authorize Glen Sherman to petition the Morris County Tax Board to approve conducting a District Wide Reassessment for the 2025 Tax Year.

**RESOLUTION 24-054
APPOINTMENT OF JACK DEDE AS CROSSING GUARD**

WHEREAS, Mr. Dede has successfully completed the required background investigation and training under the supervision of the Long Hill Township Police Department.

NOW, THEREFORE BE IT RESOLVED, that Mr. Dede be officially appointed to the position of crossing guard, effective January 24, 2024.

**RESOLUTION 24-055
RESOLUTION ACCEPTING POLICE DEPARTMENT ASSESSMENT REPORT PREPARED BY
ROBERT FALZARANO**

WHEREAS, the Township retained the services of Municipal Resources, Inc. (“MRI”) to develop a high-level overview of the Long Hill Township Police Department for the purposes of assessing risk management and potential organizational enhancements; and

WHEREAS, MRI issued its report in October, 2022 and the Township Committee has implemented a number of the recommendations contained therein; and

WHEREAS, the Township Committee thereafter saw the need for an experienced professional to review the study prepared by MRI and to develop an implementation plan; and

WHEREAS, the Township Committee then then retained retired Long Hill Chief of Police and current Harding Township Administrator Robert Falzarano pursuant to a shared services agreement with Harding Township; and

WHEREAS, Robert Falzarano, after conducting an exhaustive and thorough study, issued a comprehensive report dated November 21, 2023, entitled "Police Department Assessment - Administrative - Operational - Staffing - Facility" in which he made a number of findings and recommendations; and

WHEREAS, after reviewing Robert Falzarano’s report and consulting with Mr. Falzarano, the Township Committee wishes to accept the report's findings and recommendations;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that it does hereby accept Robert Falzarano's November 21, 2023, report as described in the preamble.
