



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA
Wednesday, February 14, 2024
7:30PM OPEN SESSION, 6:45PM CLOSED SESSION**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.gov on the Monday preceding the meeting.

The February 14, 2024, Township Committee Meeting will be conducted in person at Long Hill Township Municipal Court is located at 915 Valley Road, Gillette.

To participate through Zoom webinar:

<https://us02web.zoom.us/j/89445703619?pwd=dTBOU1A1K3VPL3BQeDMzRW5QTml0dz09>

Or Telephone: +1 929 436 2866

Webinar ID: 894 4570 3619 Passcode: 502992

To watch on website please visit: <http://longhillnj.gov/LHT-TV.html>

To watch live on LHTV visit: Comcast channel 29, Verizon channel 38, Verizon channel 2137 (HD)

1. STATEMENT OF PRESIDING OFFICER

"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at www.longhillnj.gov. A public comment period will be held in the order it is listed on the meeting agenda.

2. EXECUTIVE SESSION:

24-56 EXECUTIVE SESSION

- Atty/Client – NJAW, Millington Station Café, Affordable Housing
- Contract Negotiation - Field Use
- Personnel – Public Works

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 24-056 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

3. CALL MEETING TO ORDER:

4. ORDINANCE(S):

ORDINANCE 533-24 (FIRST READING / INTRODUCTION)

AN ORDINANCE CONCERNING SECURITY AT PUBLIC MEETINGS AND SUPPLEMENTING AND AMENDING CHAPTER 3 OF THE TOWNSHIP CODE ENTITLED "POLICE REGULATIONS"

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, February 14, 2024 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, March 13, 2024 by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to Wednesday, March 13, 2024, public agenda, or email municipalclerk@longhillnj.gov.

MOVED by: _____, that Ordinance 533-24 be adopted. **SECONDED by:** _____,
ROLL CALL VOTE

ORDINANCE 530-24 (SECOND READING / ADOPTION)
SALARIES AND WAGES ORDINANCE

PUBLIC HEARING

MOVED by: _____, that Ordinance 530-24 be adopted. **SECONDED by:** _____,
ROLL CALL VOTE

ORDINANCE 531-24 (SECOND READING / ADOPTION)

**AN ORDINANCE CREATING THE POSITION OF DIRECTOR OF PUBLIC SAFETY, NAMING THE
DIRECTOR OF PUBLIC SAFETY AS THE APPROPRIATE AUTHORITY AND SUPPLEMENTING AND
AMENDING CHAPTER 2 OF THE TOWNSHIP CODE ENTITLED “ADMINISTRATION”**

PUBLIC HEARING

MOVED by: _____, that Ordinance 531-24 be adopted. **SECONDED by:** _____,
ROLL CALL VOTE

ORDINANCE 532-24 (SECOND READING / ADOPTION)

**AN ORDINANCE CONCERNING TOWNSHIP COMMITTEE LIAISONS AND SUPPLEMENTING AND
AMENDING CHAPTER 2 OF THE TOWNSHIP CODE ENTITLED “ADMINISTRATION”**

PUBLIC HEARING

MOVED by: _____, that Ordinance 532-24 be adopted. **SECONDED by:** _____,
ROLL CALL VOTE

5. CONSENT AGENDA RESOLUTIONS:

Resolution No. 24-057 – 24-073 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

- 24-057 APPROVAL AND RELEASE OF MINUTES
- 24-058 APPROVING PAYMENT OF BILLS
- 24-059 AUTHORIZING CANCELLATION OF 2024 1st QUARTER TAXES RECEIVABLE
- 24-060 AMEND 24-001 STANDING TOWNSHIP COMMITTEE APPOINTMENTS
- 24-061 AMENDING APPOINTMENTS TO BOARDS AND COMMITTEES
- 24-062 APPROVING SPECIAL EVENT LICENSE – SPRING FLING WITH COUSINS MAINE LOBSTER & STIRLING FINE WINE
- 24-063 APPROVING SPECIAL EVENT LICENSE - LONG HILL BASEBALL AND SOFTBALL ASSOCIATION [OPENING DAY PARADE]
- 24-064 APPROVING SPECIAL EVENT LICENSE - LONG HILL BASEBALL AND SOFTBALL ASSOCIATION [CHAMPIONSHIP DAY]

- 24-065 APPROVING SPECIAL EVENT LICENSE - LONG HILL BASEBALL AND SOFTBALL ASSOCIATION [TWISTERS TOURNAMENT]
- 24-066 APPROVING SPECIAL EVENT AND SOCIAL AFFAIR PERMIT STIRLING FIRE COMPANY - [ANNUAL VENISON DINNER]
- 24-067 APPROVING CONFERENCE REQUEST – PHILLIPS
- 24-068 WATCHUNG HILLS REGIONAL MUNICIPAL ALLIANCE GRANT – PREVENTION OF ALCOHOLISM AND DRUG ABUSE
- 24-069 APPROVING A CHANGE ORDER TO STIRLING FIRE COMPANY 796 PIERCE ENCORE RESCUE VEHICLE
- 24-070 APPROVING A CHANGE ORDER TO STIRLING FIRE COMPANY 789 PIERCE ENFORCER PUMPER
- 24-071 AUTHORIZING TRANSFER OF FUNDS
- 24-072 DECLARATION OF INTENT TO FILE A GRANT WITH MORRIS COUNTY HISTORIC PRESERVATION
- 24-073 FEE WAIVER – MILLINGTON VOL FIRE COMPANY

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 24-057 through 24-073 are hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

6. LIAISON REPORTS:

7. ADMINISTRATOR'S REPORT:

8. DISCUSSION:

- Special Event / Mobile Food Trucks

9. OLD/NEW BUSINESS:

10. ANNOUNCEMENTS:

- 11. MEETING OPEN TO THE PUBLIC:** Remarks and Statements Pertaining to Any Matter - Comments and remarks will be limited to 3 Minutes

12. ADJOURNMENT

**RESOLUTION 24-056
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Attorney - Client – NJAW, Millington Station Café, Affordable Housing
- Contract Negotiations - Field Use
- Personnel – Public Works

**ORDINANCE 533-24
AN ORDINANCE CONCERNING SECURITY AT PUBLIC MEETINGS AND SUPPLEMENTING AND AMENDING CHAPTER 3 OF THE TOWNSHIP CODE ENTITLED “POLICE REGULATIONS”**

WHEREAS, the Township Committee has determined on that police security is needed at some public meetings; and

WHEREAS, the Morris County Prosecutor’s Office has recommended that an ordinance be adopted authorizing police security at public meetings;

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that Chapter 3 of the Township Code entitled “Police Regulations” is hereby supplemented and amended as follows:

Section 1. Subsection 3-17.2 entitled “Rules of Decorum” in Section 3-17 of the Township Code entitled “Meeting Decorum” is hereby supplemented and amended by adding a new paragraph “d” which reads as follows:

§ 3-17.2 Rules of Decorum.

The following rules of order and decorum shall be observed at public meetings:

....

d. The Township Committee, the Planning Board or the Zoning Board of Adjustment may request police security at one of their public meetings. If such request is made, all members and visitors are subject to search by a magnetometer. In addition, all bags, packages, attaché cases and personal effects will be searched by a members of the Long Hill Township Police Department. Those who refuse to submit to a search will not be permitted to enter the meeting room.

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall take effect immediately upon final passage and publication as

required by law.

**ORDINANCE 530-24
SALARIES AND WAGES ORDINANCE**

STATEMENT OF PURPOSE: Salary and wage amendments

BE IT ORDAINED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

Section 1. The salaries and wages of the following employees of the Township shall be as follows:

<u>Position Title</u>	<u>Annual Salary</u>
Township Administrator	\$75,000 - \$180,000
Executive Administrative Assistant	\$52,500 - \$82,500
Municipal Clerk/Registrar	\$45,000 - \$93,500
Deputy Registrar	\$2,500 - \$10,000
Administrative Assistant	\$33,000 - \$57,750
Administrative Assistant [Part Time]	\$ 20.00 - \$ 33.00/hr.
Chief Financial Officer [Part Time]	\$1,000 - \$ 55,000
Asst. to the CFO [Part Time]	\$20,000 - \$48,000
Accts. Payable Manager	\$25,000 - \$66,000
Clerical [Part Time]	\$15.00 - \$27.00/hr.
Tax Collector [Full Time]	\$60,000-\$77,000
Tax Assessor [Part Time]	\$20,000 - \$44,000
Assistant Treasurer	\$45,000 - \$82,500
Qualified Purchasing Agent [Part Time]	\$5,000 - \$8,250
Executive Producer Long Hill TV	\$25.00 – \$38.50/hr.
Community Services Program Manager	\$25,000 - \$60,000
Board of Health	
Animal Control Officer [Part Time]	\$35.00 - \$66.00/hr.
Court	
Municipal Court Judge	\$19,000 - \$43,750
Court Administrator	\$40,000 - \$93,750
Planning and Development	
Construction Code Official [Part Time]	\$30,000 - \$49,000
Building Sub Code Official [Part Time]	\$ 35.00 - \$54.00
Fire Sub Code Official [Part Time]	\$ 35.00 - \$54.00
Fire Prevention/Fire Official [Part Time]	\$ 22.50 - \$44.00/hr.
Plumbing Sub Code Official [Part Time]	\$ 35.00 - \$54.00/hr.
Electrical Sub-code Official [Part Time]	\$ 35.00 - \$54.00
Technical Assistant to the Construction Official	\$50,000 - \$66,000
Planning & Zoning Coordinator/Zoning Officer	\$40,000 - \$93,500
Code/Zoning Enforcement Officer [Part Time]	\$ 25.00 - \$44.00/hr.
Engineer	\$115,000 - \$175,000
Recreation	
Recreation Director	\$30,000 - \$84,000

Assistant Recreation Director [Full Time] \$35,000 - \$66,000

Seasonal/ [Part Time] Positions

Summer Recreation Site Director \$ 22.00 - \$ 38.50/hr.
 Summer Recreation Site Supervisor \$ 17.00 - \$ 29.70/hr.
 Summer Recreation Assistant \$ 15.00 - \$ 27.50/hr.
 Summer Recreation Counselor \$ 14.13 - \$ 18.50/hr.
 Lake Director \$ 20.00 - \$ 38.50/hr.
 Assistant Lake Director \$ 15.00 - \$ 27.50/hr.
 Head Lifeguard \$ 14.13 - \$ 22.00/hr.
 Life Guard \$ 14.13 - \$ 22.00/hr.
 Score Keeper/Time Keeper/Referees \$ 14.13 - \$ 16.50/hr.
 Basketball Director \$ 18.00 - \$ 33.00/hr.
 Basketball Staff Supervisor \$ 14.30 - \$ 30.00/hr.

Police Department

Public Safety Director \$175,000 - \$235,000
 Chief of Police \$125,000 - \$216,000
 Police Officers per Collective Bargaining Contract
 Special Law Enforcement Officer (SLEO) \$ 25.00-\$35.00
 Executive Administrative Assistant \$ 95,000 - \$140,000
 Police Department Secretary \$ 36,000 - \$72,000
 Administrative Assistant to the Chief of Police \$ 52,500 - \$82,500
 PD Administrative Assistant [Part Time] \$ 33,000 - \$ 57,200
 School Crossing Guard [Part Time] \$ 14.13 - \$ 28.60/hr.
 Police Matron \$ 14.13 - \$ 30.80/hr.
 Court Security Officer [Part Time] \$ 20.00 - \$33.00/hr.

Office of Emergency Management

Emergency Management Coordinator [Part Time] \$10,000 – 12,000

Department of Public Works/Roads

Director of Public Works /Superintendent of Roads \$85,000 - \$150,000
 DPW employees per Collective Bargaining Contract
 Part Time Laborer \$ 14.13 – 27.50/hr.

Senior Services

Senior Citizens Bus Driver \$ 30.00 - \$ 45.00/hr.

Mileage reimbursement based on current IRS Standard

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. This ordinance shall take effect immediately upon final passage and publication as required by law, unless the effective date is delayed pursuant to the provisions of *N.J.S.A. 40A:9-165*.

ORDINANCE 531-24

AN ORDINANCE CREATING THE POSITION OF DIRECTOR OF PUBLIC SAFETY, NAMING THE PUBLIC SAFETY DIRECTOR AS THE APPROPRIATE AUTHORITY AND SUPPLEMENTING AND AMENDING CHAPTER 2 OF THE TOWNSHIP CODE ENTITLED “ADMINISTRATION”

WHEREAS, the Township retained the services of Municipal Resources, Inc. (“MRI”) to develop a high-level overview of the Long Hill Township Police Department for the purposes of assessing risk management and potential organizational enhancements; and

WHEREAS, MRI issued its report in October 2022, and the Township Committee has implemented a number of the recommendations contained therein; and

WHEREAS, the Township Committee thereafter saw the need for an experienced professional to review the study prepared by MRI and to develop an implementation plan; and

WHEREAS, retired Long Hill Chief of Police and current Harding Township Administrator Robert Falzarano was found to be a uniquely-qualified candidate to perform that function; and

WHEREAS, Long Hill Township thereafter entered into a shared services agreement with Harding Township to authorize Robert Falzarano to provide police assessment and consulting services for the Long Hill Township Police Department; and

WHEREAS, Robert Falzarano issues a comprehensive report dated November 21, 2023, in which he made a number of findings and recommendations; and

WHEREAS, after review Robert Falzarano’s report and consulting with Mr. Falzarano, it was determined that the best way to implement the recommendations contained in the MRI and Falzarano reports was to hire a Public Safety Director with the requisite knowledge and experience to oversee the operations of the Police Department and to obtain new accreditation for the Long Hill Township Police Department;

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

Section 1. Article V entitled “Municipal Offices and Employees” is supplemented and amended by creating a new section 2-23 entitled “Public Safety Director” which reads as follows:

§ 2-23 PUBLIC SAFETY DIRECTOR

- 1) There is hereby established the administrative position of Public Safety Director.
- 2) In its sole discretion, the Township Committee may appoint a Public Safety Director.
- 3) The Public Safety Director shall serve for a term established by the Township Committee at the time of appointment.
- 4) The person appointed to the position of Public Safety Director shall be qualified by training and experience for the duties of the position. The person shall not be appointed unless he or she meets the following minimum qualifications:
 - a) A bachelor's degree (master's degree preferred) from an accredited college or university in public safety administration, police science or a related field.
 - b) A minimum of 10 years' experience as a member of a police department or other law enforcement agency, five years of which shall have been in a command level (captain. deputy

chief or chief) and administrative capacity.

- c) The Public Safety Director shall be designated as the “appropriate authority” in accordance with the provisions of *N.J.S.A 40A:14-118*. Under the general direction of the Township Administrator, the Public Safety Director shall have control over the Police Department in such manner as may be consistent with all applicable statutes, ordinances and regulations. The Public Safety Director shall be responsible for the administration, regulation and discipline of the Police Department. All officers of the Police Department shall perform their duties subject to the supervision and control of the Public Safety Director.
- d) The duties of the Public Safety Director shall include but not be limited to the following:
 - i) Administer and enforce rules and regulations and special emergency directives for the disposition and discipline of the force and its officers and personnel.
 - ii) Prescribe the duties and assignments of all subordinates and other personnel, subject to the provisions of N.J.S.A. 40A:14-118.
 - iii) Delegate authority as he or she may deem necessary for the efficient operation of the force to be exercised under his or her direction and supervision.
 - iv) Report at least monthly to the Administrator in such form as shall be prescribed by the Township Committee on the operation of the force during the preceding month, and make such other reports as may be requested by the Township Committee
 - v) Provide the Administrator and Township Committee with recommendations related to conditions of the Police Department and its improvements and needs.
 - vi) Obtain and maintain State and National accreditation of the Police Department.
 - vii) Examine all applicants for positions on the police force and recommend candidates for appointment by the Township Committee
 - viii) Prefer charges against and in his or her discretion, pending a final hearing on the charges, suspend any officer or member of the force and otherwise exercise control over all subordinates, subject to law,
 - ix) Employ special police in emergencies and discharge them at the expiration of the emergency.
 - x) Establish performance criteria for the Police Department as a whole as well as its individual members and conduct periodic evaluations to assure compliance with those criteria.
 - xi) Keep abreast of the public safety requirements of the Township and formulate policies, plans and procedures responsive to determined needs.
 - xii) Develop organization, manpower and resource recommendations and upon approval of same by the Township Committee, effect their implementation.
 - xiii) Establish and maintain relations with school, civil and private organizations to assure a full understanding of the public safety effort.

- xiv) Conduct public relations and public information programs on behalf of the Police Department in order to maintain the required relationship between the Police Department and the citizens of the Township.
- xv) Promote a close liaison with the various agencies of the Township, and to attend all meetings of the Township Committee, when necessary, to better coordinate the functioning of the Police Department with the work of all municipal agencies.
- xvi) Regularly review the ordinances of the Township dealing with public safety to assure their propriety with the prevailing public safety needs of the Township.
- xvii) Annually prepare a budget request for the Police Department and administer same.
- xviii) Plan and implement an ongoing program of training and education, subject to the approval of the Township Committee for all members of the Police Department, so that they will be fully apprised of current developments in law enforcement.
- xix) Otherwise function in an executive coordination capacity in evaluating, planning, organizing, and assisting the Police Department.

Section 2. Section 2-14.2 entitled "Designation of Appropriate Authority [for the Police Department]" is hereby amended to read as follows:

§ 2-14 POLICE DEPARTMENT

§ 2-14.1 Establishment.

A Police Department is hereby established in the Township, under the name of "Police Department of the Township of Long Hill, Morris County, New Jersey."

The following positions and line of authority are hereby created:

One Chief of Police

One Captain

Two Lieutenants

Eight ~~Nine~~ Sergeants

Sixteen Police Officers (plus additional officers equal to the vacancies in Superior Officer ranks set forth above).

The creation of these positions shall not require the Township Committee to fill each position and any position hereunder established may, in the sole discretion of the Township Committee, remain vacant.

§ 2-14.2 Designation of Appropriate Authority.

In accordance with N.J.S.A. 40A:14-118, the Township Public Safety Director is hereby designated as the "appropriate authority."

§ 2-14.3 Chief of Police; Powers and Duties.

The Township may appoint a Chief of Police who shall have all of the powers set forth in N.J.S.A. 40A:14-118 and who shall be directly responsible to the Public Safety Director as the appropriate authority for the

efficiency and routine day-to-day operations of the Police Department. The Chief of Police shall, pursuant to policies established by the Township Committee:

- a. Administer and enforce rules and regulations and special emergency directives for the disposition and discipline of the force and its officers and personnel.
- b. Have, exercise and discharge the functions, powers and duties of the force.
- c. Prescribe the duties and assignments of all subordinates and other personnel.
- d. Delegate authority as the Chief may deem necessary for the efficient operation of the force to be exercised under the Chief's direction and supervision.
- e. Report at least monthly to the Administrator in such form as shall be prescribed by the Township Committee on the operation of the force during the preceding month and make such other reports as may be requested by the Township Committee.

§ 2-14.4 Appointment of Police Officers.

- a. All members of the Long Hill Township Police Department shall be appointed by the Township Committee in accordance with N.J.S.A. 40A:14-118 et seq.
- b. Appointments to the Long Hill Township Police Department shall be made in accordance with the Police Department Rules and Regulations which have been approved by the Appropriate Authority in accordance with Subsection **2-14.5**.

§ 2-14.5 Rules and Regulations.

The Appropriate Authority in his or her sole judgment, may adopt and amend the Rules and Regulations for the government and discipline of the Police Department and members thereof. The Rules and Regulations may fix and provide for the enforcement of such Rules and Regulations and the enforcement of penalties for the violation of such Rules and Regulations, and all members of the Police Department shall be subject to such Rules and Regulations and penalties.

Section 3. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 4. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 5. This ordinance shall take effect immediately upon final passage and publication as required by law.

**ORDINANCE 532-24
AN ORDINANCE CONCERNING TOWNSHIP COMMITTEE LIAISONS AND SUPPLEMENTING AND
AMENDING CHAPTER 2 OF THE TOWNSHIP CODE ENTITLED "ADMINISTRATION"**

WHEREAS, the Township retained the services of Municipal Resources, Inc. ("MRI") to develop a high-level overview of the Long Hill Township Police Department for the purposes of assessing risk management and potential organizational enhancements; and

WHEREAS, MRI issued its report in October 2022 and the Township Committee has implemented a number of the recommendations contained therein; and

WHEREAS, the Township Committee thereafter saw the need for an experienced professional to review the study prepared by MRI and to develop an implementation plan; and

WHEREAS, the Township then retired Long Hill Chief of Police and current Harding Township Administrator Robert Falzarano to perform that function pursuant to a shared services agreement with Harding Township; and

WHEREAS, Robert Falzarano issues a comprehensive report dated November 21, 2023, in which he made a number of findings and recommendations; and

WHEREAS, one of the recommendations in Robert Falzarano's report was to:
 "Remove the Township Committee liaison position [because] [t]he Township Committee liaison designation violates proper organizational principles. To whom does the Chief of Police report: the Appropriate Authority or the Township Committee liaison? The line of authority must be clear, or conflicts will develop"; and

WHEREAS, the same reasoning would apply to the Department of Public Works;

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that Chapter 2 of the Township Code entitled "Administration" is hereby supplemented and amended as follows:

Section 1. Section 2-14 entitled "Township Committee Liaisons" in section 2-14 entitled "Township Committee" is hereby supplemented and amended to read as follows:

§ 2-2.4 Township Committee Liaisons.

a. Appointments. At its annual reorganization meeting or as soon thereafter as practicable, the Township Committee shall appoint members as liaisons, as it deems appropriate, to Township boards, commissions, committees, ~~and departments.~~

b. Responsibilities and Duties. Each liaison will communicate on a frequent basis with the board, commission, or committee, ~~or department~~ to which he or she is assigned and will actively participate in the activities of such boards, committees and commissions, to the extent appropriate. Each liaison will report to the Township Committee monthly. Monthly reports shall include the status of current projects or activities, significant accomplishments or achievements, concerns, problems and recommendations. Communication from the Township Committee shall be through the liaison or the Township Administrator, as appropriate.

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall take effect immediately upon final passage and publication as required by law.

**RESOLUTION 24-057
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approved and release the Township Committee Minutes of January 24, 2024.

BE IT FURTHER RESOLVED that the Township Committee hereby approves January 24, 2024, Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 24-058
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 24-059
AUTHORIZING CANCELLATION OF 2024 1st QUARTER TAXES RECEIVABLE**

WHEREAS, The Tax Assessor has advised the Tax Collector that the following individuals have applied for and received an exemption from taxes under N.J.S.A. 54:04-03.30 as a “100% permanently and totally disabled veteran”, and

WHEREAS, the amount eligible for 1st quarter 2024 cancellation shall be as a result of the exemption as detailed below; and

Owner	Property Location	Block	Lot	Amount
Mark Neri	338 Main Ave.	11602	18	\$2,546.76
Sunny James Risler	77 Gates Ave.	13509	4	\$3,046.27
Stephen Pardales	1590 Valley Rd.	11801	2	\$2,737.22
John Farley	1814 Valley Rd.	12002	47	\$2,039.39
Rafael Hernandez	338 Mercer St.	11602	27	\$2,049.13
William Hudzik	111 Preston Dr.	13801	64	\$2,689.87

NOW, THEREFORE BE IT RESOLVED, the Township Committee of the Township of Long Hill does hereby authorize a cancellation of \$15,108.64 for 1st quarter 2024 taxes receivable.

**RESOLUTION 24-060
AMEND 24-001 STANDING TOWNSHIP COMMITTEE APPOINTMENTS**

Committeeman Matthew Dorsi

Committeeman Brendan Rae

Emergency Management
Board of Health
Fire Liaison
Senior Citizens
Green Team
Traffic Safety

Planning Board
Environmental Commission
Board of Health
Open Space Advisory Committee
Historic Preservation Advisory Committee
A Way Out

Committeeman Scott Lavender
Communications Advisory Committee
MC Community Development
Board of Health
~~Community Services~~
Shade Tree
Planning Board

Committeeman Guy Piserchia
MC Community Development
A Way Out
Board of Health
First Aid
Emergency Management
Green Team
Admin & Exec
Board of Education

Committeeman Victor Verlezza
Beautification
Visionary Comm. – Central Park
Board of Health
Recreation
Traffic Safety Alternate
Open Space Advisory Committee

**RESOLUTION 24-061
AMENDING APPOINTMENTS TO BOARDS AND COMMITTEES**

BE IT RESOLVED by the Township Committee of the Township of Long Hill accepts the following resignations:

Open Space Advisory Committee
Resignation - Mead Briggs

Recreation Committee
Resignation – Trish Gianakias

**RESOLUTION 24-062
APPROVING SPECIAL EVENT LICENSE – SPRING FLING WITH COUSINS MAINE LOBSTER &
STIRLING FINE WINE**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, Office in Charge and Director of DPW, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license S-24-05 for the “Sponsor” Cousins Maine Lobster & Stirling Fine Wines for their Special Event to be held on April 5, 2024 from 11:30 AM – 7:00 PM

**RESOLUTION 24-063
APPROVING SPECIAL EVENT LICENSE - LONG HILL BASEBALL AND SOFTBALL ASSOCIATION
[OPENING DAY PARADE]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, Officer in Charge, and Director of DPW, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license S-24-06 for the “Sponsor” Long Hill Baseball &

Softball Association, for their Special Event to be held on April 13, 2024 with parade starting on Bay Street and down Poplar Street to the baseball and softball fields from 10:00 AM – 2:00 PM

**RESOLUTION 24-064
APPROVING SPECIAL EVENT LICENSE LONG HILL BASEBALL AND SOFTBALL ASSOCIATION
[CHAMPIONSHIP DAY]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, Officer in Charge, and Director of DPW, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license S-24-07 for the “Sponsor” Long Hill Baseball & Softball Association, for their Special Event, “Championship Day,” to be held June 8, 2024, at baseball and softball fields from 9:00 AM – 10:00 PM

**RESOLUTION 24-065
APPROVING SPECIAL EVENT LICENSE LONG HILL BASEBALL AND SOFTBALL ASSOCIATION
[TWISTERS TOURNAMENT]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, Officer in Charge, and Director of DPW, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license S-24-08 for the “Sponsor” Long Hill Baseball & Softball Association, for their Special Event, “Twisters Tournament,” to be held June 21st - June 23rd , 2024 at 99 Poplar Street from 8:00 AM – 8:00 PM

**RESOLUTION 24-066
APPROVING SPECIAL EVENT AND SOCIAL AFFAIR PERMIT STIRLING FIRE COMPANY -
[ANNUAL VENISON DINNER]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license S-24-09 for the “Sponsor” Stirling Fire Co., for their Special Event to be held on March 9, 2024 at the Stirling Fire House from 6:00 – 11:00 PM.

WHEREAS, the Officer in Charge has reviewed the application and has no objection to the granting of a special permit to be issued to the applicant serve alcoholic beverages at the affair to be held on the date and premises noted, subject to, however, the following conditions:

1. The consumption of alcoholic beverages shall be restricted to the area as outlined in the site plan supplied with the application. No alcoholic beverages shall be possessed or consumed in any area not designated on this site plan.
2. No person under the age of 21 shall be served alcoholic beverages. Stirling Fire Company shall be responsible for verifying the ages of those patrons who wish to consume alcoholic beverages, check identification to verify age, issue wristbands, and monitor the area to prevent "hand off's."
3. No person assumed to be under the influence of alcohol shall be served, permitted to walk, or allowed to drive from the Stirling Fire House or the designated area.
4. Alcoholic beverages shall only be served and/or consumed between the hours of 6:00pm and 11:00pm on March 9, 2024

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. The Township Committee, the licensing authority of the municipality, has no objection to the granting of a special permit and consents thereto with the special conditions as outlined by the Officer in Charge.
2. The Township Clerk is hereby authorized to approve the municipal certification on the application and submit to NJ ABC electronically.

**RESOLUTION 24-067
 APPROVING CONFERENCE REQUEST - PHILLIPS**

WHEREAS, the Township Committee approved Resolution 08-375 which requires Township Committee approval of all overnight conference requests; and

WHEREAS, the Township Committee will allow the Township Clerk to attend the 2024 MCANJ Conference April 23 – 26, 2024; and

NOW, THEREFORE, BE IT RESOLVED, by the Long Hill Township Committee hereby approves the request.

**RESOLUTION 24-068
 WATCHUNG HILLS REGIONAL MUNICIPAL ALLIANCE GRANT – PREVENTION OF ALCOHOLISM
 AND DRUG ABUSE**

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Township Council of the Township of Long Hill, County of Morris, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

WHEREAS, the Township Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Morris;

NOW, THEREFORE, BE IT RESOLVED by the Township of Long Hill, County of Morris, State of New Jersey hereby recognizes the following:

1. The Township Council does hereby authorize submission of a strategic plan for the Long Hill Municipal Alliance grant for fiscal year 2025 in the amount of:

DEDR	\$3,411.00
Cash Match	\$852.75
In-Kind	\$2,558.25
2. The Township Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

**RESOLUTION 24-069
 APPROVING A CHANGE ORDER TO STIRLING FIRE COMPANY 796 PIERCE ENCORE RESCUE
 VEHICLE**

WHEREAS, the Township, by Resolution 22-120, adopted April 27, 2022, authorizing Stirling Volunteer Fire Company to purchase two firefighting apparatus through Sourcewell Cooperative Purchasing in the amount of \$576,858.10 for a 789 Pierce Enforcer Pumper and \$667,180.30 for a 796 Pierce Encore Rescue Vehicle; and

WHEREAS, during the preconstruction meeting changes were discussed for the 796 Pierce Encore Rescue Vehicle; and

WHEREAS, the total change order is \$11,647.00 making the total for the 796 Pierce Encore Rescue Vehicle \$678,827.30; and

WHEREAS, the Chief of Stirling Fire Company finds the charges are justifiable; and

WHEREAS, Township Administrator Randy Bahr recommends that these changes be accepted.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, and the change order requested by Fire & Safety Services, LTD is hereby approved and will be charged to the following line-item appropriation of the official Township budget: C-04-2022-48722-2-02238.

RESOLUTION 24-070

APPROVING A CHANGE ORDER TO STIRLING FIRE COMPANY 789 PIERCE ENFORCER PUMPER

WHEREAS, the Township, by Resolution 22-120, adopted April 27, 2022, authorizing Stirling Volunteer Fire Company to purchase two firefighting apparatus through Sourcewell Cooperative Purchasing in the amount of \$576,858.10 for a 789 Pierce Enforcer Pumper and \$667,180.30 for a 796 Pierce Encore Rescue Vehicle; and

WHEREAS, during the second preconstruction meeting changes were discussed and agreed upon in the amount of \$3,818.00; and

WHEREAS, the total change order from Resolution 23-162 was \$29,695.00 and together with this change order amounting to \$3,818.00 making the total for the 789 Pierce Enforcer Pumper \$610,371.10; and

WHEREAS, the Chief of Stirling Fire Company finds the charges are justifiable; and

WHEREAS, Township Administrator Randy Bahr recommends that these changes be accepted.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, and the change order requested by Fire & Safety Services, LTD is hereby approved and will be charged to the following line-item appropriation of the official Township budget: C-04-2022-48722-2-02238.

RESOLUTION 24-071

AUTHORIZING TRANSFER OF FUNDS

WHEREAS, there appears to be insufficient funds in the following accounts to meet the demands thereon for the balance of the Reserve Budget Year; and

WHEREAS, there appears to be a surplus in the following accounts, over and above the demand necessary for the balance of the Current Year;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provision R.S. 40A:4-58, part of the surplus in the account heretofore mentioned be and the same is hereby transferred to the account mentioned as being insufficient, to meet the current demands, and

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby authorized and directed to make the following transfers:

ACCOUNT	TRANSFER FROM	TRANSFER TO
Administration- OE	\$5,500.00	
MIS- OE		\$3,000.00
Garbage & Trash Removal- OE		500.00
Finance- OE		20,000.00
Planning Board- OE		6,000.00
Board of Adjustment- OE		1,000.00
Health Insurance- OE	26,000.00	
Social Security- OE		1,000.00
Totals	\$31,500.00	\$31,500.00

RESOLUTION 24-072

DECLARATION OF INTENT TO FILE A GRANT WITH MORRIS COUNTY HISTORIC PRESERVATION

WHEREAS, the Long Hill Township Historic Preservation Advisory Committee wishes to apply for a grant with Morris County Historic to cover preliminary engineering work on remediating various water issues at the schoolhouse

BE IT THEREFORE RESOLVED, That the Township of Long Hill does hereby authorize the declaration application for such a grant.

RESOLUTION 24-073

FEE WAIVER – MILLINGTON VOL FIRE COMPANY

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approved a fee waiver for Millington Volunteer Fire Company for a 200ft list from tax assessor
