

CHARITABLE CLOTHING BINS APPLICATION

INSTRUCTIONS

Complete this checklist and application in full and submit to the Municipal Clerk.
- Incomplete applications will not be processed – Attach all documents at time of submission -

CHECKLIST

- Completed **Checklist**
- Completed, signed, **Charitable Clothing Bins Application**
- Application Fee:** \$25 Annual Fee per Bin
- Site Plan** of location of each bin
- Picture, including dimensions** of each bin
- If this is a renewal application, attach **Report on the allocation of donations in the previous year.**
- If bin(s) are placed on private property, **Notarized Written Consent of Property Owner to place the bin(s) on the property** is required.
- If bin(s) are placed on public property, **Certificate of Insurance Naming Long Hill Township the Added Insured**
- If bin(s) are placed on public property, a **Hold Harmless Agreement** in favor of Long Hill Township
- Tax Exempt Certificate**, if applicable

Long Hill Township – Charitable Clothing Bins – Permit Application

[] Renewal [] New

Fee: \$25 annual fee per bin

OWNER INFORMATION:

Owner's Name:			
Owner's Address:		Mailing Address:	
Telephone No.	(h)	(w)	Email:

DESCRIPTION OF DISPOSITION OF DONATIONS

Describe in detail how clothing or other donations collected via the bin(s) will be used, sold, or dispersed, and the method by which the proceeds of collected donations will be allocated or spent:

If this is a renewal application, attach report on the allocation of these donations in the previous year.

PERSONS OR ENTITIES SHARING OR PROFITING FROM DONATIONS COLLECTED VIA THE BIN:

[Attach additional sheets if necessary]

Check here if additional sheets are attached

Name:			
Address:		Mailing Address:	
Telephone No.	(h)	(w)	Email:

Name:			
Address:		Mailing Address:	
Telephone No.	(h)	(w)	Email:

LOCATION OF BIN(S) [Attach additional sheets if necessary] Check here if additional sheets are attached

Number of Bins at this Location:		Street Address:	
Block/Lot: ,		Check one: *Private Property <input type="checkbox"/> Public Property <input type="checkbox"/>	
If Private Property, Complete the following Section:		Name of Owner:	
Owner's Telephone Number	(h)	(w)	Owner's Email:
*Approval of Placement by Owner:	Date:	Signature:	

Number of Bins at this Location:		Street Address:	
Block/Lot: ,		Check one: *Private Property <input type="checkbox"/> Public Property <input type="checkbox"/>	
If Private Property, Complete the following Section:		Name of Owner:	
Owner's Telephone Number	(h)	(w)	Owner's Email:
*Approval of Placement by Owner:	Date:	Signature:	

Number of Bins at this Location:		Street Address:	
Block/Lot: ,		Check one: Private Property <input type="checkbox"/> Public Property <input type="checkbox"/>	
If Private Property, Complete the following Section:		Name of Owner:	
Owner's Telephone Number	(h)	(w)	Owner's Email:
*Approval of Placement by Owner:	Date:	Signature:	

LIST ITEMS ACCEPTED AT BIN(S)

Describe Items Accepted Via the Bin:	

METHOD AND FREQUENCY OF COLLECTION

How will items be collected from Bin(s):
How often will items be collected from Bin(s):

Do not write below this line - for internal use only

For Internal Use Only - Do Not Write Below This Line:

	DATE	SIGNATURE
Approval by Municipal Clerk:		
Approval by Zoning Officer:		
Approval by Administrator:		
Permit Number Issued:		