

MINUTES

January 20, 2016

MASTER PLAN COMMITTEE

LONG HILL TOWNSHIP

CALL TO ORDER AND STATEMENT OF COMPLIANCE

The Chairman, Dr. Behr, called the meeting to order at 7:40 P.M. He then read the following statement: Adequate notice of this meeting has been provided by posting a copy of the public meetings on the municipal bulletin board, by sending a copy to the Courier News and Echoes-Sentinel and by filing a copy with the Municipal Clerk on January 7, 2016.

PRESENT: Chr. Behr, Mr. Hands, Mr. Jones (7:42 pm), Dr. Rae, Mr. Richardson (7:55 pm), Mr. Sandow, Mr. O'Brien (Bd. Planner), Ms. Kiefer (P&Z Coordinator). Others present: Mr. Mehler, Mayor Meringolo.

PUBLIC QUESTIONS OR COMMENT PERIOD – no one from the public present.

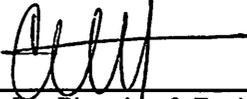
DISCUSSION:

- Chairman Behr set a goal of getting the draft Master Plan to the Planning Board by the end of May or the end of June, worst case scenario with the exception of the Housing Element.
 - Decided to send to the PB in small chunks as opposed to one complete document.
 - Decided that the Land Use Element would be the last to be presented.
- Housing Element – Mr. O'Brien discussed contents and deadlines.
- Chairman Behr felt that the smaller elements could be assigned to individual people and ultimately submitted to the entire MPC for review.
- Community Facilities Element
 - Wastewater issues hinge on the municipality's plans for the sewer system. It was decided that the element would be updated to describe the existing conditions, list the problems and include a short explanation of the Township Committee's options.
 - Municipal Building and Police Building – nothing new. Use old element as template.
- Stormwater (2007) & Conservation Elements – the MPC discussed combining them however Mr. O'Brien questioned whether legally, Stormwater had to be separate. He will research this.
- Open Space Element (2013) – it was noted that this is formatted so that it can be submitted when applying for grants. This was why it was separated from the Recreation Element.
- Recreation Element – currently includes organized active activities.
 - It was decided to include passive activities and encourage private recreation such as riding stables, karate and gymnastic studios
 - Trailway Network to be moved to Recreation. Mr. Richardson, Mr. Hands and Mr. Sandow will work together to identify the top (3) areas.
 - Element to be completed at the next meeting
- Circulation and Pedestrian Pathways Element – should include roads and sidewalks
- Document management to be maintained by Chairman Behr.
- Public Participation
 - Begin posting information on the MPC website with email blasts.
 - Conduct surveys particularly about Stirling and Millington.
 - Conduct a Future Search (Stirling/Millington).
- Introduction – written by Chairman Behr and revised/edited by Mr. Sandow.

NEXT MEETING:

- Draft of Introduction
- Complete Recreation Element
- Assignments for remaining elements
- Strategy for rollout of MP to the Planning Board

Date: 2.18.16



Cyndi Kiefer, Planning & Zoning Coordinator