



A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.us on the Monday preceding the meeting.

**TOWNSHIP OF LONG HILL
REGULAR SESSION AGENDA
Wednesday, October 10, 2012
7:00 PM EXECUTIVE SESSION; 7:30 PM OPEN SESSION**

ADEQUATE NOTICE – Mayor’s Statement re: Adequate Notice of Meeting.

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was included in a list of meetings notice which was electronically sent to the Echoes Sentinel, Courier News and Daily Record on January 4, 2012; posted on the bulletin board in the Municipal Building on January 4, 2012 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

Please note: to help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 3 minutes.

EXECUTIVE SESSION: THE TOWNSHIP COMMITTEE OF LONG HILL TOWNSHIP WILL MEET IN EXECUTIVE SESSION FROM 7:00 P.M. UNTIL 7:30 P.M.

**RESOLUTION 12-344
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

Personnel:

- Clerk
- Personnel Manual

Attorney Client Privilege:

- Meeting Request

Contract Negotiations:

- Millington Train Station Roof

Pending or Anticipated Litigation:

- None

Property Acquisition:

- Open Space

BE IT FURTHER RESOLVED that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

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OPEN REGULAR SESSION

CALL MEETING TO ORDER – The meeting will be called to order at ____p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

TOWNSHIP COMMITTEE LIAISON REPORTS / DEPARTMENT REPORTS:

1. Health Officers [September]
2. Police Department [August]

CORRESPONDENCE:

1. Green Acres Grant [DEP]

DISCUSSION / ACTION ITEMS:

1. 2013 Parking Permits

RESOLUTIONS:

CONSENT AGENDA RESOLUTIONS

The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: _____ by the Township Committee of Long Hill Township, that Resolution #12-345 through #12-358 are hereby approved.

SECOND by: _____.

ROLL CALL VOTE

**RESOLUTION 12-345
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes

**RESOLUTION 12-346
APPROVAL AND RELEASE OF REGULAR SESSION MINUTES AND APPROVAL OF
EXECUTIVE SESSION MINUTES (AS REDACTED)**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the July 18, 2012 Meeting.

BE IT FURTHER RESOLVED that the Township Committee hereby approves the July 18, 2012 Meeting Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 12-347
APPROVAL OF 2012 SEWER ADJUSTMENTS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill on the advice of the Tax Collector does hereby authorize the following adjustments to the 2012 Sewer Billing due to water usage, sprinkler systems, senior deduction or billing error by NJAW:

BLOCK	LOT	ADJUSTMENT	CREDIT	DEBIT	NAME
10601	8 T014	Malfunction of Water Heater	-#1,020.32		Claire's/Valley & Plainfield Associates

**RESOLUTION 12-348
APPROVAL OF 2012 SEWER REFUNDS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill on the recommendation of the Tax Collector does hereby authorize the following refunds due to overpayment for 2012 Sewer:

BLOCK	LOT	NAME/ADDRESS	REFUND
13503	9	Kathleen F. Kaplan 60 Gates Ave Gillette, NJ 07933	\$63.77
11701	26.02	On P. & Sudesh K. Bathla 1452 Valley Rd Millington, NJ 07946	\$136.55
12001	17	Rosemarie Bajek & Eva Dooley Trustee	\$20.00

		75 Midvale Ave Millington, NJ 07946	
12304	6	Victor Lesende 44 The Crescent Millington, NJ 07946	\$23.61
13004	22.02	Horacio & Cesaria Azevedo 166 Central Ave Stirling, NJ 07980	\$209.53
12602	5	Dennis Tepperman 66 Chruch Rd Millington, Nj 07946	\$15.00
12203	31	Giuseppe & Adelina L. Pennetti 1984 Valley Road Millington, NJ 07946	\$475.00
12702	14	Daniel & Catherine Lan 194 Old Forge Road Millington, NJ 07946	\$521.39
10301	16.20	Geoffrey & Jean Kimak 32 Stonehedge Rd Millington, NJ 07946	\$18.22

**RESOLUTION 12-349
AUTHORIZE SEWER ADJUSTMENTS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill on the advice of the Tax/Sewer Collector does hereby authorize the Collector to correct the usage fee adjustment for the following in order correct senior deductions or billing fees for 2012:

BLOCK	LOT	NAME	AMOUNT
10701	602	SERRITELLA, STEPHEN	\$15.00
11001	54	KRESSBACH, JOHN	\$15.00
11509	9	LINDEMAN, LEILA	\$15.00
11512	6	CERCHIARO, JOSEPH	\$15.00
11603	32	GILLESPIE, DAVID	\$15.00
12502	10	PELTER, LORRAINE	\$15.00
12806	14	MARSHALL, WILLIAM	\$15.00
13003	11	HURLOCK, MILDRED	\$15.00
13204	7	DUTTA, ASIT	\$15.00
13302	401	GEBIG, RICHARD	\$15.00
13407	32	KILKENNY, MICHAEL	\$15.00
13801	68	YAGED, BERNARD	\$15.00
13903	1.01	KICKENWEITZ, ROBERT	\$15.00
13908	19.01	CHERRY, LORINDA	\$15.00

12303	1.02	ROWE, RUTHANNE	\$15.00
12203	33.01	MOCARSKI, CHRISTOPHER	\$401.90

**RESOLUTION 12-350
APPROVAL OF TAX REFUND**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Tax Collector does hereby authorize a refund of 2012 4th quarter taxes in the amount of \$1,967.19 for Block 13513 Lot 11 as owner paid in error to Donald Tu and Nicole Chen, 65 Daugherty Avenue Gillette, NJ 07933.

**RESOLUTION 12-351
AUTHORIZING CONSTRUCTION FEE REFUND [LYONS]**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Construction Official does hereby authorize a refund for a building permit that was not required; the permit fee in the amount of \$94.00 shall be refunded to the following:

Suzanne Lyons
471 Long Hill Road
Gillette, NJ 07933

**RESOLUTION 12-352
APPROVAL OF CONFERENCE REQUEST – TAX COLLECTOR**

WHEREAS, the Township Committee approved Resolution 08-375 which requires Township Committee approval of all overnight conference requests; and

WHEREAS, the Township Committee has received a request through the Township Administrator by the Tax Collector to attend the New Jersey League of Municipalities Conference; and

NOW, THEREFORE, BE IT RESOLVED by, the Long Hill Township Committee hereby approves the request of the Tax Collector to attend the New Jersey League of Municipalities Conference as outlined in her memo.

**RESOLUTION 12-353
APPROVAL OF CONFERENCE REQUEST – PLANNING/ZONING ADMINISTRATOR**

WHEREAS, the Township Committee approved Resolution 08-375 which requires Township Committee approval of all overnight conference requests; and

WHEREAS, the Township Committee has received a request through the Township Administrator by the Planning/Zoning Administrator to attend the New Jersey League of Municipalities Conference; and

NOW, THEREFORE, BE IT RESOLVED by, the Long Hill Township Committee hereby approves the request of the Planning/Zoning Administrator to attend the New Jersey League of Municipalities Conference as outlined in her memo.

**RESOLUTION 12-354
APPROVE CONFERENCE REQUEST – CFO**

WHEREAS, the Township Committee approved Resolution 08-375 which requires Township Committee approval of all overnight conference requests; and

WHEREAS, the Township Committee has received a request through the Township Administrator by the Chief Financial Officer to attend the League of Municipalities Convention for one (1) evening; and

WHEREAS, his full-time employer has agreed to pay all other expenses excluding one night lodging; and

NOW, THEREFORE, BE IT RESOLVED by, the Long Hill Township Committee hereby approves the request of the Chief Financial Officer to pay for one (1) night lodging at the League of Municipalities Convention as outlined in his memo.

**RESOLUTION 12-355
APPROVE CONFERENCE REQUEST – TOWNSHIP ADMINISTRATOR**

WHEREAS, the Township Committee approved Resolution 08-375 which requires Township Committee approval of all overnight conference requests; and

WHEREAS, the Township Committee has received a request by the Township Administrator to attend the League of Municipalities Conference; and

NOW, THEREFORE, BE IT RESOLVED by, the Long Hill Township Committee hereby approves the request of the Township Administrator to attend the New Jersey League of Municipalities Conference as outlined in his memo.

**RESOLUTION 12-356
AUTHORIZING THE RETURN OF
PROFESSIONAL REVIEW ESCROW – MASON**

WHEREAS, Frances Ann Mason of Block: 11604, Lot: 15, in regards to Application No. 11-01P, has requested that the Professional Review Escrow fees be returned; and

WHEREAS, the Township Planning/Zoning Board Administrator has certified that there are no outstanding invoices and have approved the release of this Professional Review Escrow; and

WHEREAS, the Chief Financial Officer has determined that \$1,021.62 remains in the account;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill hereby directs the Chief Financial Officer to return the balance of the Professional Review Escrow in the total amount of \$1,021.62 to Mrs. Frances Mason –P.O. Box 141, Stirling, NJ 07980.

RESOLUTION 12-357

AUTHORIZATION TO TEMPORARILY CLOSE HICKS TRACK FOR FIRE DRILL

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, upon the recommendation of the Fire Chiefs, does hereby authorize the temporary closure of Hicks Tract in Millington on Sunday, November 18, 2012 from 8:00AM until 1:00PM in order to conduct Mutual Aid Fire Drill.

**RESOLUTION 12-358
APPOINTMENT OF TOWNSHIP ADMINISTRATOR AS JIF COMMISSIONER AND DEPUTY
MUNICIPAL CLERK**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, hereby appoint Neil Henry, Township Administrator, as:

- Joint Insurance Fund Commissioner with a term expiring on January 1, 2013, or when a successor is duly appointed and qualified. (Morris JIF Bylaws, Article III)
- Deputy Municipal Clerk for the balance of 2012 (Township Code, Subsection 2-6.1).

OLD BUSINESS:

NEW BUSINESS

MEETING OPEN TO PUBLIC COMMENT

At this point in the meeting, the Township Committee welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 3 minutes. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes.

MEETING CLOSED TO PUBLIC COMMENT

ADJOURNMENT