



A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.us on the Monday preceding the meeting.

**TOWNSHIP OF LONG HILL
REGULAR SESSION AGENDA
Wednesday, November 7, 2012
7:00 PM EXECUTIVE SESSION; 7:30 PM OPEN SESSION**

ADEQUATE NOTICE – Mayor’s Statement re: Adequate Notice of Meeting.

“In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was included in a list of meetings notice which was electronically sent to the Echoes Sentinel, Courier News and Daily Record on January 4, 2012; posted on the bulletin board in the Municipal Building on January 4, 2012 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.”

Please note: to help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 3 minutes.

EXECUTIVE SESSION: THE TOWNSHIP COMMITTEE OF LONG HILL TOWNSHIP WILL MEET IN EXECUTIVE SESSION FROM 7:00 P.M. UNTIL 7:30 P.M.

**RESOLUTION 12-369
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

Personnel:

- Clerk Recruitment

Attorney Client Privilege:

- None

Contract Negotiations:

- None

Pending or Anticipated Litigation:

- None

Property Acquisition:

- Open Space

BE IT FURTHER RESOLVED that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

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OPEN REGULAR SESSION

CALL MEETING TO ORDER – The meeting will be called to order at ____p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

TOWNSHIP COMMITTEE LIAISON REPORTS / DEPARTMENT REPORTS:

1. Police Department [September]
2. Office of Emergency Management [August]

CORRESPONDENCE:

1. Recycling Tonnage Grant [State of New Jersey]
2. Legislative Bulletin [NJLM]
3. Municipal Alliance Funds [County of Morris]

DISCUSSION / ACTION ITEMS:

1. Hurricane Sandy Update

ORDINANCE INTRODUCTION:

ORDINANCE 306-12

BROADCAST POLICY – Expected to be distributed at Committee meeting.

MOVED by: _____, that Ordinance #306-12 be introduced on first reading and advertised for second reading which is scheduled for the December 12, 2012 Meeting.

SECONDED by: _____

ROLL CALL VOTE

RESOLUTIONS:

CONSENT AGENDA RESOLUTIONS

The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: _____ by the Township Committee of Long Hill Township, that Resolution #12-370 through #12-380 are hereby approved.

SECOND by: _____.

ROLL CALL VOTE

**RESOLUTION 12-370
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 12-371
APPROVAL AND RELEASE OF REGULAR SESSION MINUTES AND APPROVAL OF
EXECUTIVE SESSION MINUTES (AS REDACTED)**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the August 15, 2012 Meeting.

BE IT FURTHER RESOLVED that the Township Committee hereby approves the August 15, 2012 Meeting Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 12-372
APPROVAL OF TAX REFUNDS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Tax Collector does hereby authorize a refund due overpayment of 2012 Taxes for the following parcels in the amount of \$5,436.68 due to Farmland Assessments granted to: ARS Passaic Inc. % Forst, 81 Industrial Road, Berkeley Heights, NJ 07922:

Block	Lot	Tax Refund:
11608	10	\$492.58
11609	1	\$495.58
11704	1	\$1099.08
11705	1	\$1226.68

11706	1	\$ 990.70
11706	21	<u>\$1135.06</u>
Total:		\$5436.68

**RESOLUTION 12-373
APPROVAL OF SEWER ADJUSTMENTS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill on the advice of the Tax Collector does hereby authorize the following adjustments to the 2011 and 2012 Sewer Billing due to water usage, sprinkler systems, senior deduction or billing error by NJAW:

<u>BLOCK</u>	<u>LOT</u>	<u>ADJUSTMENT</u>	<u>CREDIT</u>	<u>DEBIT</u>	<u>NAME</u>
12901	2	Billing error due to CO	\$15.97		Giordano, Sabato – 2011
14202	5	Sprinkler problem	\$109.32		Oskroba, Stephen - 2012

**RESOLUTION 12-374
APPROVAL OF 2012 SEWER REFUND**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill on the recommendation of the Tax Collector does hereby authorize the following refund of 2012 Sewer Use Charge due to overpayment:

<u>BLOCK</u>	<u>LOT</u>	<u>NAME/ADDRESS</u>	<u>REFUND</u>
11511	31	Muhlhausen, Emily 503 Mountain Ave Gillette, NJ 07933	\$127.54

**RESOLUTION 12-375
APPROVAL OF TAX REFUND**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Tax Collector does hereby authorize a refund for overpayment of 2012 Taxes for Block 11602 Lot 26 in the amount of \$1,816.55 to Evelyn Arlotta, 330 Mercer Street, Stirling, NJ 07980.

**RESOLUTION 12-376
ACCEPTING DONATION OF POLICE DEPARTMENT EQUIPMENT**

WHEREAS, the Long Hill Township Chamber of Commerce have voted to purchase two Setina push bumpers to be installed on two new Long Hill Township Police Department vehicles; and

WHEREAS, the Police Department is has recommended the acceptance of the donation for their vehicles and is appreciative of the donation to the department; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill hereby accepts and approves of the donation of the equipment as outlined herein with appreciation to the Long Hill Township Chamber of Commerce for the donation and the Township Administrator is authorized to prepare a letter of acceptance for the Chamber of Commerce.

**RESOLUTION 12-377
AUTHORIZING STIRLING FIRE COMPANY COIN TOSS
ON NOVEMBER 23, 2012**

WHEREAS, the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey authorizes the Stirling Volunteer Fire Company to conduct a coin toss at the intersection of Valley Road and Mountain Avenue in Gillette on November 23, 2012 from 10:00 a.m. to 3:00 p.m. [rain date November 25th]; and

NOW THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey authorizes the Stirling Volunteer Fire Company to conduct a coin toss on Valley Road on November 23, 2012 [rain date November 25th];

BE IT FURTHER RESOLVED that this approval is contingent upon the Stirling Volunteer Fire Company receiving approval from the County of Morris.

**RESOLUTION 12-378
APPROVE APPOINTMENT OF ACTING WASTEWATER SUPERINTENDENT - LYNN**

WHEREAS, the Township Committee of the Township of Long Hill, upon the advice and recommendation of Tom Sweeney, DPW Director, does hereby approve the appointment and promotion of Kevin Lynn to the position of Acting Wastewater Superintendent at a probationary salary of \$75,004.80 prorated, effective November 5, 2012; and

WHEREAS, Kevin Lynn will receive an annual salary of \$79,248.00 upon the successful evaluation and completion of the six month probationary period and appointment to the position of Superintendent of Wastewater on May 6, 2013, which shall be inclusive of any adjustments.

NOW THEREFORE, BE RESOLVED, that the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, hereby appoints Kevin Lynn to the position of Acting Wastewater Superintendent at a probationary salary of \$75,004.80 prorated, effective November 5, 2012 and upon successful completion of the probationary period shall be appointed Superintendent of Wastewater at annual salary of \$79,248.00 which shall be inclusive of any adjustments prior to May 6, 2013.

**RESOLUTION 12-379
ACCEPTING RESIGNATION - GATTI**

BE IT RESOLVED, that the Township Committee hereby accepts the resignation of Christine Gatti, who has been employed by the township since August 2008, effective Monday, November 12, 2012.

**RESOLUTION 12-380
APPROVING SPECIAL EVENT LICENSE
[LONG HILL TOWNSHIP COMMUNITY CENTER]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve

and sign the application and approve License Number S 12-18 for the event to the "Sponsor" Long Hill Township Community Center, for their Special Event to be held on December 9, 2012 at the Long Hill Township Community Center on Warren Avenue in Stirling; and

BE IT FURTHER RESOLVED that the Police Department has determined that police services are not required for this event.

OLD BUSINESS:

NEW BUSINESS

MEETING OPEN TO PUBLIC COMMENT

At this point in the meeting, the Township Committee welcomes comments from any member of the public. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 3 minutes. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes.

MEETING CLOSED TO PUBLIC COMMENT

ADJOURNMENT