

The Township Committee of the Township of Long Hill, County of Morris, State of New Jersey convened in Regular Session at the Municipal Building, 915 Valley Road, Gillette, New Jersey on Wednesday, March 27, 2013 at 7:10 PM.

Statement of ADEQUATE NOTICE

Mayor Piserchia read the following statement:

"In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was included in a list of meetings notice which was electronically sent to the Echoes Sentinel, Courier News and Daily Record on January 15, 2013; posted on the bulletin board in the Municipal Building on January 15, 2013 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk."

EXECUTIVE SESSION:

A motion was made by Committeeman Schuler seconded by Committeeman Roshto to approve Resolution 13-139 and move to closed session. Vote: All Ayes

**RESOLUTION 13-139
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

- Attorney Client Privilege – Draft Ordinance 309-13
- Personnel – Staffing Realignment
- Pending/Prospective Litigation – Schatz Appeal, Centennial Pump Station
- Property Acquisition – Open Space

BE IT FURTHER RESOLVED that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

OPEN REGULAR SESSION: The Committee returned to Open Session at 8:02 PM.

PLEDGE OF ALLEGIANCE – All present recited the Pledge of Allegiance.

ROLL CALL: Mayor Piserchia, Committeeman Schuler, Committeeman Roshto and Committeeman Rae were present. Committeeman Mike Mazzucco was absent.

CFO James Mangin, Attorney Pidgeon and Administrator Henry were also present.

TOWNSHIP COMMITTEE LIAISON REPORTS: There were no reports.

DISCUSSION / ACTION ITEMS:

- Guidelines for Open Space Committee was tabled until April 10th meeting.
- **Dissolve Financial Responsibility Advisory Committee (FRAC);** has not been used since 2007. All were in favor of dissolution.
- **Staffing Re-Alignment** – Mr. Henry explained the promotions from DPW to Wastewater Management, and the hiring to replace promoted employee and replace one position that was open due to a resignation.
- **Wastewater Plant Upgrade-** Mr. Henry reported that the loan application was completed. The preliminary design work from Omni is expected April 1st. The target

range for the project was \$2.75 million, but with administrative, contingencies and engineering, cost will be approximately \$3,760,620. This will include Area 1.

Comm. Schuler asked CFO Mangin to work up the debt numbers for the next meeting. A resolution will be prepared for April 10th's meeting for design fee based on Omni's proposal to complete the design.

Mayor's Announcements:

- Little League Opening Season Parade on Saturday
- MCSC Bare Root Tree Sale – classes will be held Wednesday, April 3rd, Saturday April 6th and Monday, April 8th. You **must** attend class to purchase a tree. Orders with payments will be expected at time of class.

CONSENT AGENDA RESOLUTIONS:

The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: Committeeman Schuler by the Township Committee of Long Hill Township, that Resolution #13-140, 13-141, 13-143 through #13-150 are hereby approved.

SECOND by: Committeeman Roshto.

ROLL CALL VOTE: All in Favor

RESOLUTION 13-140
**CERTIFYING ACTIVE MEMBERSHIP WITH STIRLING VOLUNTEER FIRE COMPANY FOR
 NEW JERSEY STATE FIREMEN'S ASSOCIATION ELIGIBILITY**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby certify that the following is an active member of the Stirling Volunteer Fire Company and is eligible to be a member of the New Jersey State Firemen's Association:

Antonio Centurion

RESOLUTION 13-141
**GRANTING PERMISSION FOR THE USE OF STIRLING LAKE FOR THE POLICEMEN'S
 BENEVOLENT ASSOCIATION ANNUAL TROUT FISHING DERBY AND APPROVING THE
 TOWNSHIP'S SUPPORT TO CO-SPONSOR THE DERBY**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby grant permission for the Policemen's Benevolent Association to hold their Annual Trout Fishing Derby at Stirling Lake on Saturday, April 20, 2013 from 8:00 a.m. to 1:00 p.m. and approving the Township's support to Co-Sponsor the derby.

RESOLUTION 13-143
APPROVAL AND RELEASE OF REGULAR SESSION MINUTES

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the November 7, 2012 Meeting and the November 29, 2012 Special Meeting.

RESOLUTION 13-144

AUTHORIZING SELF EXAMINATION OF 2013 MUNICIPAL BUDGET

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Long Hill has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2013 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Township of Long Hill that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

**RESOLUTION 13-145
AUTHORIZATION TO FILE FOR MORRIS COUNTY HISTORIC PRESERVATION TRUST
FUND GRANT FOR MILLINGTON SCHOOLHOUSE**

BE IT RESOLVED that the Township Committee of the Township of Long Hill does hereby authorize the Township Clerk, Township Administrator and CFO to file for a Morris County Historic Preservation Trust Fund Grant in the amount of \$241,038.44 in grant funding and

\$241,038.47 in local matching funds for the purpose of Interior Rehabilitation to the Millington Schoolhouse.

**RESOLUTION 13-146
AWARDING CONTRACT FOR WASTEWATER TREATMENT PLAN – SLUDGE REMOVAL
(R & D TRUCKING)**

WHEREAS, the Township of Long Hill received three (3) sealed bids for Wastewater Treatment Plan Sludge Removal on March 1, 2013; and

WHEREAS, the bids received were as follows:

Bidder	Total Base Bid
R & D Trucking	\$0.0279 per gallon
Accurate Waste	\$0.0299 per gallon
SpectraServ, Inc.	\$0.043 per gallon

WHEREAS, R & D Trucking, Inc. of West Milford, NJ, submitted the lowest responsible bid at \$0.0279 per gallon; and

WHEREAS, the bid submitted by R & D Trucking, Inc. has been reviewed by the Township Attorney and the Township Administrator and found acceptable; and

WHEREAS, the Township Administrator, serving as the Purchasing Agent recommends the award of the bid to R & D Trucking, Inc. of West Milford, NJ; and

WHEREAS, the Chief Financial Officer has filed a certification of availability of funds in the office of the Township Clerk, as required by the Local Budget Law;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Long Hill, County of Morris, New Jersey as follows:

1. The contract is hereby awarded to R & D Trucking, Inc. of 1874 Rt. 23 N., West Milford, NJ 07480.
2. The contract shall be in the amount of \$0.0279 per gallon of sludge removed and delivered to the designated disposal facility.
3. The Mayor and Township Clerk are hereby authorized and directed to execute the contract for Wastewater Treatment Plant upgrades.

**RESOLUTION 13-147
CERTIFYING JUNIOR MEMBERSHIPS WITH MILLINGTON
VOLUNTEER FIRE COMPANY [ROJAS]**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby certify that Valentina Rojas is a Junior Members of the Millington Volunteer Fire Company.

**RESOLUTION 13-148
 AMENDMENT TO THE 2013 TEMPORARY BUDGET
 (Amendment 5)**

WHEREAS, 40A:4-19 Local Budget Act provides that where any contracts, commitments, or payments are to be made prior to the final adoption of the 2013 budget, temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the total appropriations in the 2012 budget, fewer appropriations made for Capital Improvement Fund, Debt services and relief of the poor are as follows:

General - Total General Appropriation \$ 12,493,489

WHEREAS, 26.25% of the total appropriations in the 2012 Budget less appropriations made for Capital Improvement Fund, Debt services and relief of the poor are as follows:

General - \$ 3,279,540

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the temporary appropriations be amended and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his/her records:

	<u>Temp Budget</u>	<u>New Budget</u>
GENERAL GOVERNMENT		
Admin & Exec – Salaries & Wages	\$74,600	\$76,000
Finance – Salaries & Wages	\$37,500	\$47,000
Tax Collection – Salaries & Wages	\$22,200	\$26,000
Tax Assessment – Salaries & Wages	\$10,500	\$12,000
Engineering – Other Expenses	\$13,500	\$20,000
LAND USE		
Planning Board – Salaries & Wages	\$9,300	\$12,000
Zoning Board – Salaries & Wages	\$9,300	\$12,000
Zoning Officer – Salaries & Wages	\$15,700	\$20,000
Construction – Salaries & Wages	\$28,400	\$44,000
PUBLIC SAFETY		
Police – Salaries & Wages	\$541,000	\$880,000
Emergency Mgmt – Salaries & Wages	\$3,000	\$4,000
Municipal Court – Salaries & Wages	\$22,200	\$28,000
Fire Prevention Official – Salaries & Wages	\$ 0	\$3,000
UTILITIES		
Telephone	\$15,700	\$21,000
Heating Oil	\$20,000	\$22,000

PUBLIC WORKS

Streets & Roads – Salaries & Wages	\$150,700	\$216,000
Sewer System – Salaries & Wages	\$47,600	\$78,000
Sewer System – Other Expenses	\$80,000	\$150,000

HEALTH & WELFARE

Environmental Comm. – Salaries & Wages	\$0	\$550
Parks & Playgrounds – Salaries & Wages	\$11,800	\$16,000
Senior Citizens – Salaries & Wages	\$2,600	\$4,000
Social Security	\$100,800	\$119,000

**RESOLUTION 13-149 AMENDING THE JUNE 2012 DEVELOPMENT AGREEMENT
 BETWEEN THE TOWNSHIP AND LOUNSBERRY MEADOW, LP CONCERNING THE
 APPROPRIATION OF TOWNSHIP AFFORDABLE HOUSING TRUST FUNDS FOR VARIOUS
 IMPROVEMENTS AND FINANCIAL ASSISTANCE AT LOUNSBERRY MEADOW AND
 AMENDING RESOLUTION 12-253 THAT AUTHORIZED THAT DEVELOPMENT
 AGREEMENT**

WHEREAS, by Resolution 12-253 adopted July 13, 2012, the Township Committee authorized the execution of a Development Agreement with Lounsberry Meadow, LP in which the Township agreed to appropriate Township Affordable Housing Trust Funds for various purposes at Lounsberry Meadow, an income-restricted senior citizen/handicapped housing development that is part of the Township’s Housing Element and Fair Share Plan; and

WHEREAS, Resolution 12-253 described four specific projects, however, it went on to provide that “any such agreement shall be in form acceptable to the Township attorney” and that “any such agreement shall be subject to ultimate approval by COAH”; and

WHEREAS, the proposed appropriation of \$34,924.00 for solar loan repayment is not acceptable to COAH; and

WHEREAS, the Township Committee wishes to reallocate that \$34,924.00 to the other purposes set forth in the Development Agreement; and

WHEREAS, the proposed reallocation will not change the total aggregate appropriation of \$403,757.00; and

WHEREAS, the proposed change will allow Lounsberry Meadow to render more units ADA accessible and will provide adequate funding for the emergency generator, a health and safety improvement that will upgrade and modernize the residential facility; and

WHEREAS, the Development Agreement states that “any addition, change, or modification and renewal or extension [shall] be reduced in writing and signed by both parties;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The total appropriation from the Township Affordable Housing Trust Fund shall remain \$403,747.00, but that appropriation shall be reallocated for the following affordable housing purposes:

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- a. Emergency electric generator – Generator is needed to power elevator, main doors, emergency hall lights, and either common area heat/air conditioning or enough to supply the community room as a heating/cooling area in an outage. This amount provides funding for engineering, generator purchase and installation. This item is considered maintenance and repair of affordable housing units (N.J.A.C. 5:97-8.7(a)10.): \$86,888

- b. ADA improvements – Roll-in and/or swing-in showers for as many units as possible to replace existing bathtubs & showers. This is estimated at approximately \$6,000/unit installed (\$3,000 per unit & \$3,000 installation). The design and construction of the Lounsberry community predates passage of the ADA. None of the units (including existing handicapped units) will pass ADA today. All units have bathtubs that are significantly problematic for Lounsberry’s wheelchair-bound, frail elderly and senior tenants. (approximately 40 units can be replaced for budgeted amount). These improvements are considered maintenance and repair of affordable housing units (N.J.A.C. 5:97-8.7(a)10.): \$240,483

- c. PTAC (packaged thermal air conditioner) units – all units and common areas are fitted with PTAC units for heat and air conditioning. Moderate savings can be achieved by replacing the older through-the-wall units (older units replaced in tenant space will save occupant approximately \$45 per year (261 kWh reduction); each common area replacement will save approximately \$25 per year (143 kWh reduction), which will contribute to reduction in overall operating costs. These units are approaching the end of their useful life. The Township considers these improvements maintenance and repair of affordable housing units (N.J.A.C. 5:97-8.7(a)10.) as well as affordability assistance (N.J.A.C. 5:97-8.8): \$76,376

2. Inasmuch as the above allocation of funds is based on the estimates of the anticipated costs of the various items, minor changes to the allocation may be made to reflect the actual costs.

3. The Mayor and Township Clerk are hereby authorized to execute an amended Development Agreement with Lounsberry Meadow, LP that reflects the changes authorized by this Resolution.

**RESOLUTION 13-150
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

ORDINANCES

Ordinance 306-13 Cap Bank– First Reading

Comm. Rae made a motion, seconded by Comm. Roshto to approve Ordinance 306-13, on first reading with Public Hearing scheduled for April 10th. **Roll Call Vote:** All In favor

**ORDINANCE #306-13
CALENDAR YEAR 2013 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, March 27, 2013, will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:00 p.m. on Wednesday, April 10, 2013 at the Municipal Building, 915 Valley Road, Gillette, New Jersey when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Ordinance 307-13 Abolish Community Day Committee– First Reading
Comm. Rae made a motion, seconded by Comm. Schuler to approve Ordinance 307-13, on first reading with Public Hearing scheduled for April 10th. **Roll Call Vote:** All In favor.

**ORDINANCE #307-13
ABOLISHING THE COMMUNITY DAY COMMITTEE AND REPEALING SECTION 2-39 OF
THE TOWNSHIP CODE**

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, March 27, 2013, will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:00 p.m. on Wednesday, April 10, 2013 at the Municipal Building, 915 Valley Road, Gillette, New Jersey when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Ordinance 308-13 Creating a Meyersville Hamlet Zone and Supplementing and Amending Various Sections of the Land Use Section of the Township Code–First Reading
Comm. Roshto made a motion, seconded by Comm. Rae to approve Ordinance 308-13, on first reading with Public Hearing scheduled for April 10th. **Roll Call Vote:** All In favor

**ORDINANCE #308-13
CREATING A MEYERSVILLE HAMLET ZONE AND SUPPLEMENTING AND AMENDING
VARIOUS SECTIONS OF THE LAND USE SECTION OF THE TOWNSHIP CODE**

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, March 27, 2013, will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:00 p.m. on Wednesday, April 10, 2013 at the Municipal Building, 915 Valley Road, Gillette, New Jersey when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

OLD BUSINESS: Committeeman Rae urged the Committee to proceed with the work necessary to complete the Gillette School Evacuation Pathway. A discussion ensued. Committeeman Rae made a motion, seconded by Committeeman Roshto to authorize the Township Engineer to create a concept plan for the Committee’s review no later than the April 24th meeting.

Comm. Roshto urged all residents to sign up for the Citizens Alert Program on the Township website.

NEW BUSINESS:

2013 Budget Introduction

Mr. Henry led the discussion with an overview of the following:

Increase in some "Appropriations" are due to items for which the Township has no control:

- Insurance
- Pension
- Social security Utilities

Capital Improvements = 5 % down payment for monies borrowed. \$141,000
\$100,000 added for Train Station project.

Budget Discussion ensued between the Township Committee, Mr. Henry and CFO Mangin

Mayor Piserchia read the Budget Resolution:

Be It Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2013.

Be It Further Resolved, that said budget be published in the Echoes Sentinel in the issue of April 3, 2013

Committeeman Schuler made a motion seconded by Committeeman Roshto to approve the Budget for the year 2013.

Roll Call Vote: All in favor

Notice is hereby given that the Budget and Tax Resolution was approved by the Township Committee of the Township of Long Hill, County of Morris, on March 27, 2013.

A Hearing on the Budget and Tax Resolution will be held at the Municipal Building on April 24, 2013 at 7:30 PM at which time and place objections to said Budget and Tax Resolution for the year 2013 may be presented by taxpayers or other interested persons.

Copies of the entire budget are available for review on the township website (www.longhillnj.us) and in the office of the Township Clerk, at the Long Hill Township Municipal Building, 915 Valley Road, Gillette, NJ, or by calling (908)-647-8000 during the hours of 9:00 AM to 4:00 PM, Monday – Thursday; and 9:00 AM – 2:30 PM on Friday.

MEETING OPEN TO THE PUBLIC:

Cecilia Chili of Gillette had several questions with regards to the Meyersville Zoning Ordinance, which the Committee addressed.

ADJOURNMENT: As there was no further business to discuss, Committeeman Rae made a motion, seconded by Committeeman Roshto to adjourn. Vote: All in favor. The meeting adjourned at 9:45 PM.

Respectfully submitted,

Cathy Reese
Township Clerk

Approved: April 10, 2013