



A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.us on the Monday preceding the meeting.

**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA
November 6, 2013
7:00 PM EXECUTIVE SESSION; 7:30 PM OPEN SESSION**

ADEQUATE NOTICE Mayor's Statement re: Adequate Notice of Meeting.

"In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was included in a list of meetings notice which was electronically sent to the Echoes Sentinel, Courier News and Daily Record on January 15, 2013; posted on the bulletin board in the Municipal Building on January 15, 2013 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk."

Please note: to help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 3 minutes.

EXECUTIVE SESSION

**RESOLUTION 13-342
EXECUTIVE SESSION
November 6, 2013**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meet in closed session to discuss the following matters:

Attorney Client Privilege:

- Sewer Connections
- expungement

Contract Negotiations:

- DPW Contract negotiations update
- PBA Contract
- Skyline Pump Station
- Long Hill Township Fire Dept.

Property Acquisition:

- Kurz Property
- Eberle Property
- Future Recreational Property behind Railroad Ave

BE IT FURTHER RESOLVED that minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

OPEN PUBLIC MEETING:

PLEDGE OF ALLEGIANCE

ROLL CALL: Clerk will call the Roll *(Comm. Rae and Comm. Roshto will not be attending)*

COMMITTEE LIAISON REPORTS:

DISCUSSION / ACTION ITEMS:

- Uniform Presentation – Long Hill Township Police Dept.
- Cost options associated with Open Space

ORDINANCES:

ORDINANCE INTRODUCTION

**BOND ORDINANCE 322-13
PROVIDING FOR IMPROVEMENT OF THE SANITARY SEWERAGE
SYSTEM IN AND BY THE TOWNSHIP OF LONG HILL, IN THE
COUNTY OF MORRIS, NEW JERSEY; APPROPRIATING \$4,500,000
THEREFOR AND AUTHORIZING THE ISSUANCE OF \$4,500,000
BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING SUCH
APPROPRIATION.**

**BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY** (not less than two-thirds of
all the members thereof affirmatively concurring), **AS FOLLOWS:**

The improvement described in Section 3 of this bond ordinance is hereby authorized as a general improvement to be made or acquired by The Township of Long Hill, in the County of Morris, New Jersey. For the said improvement or purpose stated in said Section 3, there is hereby appropriated the sum of \$4,500,000, said sum being inclusive of all appropriations heretofore made therefore.

For the financing of said improvement or purpose and to meet the said \$4,500,000 appropriation, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$4,500,000 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Township in a principal amount not exceeding \$4,500,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

(a) The improvement hereby authorized and purpose for the financing of which said obligations are to be issued is the improvement of the sanitary sewerage system in and by the Township, including the reduction of infiltration and inflow and the improvement of the wastewater treatment plant by the installation of influent screening and an ultra-violet disinfection system, together with all structures, site work, equipment, work and materials necessary therefore or incidental thereto, all as shown on and in accordance with the plans and specifications therefore on file or to be filed in the office of the Township Clerk and hereby approved.

(b) The estimated maximum amount of bonds or notes to be issued for said purpose is \$4,500,000.

(c) The estimated cost of said purpose is \$4,500,000.

The following additional matters are hereby determined, declared, recited and stated:

The said purpose described in Section 3 of this bond ordinance is not a current expense and is a property or improvement which the Township may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

The period of usefulness of said purpose within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is forty (40) years.

The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Township as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$4,500,000, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law. An aggregate amount not exceeding \$900,000 for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of said Local Bond Law may be included as part of the costs of said improvement and is included in the foregoing estimate thereof.

This bond ordinance authorized obligations of the Township solely for purposes described in paragraph (d) of section 40A:2-7 of said Local Bond Law; and said purposes are in the public interest and are for the health, welfare, convenience or betterment of the inhabitants of the Township and the amounts to be expended for said purposes pursuant to this bond ordinance are not unreasonable or exorbitant and the issuance of the said obligations authorized by this bond ordinance will not materially impair the credit of the Township or substantially reduce its ability to pay punctually the principal of and interest on its debts and supply other essential public improvements and services, and the Local Finance Board in the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey has heretofore made a determination to this effect and caused its consent to be endorsed upon a certified copy of this bond ordinance as passed upon first reading.

All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Township at the meeting next succeeding the date when any sale or delivery of the notes

pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of said obligations and interest thereon without limitation of rate or amount.

The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

NOTICE OF PENDING BOND ORDINANCE AND SUMMARY

The bond ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a meeting of the governing body of the Township of Long Hill, in the County of Morris, New Jersey, on November 6, 2013. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held in the Municipal Building in said Township on **December 11, 2013 at 7:00 P.M.** During the week prior to and up to and including the date of such meeting copies of the full ordinance will be available at no cost and during regular business hours at the Clerk's office in said Municipal Building for the members of the general public who shall request the same.

Cathy Reese, RMC
Township Clerk

MOVED by: _____, that Ordinance 322-13 be passed on first reading with the Open Public Hearing scheduled for December 11, 2013. **SECONDED** by: _____

ROLL CALL VOTE

CONSENT AGENDA RESOLUTIONS:

The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: _____ by the Township Committee of Long Hill Township, that Resolution #13-332 through #13-340 are hereby approved.

SECOND by: _____.

ROLL CALL VOTE:

**RESOLUTION 13-332
AWARDING CONTRACT FOR 2013 CURB RAMP RECONSTRUCTION PROJECT**

WHEREAS, the Township of Long Hill received requests from six (6) contractors but only five (5) sealed bids were received for the 2013 Curb Ramp Reconstruction on October 23, 2013 and

<u>CONTRACTOR</u>	<u>BASE BID</u>
PA Contractors, Inc	\$59,557.00
Diamond Construction	\$77,390.00
M. Sky Construction Corp.	\$85,645.00
Cifelli & Son General Contractor	\$91,970.00
A-Team Concrete, Inc.	\$108,997.75

WHEREAS, PA Contractors, Inc., Inc. provided the lowest responsive bid; and

WHEREAS, the bid submitted by PA Contractors, Inc., has been reviewed by the Township Engineer and Township Attorney and found acceptable; and

WHEREAS, James Mangin, Purchasing Agent, recommends the award of the contract to PA Contractors, Inc., 105 Davis Ave., Kearny, NJ 07032.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Long Hill, County of Morris, New Jersey as follows:

1. Award the contract to PA Contractors, Inc., 105 Davis Ave., Kearney, NJ 07032.
2. The contract shall be in the amount of \$59,557.00.
3. The Mayor and Municipal Clerk are hereby authorized and directed to execute the contract for the project.

**RESOLUTION 13-333
 AUTHORIZE EMPLOYMENT OF
 PART-TIME SECRETARY TO THE PLANNING BOARD AND ZONING BOARD OF
 ADJUSTMENT**

WHEREAS, there exist the need to fill the position of Secretary in the Planning and Zoning offices; and

WHEREAS, a candidate has been identified in the name of Cynthia Kiefer who has the education and experience necessary to fulfill the position requirements; and

WHEREAS, it is the recommendation of the Township Administrator, Planning and Zoning Administrator, and the Chairs of both the Planning Board and Zoning Board of Adjustment that Cynthia Kiefer be appointed as part-time Secretary to the Planning and Zoning Administrator, and:

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby appoint Cynthia Kiefer as a Part-time Secretary to the Planning and Zoning Administrator, effective November 12, 2013, pending satisfactory completion of a background check; at a rate of \$20.00 per hour, for minimum of 25 hours per week, with scheduled hours to be coordinated with the Planning and Zoning Administrator and the Township Administrator. As part of the employment agreement, Ms. Kiefer will attend the Planning Board and Zoning Board of Adjustment evening meetings on Tuesdays.

BE IT FURTHER RESOLVED that the Chief Finance Officer has certified that sufficient funds are available in account 3-01-21-180-180-105 and 3-01-21-185-185-105.

**RESOLUTION 13-334
APPROVING ANNUAL MEYERSVILLE CIRCLE ASSOCIATION TREE LIGHTING CEREMONY
WITH FIRE WORKS**

WHEREAS, Meyersville Circle Association in conjunction with the Long Hill Township Recreation Department have requested permission to hold their annual tree lighting ceremony with a fire works display on Sunday, December 1, 2013; and

WHEREAS, N.J.S.A. 21:3-3 et seq. authorizes the Township Committee to issue permits for public displays of fireworks under certain circumstances and directs the Township Clerk to forward a copy of the approval to the Office of Public Safety Compliance; and

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey authorizes the Meyersville Circle Association to conduct their annual tree lighting and fireworks on December 1, 2013 contingent upon the approval of all necessary permits and receipt of a Hold Harmless Agreement.

**RESOLUTION 13-335
APPROVING SPECIAL EVENT LICENSE
[LONG HILL COMMUNITY CENTER]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S 13-18 for the event to the "Sponsor" Long Hill Chamber of Commerce, for their Special Event "19th Annual Kids Holiday Party" to be held 1:00 PM – 3:00 PM on December 8, 2013; and

BE IT FURTHER RESOLVED that the Police Department has determined that the applicant is exempt for the cost of police coverage required for this event.

**RESOLUTION 13-336
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 13-337
APPROVAL AND RELEASE OF REGULAR SESSION MINUTES AND APPROVAL OF
EXECUTIVE SESSION MINUTES (AS REDACTED)**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the October 23, 2013 Regular Meeting.

BE IT FURTHER RESOLVED that the Township Committee hereby approves the October 23, 2013 Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 13-338
AUTHORIZING THE RETURN OF MAINTENANCE BOND – CRONIN**

WHEREAS, Maureen Cronin for the improvements to the Torbert Road property, Application 05-08Z has requested that the Maintenance Bond, account # 40497 be released; and

WHEREAS, the Township Engineer has certified that the Maintenance Bond may be released and the contractor has fully satisfied the terms of the maintenance agreement as per his memo dated October 21, 2013; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill hereby directs the Township CFO to return Maintenance Bond account # 40497, with any interest due to Elizabeth and Maureen Cronin.

**RESOLUTION 13-339
FOR RENEWAL OF MEMBERSHIP IN THE
MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Township of Long Hill is a member of the Morris County Municipal Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2013 unless earlier renewed by agreement between the Municipality and the Fund; and

WHEREAS, the Municipality desires to renew said membership;

NOW THEREFORE, BE IT RESOLVED as follows:

1. The Township of Long Hill agrees to renew its membership in the Morris County Municipal Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverage, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Governing Body shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Morris County Municipal Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

OLD BUSINESS:

NEW BUSINESS:

Announcements/Correspondence:

- Park Dedication Ceremony – Monday, 11-11-2013, 1:00 PM
- Motorists urged to be cautious for Deer on roads

MEETING OPEN TO THE PUBLIC:

Remarks and Statements Pertaining to Any Matter

ADJOURNMENT