



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION MEETING MINUTES
October 28, 2020
7:30 PM OPEN SESSION, CLOSED SESSION 6:45 PM**

Clerk Phillips read the following statement:

STATEMENT OF PRESIDING OFFICER

"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at www.longhillnj.gov. A public comment period will be held in the order it is listed on the meeting agenda.

EXECUTIVE SESSION:

20-284 EXECUTIVE SESSION

- Attorney Client Privilege

MOVED by: Deputy Mayor Piserchia of the Township Committee of Long Hill Township, that Resolution 20-284 is hereby approved. **SECONDED** by: Committeeman Dorsi. **ROLL CALL VOTE:** Committeeman Dorsi; yes, Committeeman Schuler; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Rae; yes.

Mayor Rae **opened the public session** of the meeting at 7:39 pm.

All present recited the **Pledge of Allegiance**.

ROLL CALL: Committeeman Dorsi, Committeeman Schuler, Committeeman Verlezza, Deputy Mayor Piserchia, and Mayor Rae were present via teleconference. Also present via teleconference were Attorney Pidgeon, Administrator Malool, and Clerk Phillips.

Mayor Rae spoke about the close of the sewer to NJAW on October 22nd. Thanked the entire Township Committee and various township employees that assisted with the sale.

PRESENTATIONS / DISCUSSION:

- **Eagle Scout Project** – Tom Osmond from Troop 56 spoke about planting 56 trees varying from maple or cherry throughout the township for his Eagle Scout Project. The Township decided for Nancy Malool to be the beneficiary of the project.
- **Planet Networks – Upgrading and expanding fiber optic network** – CEO Robert Boyle spoke about wanting to expand Planet Network into Long Hill Township. At the current moment there is no intention of expanding. The Township will speak with Attorney Pidgeon about the potential resolution and follow up.
- **Deck Update** – Mead Briggs from the Long Hill Baseball Softball Association spoke about the township allocating \$29,000 by ordinance for the completion of the deck. Mr. Briggs thanked the various families that through their discount brought them under budget and then requested to use the remaining funds to improve snack shack.

MOTION: Deputy Mayor Piserchia, allowing the Long Hill Baseball Softball Association to use the additional allocated money to improve the snack shack. **SECOND:** Committeeman Verlezza **ROLL CALL VOTE:** Committeeman Dorsi; yes, Committeeman Schuler; no, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Rae; yes.

ORDINANCE(S):

ORDINANCE 464-20 (SECOND READING / ADOPTION)

AN ORDINANCE REGULATING THE REMOVAL OF TREES, AMENDING CHAPTER XXIII OF THE TOWNSHIP CODE ENTITLED SHADE TREES IN ITS ENTIRETY

Committeeman Schuler spoke about his opposition to the Ordinance. Committeeman Dorsi asked for clarification about timelines, landmark trees and registration. A discussion ensued in regards to requiring qualifications for someone to determine the condition of the tree.

MOTION: Committeeman Verlezza, to amend Section 23-4 – B to include a 30 day deadline. **SECOND:** Committeeman Dorsi **VOICE VOTE: ALL IN FAVOR:** Committeeman Dorsi, Committeeman Verlezza, Deputy Mayor Piserchia, Mayor Rae. **ABSENTION:** Committeeman Schuler

Mayor Rae OPEN PUBLIC HEARING

Clerk Phillips had received an email in regards to the Ordinance which will be read into the records per Local Finance Notice 2020-21.

Joe Huber, 70 Meadowview Rd, Millington, NJ – sent via email. - Just wanted to bring a few points to your attention, as there is an anticipated vote on Nov 12 for the Proposed Ordinance rewriting chapter 23 - Shade Tree Regulations (464-20). I'm hoping to attend the meeting tonight and on 12 Nov, but I may not be able to make tonight's meeting, as I have another commitment. That said, just wanted to share some input I had, after reading the existing ordinance, and the newly proposed one. While I'm certain there is value to updating our regulations, I recently discussed with some other citizens, and there are a few points I wanted to bring to the Town Council's attention, in hopes of a most informed vote. The currently proposed new ordinance changed the idea that a private property owner could maintain their trees, as they desire. I'll go into some detail: Should this proposed language pass in its current form:

The existing ordinance has exemptions for the following specifically cited, reducing the burden on the town and the private property owner:

1. Trees on properties with existing one or two family dwellings.
2. Trees within the JCP&L high tension line easement.
3. Trees specifically permitted to be removed by the Planning Board or Zoning Board of Adjustment as part of an approved subdivision or site plan.
4. Trees on land classified as a tree farm under State statutes.

Given the newly proposed language, exemptions 2-4 remain intact, but exemption 1 is removed. The ordinance would now require for the private property owner in all cases of a tree > 12" to submit for a permit. Absent some pressing need or additional context (ex- mandatory law/flow-down coming from NJ state, some critical situation regarding trees) I feel like removing the above exemption for personal property owners is not desired.

Here's why:

i. As a government official, this level of review seems unnecessary and burdensome for our township government.

ii. As a private property owner, I could see this leading to everyone just cutting down trees that are 11" in diameter or below. It could actually have the opposite effect, whereby everyone avoids the hassle and limits the size of the trees on their property.

iii. As a private property owner, I find it difficult enough to save up the money to maintain the trees on my property, make improvements, and prevent damage to my home and surrounding property, and feel like adding additional steps and approvals is only going to limit people's ability to do so, and will be unnecessarily burdensome. Further, I don't believe there is any specific benefit that is quantifiable in any realistic way, so it's hard to sell and somewhat confusing. Sometimes people remove a healthy tree because it is too close to their dwelling and has gotten too big, or they simply don't want a tree in that portion of their yard so they can optimize their use of the land they purchased. That's part of maintaining your property and owning it.

iv. Absent some additional context, it appears the residents of the town should be more concerned about the potential for property damage, the limitations on the use of their own land, and needing to 'ask permission', than the devastation of the tree population. Locally, I haven't noticed any indiscriminate clearing of trees.... in fact, we have plenty of trees all over, and most of it on private land. Has there been wide-spread issues/abuses that we aren't aware of? Long Hill is not the problem in terms of the broader context (state, country). If the whole country/world modeled their construction/land use ordinances after our practices historically, I don't think we have an issue with tree populations. The desire to maintain the character of the town and rural nature is one of the main reasons people actually fight the over-development of NJ suburbs, which is far more impactful to all of the things the shade tree regulations are intended to prevent. Perhaps we can focus these policies on new zoning requirements for people contributing to overdevelopment. Isn't this the same realization that the power company came to in NJ? New Jersey discouraged utilities to not take down trees historically, but now we have a tough time maintaining power in adverse weather conditions, and causing medical risk/issues to those losing power. Finally, even if there is some context that I'm unaware of or some issue, can't we just address those issues, and not take such an all-encompassing step in this revision of the regulations? The old/existing regulations banned any clear-cutting already... so people aren't just allowed to clear a piece of land for no reason. It seems like we are trying to come down on the private property owner who now needs to remove a tree to remodel their dwelling/business, or is fearful of a tree that has grown too big near their dwelling?

Charles Arentowicz, 605 Heritage Road – Mr. Arentowicz thanked Attorney Pidgeon for saying that written comments are able to be submitted. Mr. Arentowicz went on to speak about protecting future subdivision trees that are required. Mr. Arentowicz thanked DPW Director Al Gallo for getting certification and asked about his request on the replacement trees for Heritage Road.

Dennis Sandow, 29 Windsor Way - spoke about various sections of the ordinance and a discussion ensued in regards to amending said sections. Big Tree List

Charles Arentowicz, 605 Heritage Road - asked that Mr. Sandow state his address for the record so his suggestions would be valid.

Attorney Pidgeon advised the Township Committee to amend the discussed sections and carry the public hearing until the November 12, 2020 meeting.

MOTION: Deputy Mayor Piserchia amended Ordinance 464-20**SECOND:** Committeeman Verlezza

ROLL CALL VOTE: Committeeman Dorsi; yes, Committeeman Schuler; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Rae; yes.

ORDINANCE 467-20 (FIRST READING / INTRODUCTION)
SALARIES AND WAGES ORDINANCE

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, October 28, 2020 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Thursday, November 12, 2020 by a meeting when and where or at such time and place to which

said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to Thursday, November 12, 2020 public agenda or email municipalclerk@longhillnj.gov.

MOVED by: Deputy Mayor Piserchia that Ordinance 467-20 be introduced and passed on first reading. **SECONDED** by: Committeeman Verlezza. **ROLL CALL VOTE:** Committeeman Dorsi; yes, Committeeman Schuler; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Rae; yes.

DISCUSSION:

- Best Practices Inventory – Administrator Malool spoke about the questionnaire that was submitted to the Township Committee for review.

CONSENT AGENDA RESOLUTIONS:

Mayor Rae asked if anyone would like to pull a resolution. Committeeman Schuler asked and received for clarification 20-290.

Resolution No. 20-285 – 20-292 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

20-285	APPROVAL AND RELEASE OF MINUTES:
20-286	APPROVING PAYMENT OF BILLS
20-287	AUTHORIZING RELEASE OF ESCROW – WHRHS Board of Education
20-288	ACCEPTING RESIGNATION - BEREZANSKI
20-289	AUTHORIZING THE TOWNSHIP CLERK TO FILE CERTIFICATION OF TOWNSHIP COMMITTEE REVIEW OF 2020 BEST PRACTICES INVENTORY
20-290	AUTHORIZATION TO CONDUCT BLOCK PARTY- ENTRANCE OF INDIAN RUN AND DEER RUN
20-291	LONG HILL TOWNSHIP APPLICANT'S RESOLUTION LOCAL GOVERNMENT EMERGENCY FUND (CRF) GRANT
20-292	APPOINTING PROBATIONARY LABORER – CONANT

MOVED by: Committeeman Schuler of the Township Committee of Long Hill Township, that Resolution 20-285 through 20-292 are hereby approved. **SECONDED** by: Deputy Mayor Piserchia **ROLL CALL VOTE:** Committeeman Dorsi; yes, Committeeman Schuler; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Rae; yes.

LIAISON REPORTS:

- **Committeeman Verlezza** asked residents to refer to the website for a Recreation update.
- **Committeeman Dorsi** thanked DPW and Colette Armenti for their hard work on the Veterans Banner. Committeeman Dorsi voiced his concern about the lease with the Board of Education and the Senior Center.
- **Deputy Mayor Piserchia** reported its National First Responders Day and thanked all.

- **Mayor Rae** gave police statistics and spoke about a save by Long Hill Township and First Aid in which a resident was shocked 18 times by a defibrillator and is recovering. Long Hill Township Police participated in Trunk or Treat sponsored by First Aid Squad. Police request that residents participate in the 9:00pm check.

ADMINISTRATOR'S REPORT:

- Nothing to report

DISCUSSION:

- **Parking Permits** – Administrator Malool reported that the 2021 parking permit will be sold online starting December 7th. More information to follow in upcoming meetings.
- **Road Opening Permits** – A discussion ensued about improving the Road Opening Ordinance. The Township Committee will revise the Road Opening Ordinance at an upcoming meeting.
- **Kantor Park Improvements** – Committeeman Verlezza spoke about Kantor Park Improvements including a drainage issue, signage, planting and widening and improving the pathway. Administrator Malool to sit with DPW Director Gallo and Township Engineer Ferriero to discuss plans and bring back to Township Committee at upcoming meeting. DPW Director was given the authority to clean up the trees at Kantor Park.
- **Accessory Apartment Ordinance** – The proposed Accessory Apartment Ordinance was carried from the previous Township Committee Meeting. Attorney Pidgeon spoke about the two existing ordinance and spoke about clarification on a proposed ordinance. The Township Committee decided to move forward with the proposed ordinance on the November 12th agenda.
- **Meyersville Tree Lighting Ceremony** – Mayor Rae spoke about a meeting that discussed the Tree Lighting Ceremony and the Township Committee decided to allow.

OLD/NEW BUSINESS:

- Committeeman Schuler made a motion to open town hall. Mayor Rae spoke about the uptick in COVID 19 cases and no one seconded the motion.

RESIGNATIONS FROM BOARDS/COMMISSIONS

Shade Tree Commission – Melanie Burdorf

Environmental Commission – Devanshi Johnson

MAYORAL APPOINTMENTS

Environmental Commission

Philip Ponturo (moving from Alt #1)

Expiration of Term

(3 yr unexpired term) 12-31-2021

Shade Tree Commission

Ann Cade

Expiration of Term

(5 yr unexpired term) 12-31-2021

TOWNSHIP COMMITTEE APPOINTMENTS

Open Space Advisory Committee

Mary Ellen Grunther (3yr)

Expiration of Term

December 31, 2022

MOTION: Deputy Mayor Piserchia to accept Township Committee Appointment of Mary Ellen Grunther to Open Space Advisory Committee **SECOND:** Committeeman Verlezza. **ROLL CALL VOTE:** Committeeman Dorsi; yes, Committeeman Schuler; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Rae; yes.

ANNOUNCEMENTS:

- Mayor Rae reported that Deputy Mayor Guy Piserchia will be honored at the Morris County Chamber event with the Alex DeCroce Public Leadership Award. The award is given annually to a government official who has made a profound difference in improving the quality of life in and around their community and who embodies the character and values Assemblyman DeCroce: care for the community, dedication to promoting business growth and a commitment to improving humanity.

MOTION: Committeeman Schuler **SECOND:** Committeeman Verlezza to extend after 11:00pm.

- Reminder, this Tuesday, November 3rd is the General Election. All active registered voters will be voting at the Senior Center if you haven't already returned your Vote-By-Mail Ballot. If you come to the Senior Center you will be voting by a provisional (paper) ballot. You can also return YOUR Vote-By-Mail ballot to the Senior Center on Election Day. Any further questions contact Megan Phillips -908 647 8000 ext 215.
- Mayor Rae spoke about the uptick in COVID 19 cases and a voluntary free and secure mobile app.

MEETING OPEN TO THE PUBLIC: Remarks and Statements Pertaining to Any Matter -Comments and remarks will be limited to 3 Minutes

Charles Arentowicz, 605 Heritage Road – had raised his hand and was unmuted by Administrator Malool but didn't have a comment.

ADJOURNMENT

On motion by Committeeman Verlezza and seconded by Committeeman Dorsi, and carried unanimously to adjourn at 11:11 pm.

Respectfully submitted,

Megan Phillips

Megan Phillips
Approved: November 12, 2020

**RESOLUTION 20-284
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Attorney Client Privilege

**ORDINANCE 464-20
AN ORDINANCE REGULATING THE REMOVAL OF TREES, AMENDING CHAPTER
XXIII OF THE TOWNSHIP CODE ENTITLED SHADE TREES IN ITS ENTIRETY**

BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey that the Township Code and the Township Land Use Ordinance are hereby supplemented and amended as follows:

Section 1. Title. Chapter XXIII of the Township Code entitled "Shade Trees" is amended in its entirety to read as follows:

Chapter 23 Shade Trees

Section 23-1 Purpose and Intent

- A. The purpose of this section is:
 1. To preserve and protect trees within the Township of Long Hill, which helps to preserve water quality, abate noise, and enhance the ambience and character of the community.
 2. To control the indiscriminate destruction of trees which has been shown to have severe detrimental environmental, ecological and economic effects including increased soil erosion and surface drainage problems, creation of insect breeding sites, decreased oxygen production, decreased property values and increased Township costs and thereby to eliminate a threat to the public health, welfare and safety.
 3. To protect the semirural character and natural resources of the Township, consistent with the goals and objectives of the Master Plan. This section is not intended to restrict homeowners from removing dead, diseased, or hazardous trees. It is not intended to restrict homeowners from conducting routine pruning of trees or other maintenance procedures.
- B. This section places special emphasis on the preservation of trees around the perimeter of a property to create Conservation Areas based upon setback requirement pursuant to the Township of Long Hill Zoning Code. The ordinance will also provide a sound management structure for the removal of trees in the Township.

Section 23-2 Definitions

Diameter at Breast Height shall mean the diameter of a tree measured 4'6" above the uphill/highest side above grade.

Enforcement Officer shall mean the Code Enforcement Officer.

Hazardous Tree shall mean a tree that musts meet the following two criteria: (1) The tree, or a tree part, must be at an increased likelihood of failure, usually due to the presence of some structural defect e.g. the presence of a significant amount of decay in a portion of the tree, and (2) there must be one or more targets present. A target may be any person or property that could potentially be damaged or injured

should a failure occur. If there are no targets present there is no risk and the tree will not be considered a hazard, even if it is structurally unsound and likely to fail at any time.

Landmark Trees shall mean any tree designated and identified by the Township Shade Tree Commission meeting the criteria for designation.

Township Trees shall mean trees located on Township property or within Township right-of-way.

Private Trees shall mean any tree other than a Township tree.

Screening shall mean one or more trees or hedges which provide a visual barrier between properties.

Tree shall mean any woody perennial plant having a diameter of six inches measured at a point 4'6" above grade.

Tree Removal Permit shall mean a permit issued by the Shade Tree Commission authorizing the applicant permission to remove a Township tree.

Tree Removal Registration shall mean a registration filed with the Township Clerk on the official Township form before a property owner or tenant removes a tree 12' in diameter or greater from private property.

Section 23-3 Responsible Officials; Enforcement

- A. Administration. The Shade Tree Commission shall be responsible for administration of this section.
- B. Enforcement Officer. The Code Enforcement officer is hereby authorized to enforce the regulations set forth within the Township Code.

Section 23-4 Prohibition and Requirements with Respect to Township Trees

- A. It shall be unlawful to commit any of the following acts with respect to Township Trees within parks and public property or within Township right-of-way without the prior written permission of the Shade Tree Commission.
 - 1. Cut, prune, break, injure, alter or remove any tree; or cut, unduly disturb or interfere in any way with any root of a tree or trees.
 - 2. Spray any tree with a chemical.
 - 3. Fasten any rope, wire, sign, or other device to a tree or trees or to any guard about such a tree or trees.
 - 4. Install, remove or injure any guard or device placed to protect any trees.
 - 5. Obstruct access of air, water, or fertilizer to the roots of such tree or trees.
 - 6. String any wires or lines through a public park.
- B. The Shade Tree Commission shall grant such written permission if the activity for which such permission is requested is in the public interest and is not likely to materially injure any Township tree. **The Shade Tree Commission has 30 days**
- C. Any person or persons who cause damage to any tree(s) by machines, autos, etc. shall be held liable for damages to the tree or trees. Damages shall be corrected or repaired by the liable person or persons billed for the damages and shall be liable to the penalties set forth in section 1-5 of this Code.

Section 23-5 Tree Protection

- a. Chain link fence may be required for tree protection if warranted by site conditions and relative rarity of the plant.

- b. Snow fencing used for tree protection shall be firmly secured along the dripline but shall be no less than six (6) feet from the trunk.
- c. The grade of land located within the dripline shall not be lowered or raised unless compensated by welling or retaining wall methods; and in no event shall be permitted within the dripline or within six (6) feet of any remaining trees, whichever is greater.
- d. Any excavation within the dripline, or within six (6) feet of the trunk of a remaining tree, whichever is greater, shall be done by airspade or hand-operated equipment.
- e. Where a tree that has been noted for preservation is severely damaged and unable to survive, tree replacement shall occur as provided in the Tree Replacement section of this ordinance.

Section 23-6 Landmark Trees

- A. The Shade Tree Commission or its Chair upon request, shall determine whether any tree qualifies as a "Landmark Tree". A tree may qualify as a Landmark Tree if it meets one (1) or more of the following criteria:
 - 1. The tree species is rare.
 - 2. The tree is more than one-hundred (100) years of age.
 - 3. The tree is of an abnormal height or has an abnormal trunk diameter or dripline diameter for a tree of its species.
 - 4. The quality of the tree foliage is abnormal for a tree of its species.
 - 5. The location, shade value, fragrance, erosion control, aesthetic, features or scenic enhancement of such tree is of especial importance to the Township.
- B. All trees designated as Landmark Trees, shall be shown on a map with appropriate code marks signifying each tree's designation, number, species, age, size and other distinguishing characteristics for ready reference and periodic monitoring.
- C. If the owner or owners of the property on which a Landmark Tree is located consents thereto, the Township may identify such tree as a Landmark Tree by the placement of a suitable marker thereon.
- D. If and when, any Landmark Tree is removed, the Shade Tree Commission shall arrange for the necessary changes to be made to the official Landmark Tree inventory records and Township Map.

Section 23-7 Protection of Trees on Private Property

- A. Any person wishing to remove one or more trees greater than 12" in diameter, shall file a registration form with the Township Clerk which shall include a description of the tree(s) to be removed, their species, their size, their health and their location on the property.
- B. No fee shall be charged for a tree removal registration, however, failure to file the registration form before removing the trees in accordance with paragraph "A" above shall subject a property owner and/or tenant to the penalties set forth in section 23-12 below.

Section 23-8 Exemptions from Permit Requirement and Penalties

The following lands, activities and uses shall be exempt from the terms and conditions of this section and shall also be exempt from any violations or penalties.

- A. Activities lawfully conducted on public lands or rights-of-way by or on behalf of a local, federal, state, county or other governmental agency or entity or utility company.

Section 23-9 Notice to Owner or Occupant to Remove or Maintain Dangerous Trees

The Enforcement Officer may require the removal or maintenance of a tree that is dangerous to public safety, at the expense of the owner or occupant of a property, upon serving written notice that the same will be removed or pruned to make the situation safe within a 30 day period.

Section 23-10 Nonliability of Township

- A. Nothing in this section shall be deemed to impose any liability upon the Township or its officers or employees or agents or upon the Commission or any of the Commissioners.
- B. Nothing in this section shall be deemed to relieve the owner and/or occupant of any private property from the duty to keep trees and shrubs thereon in a safe condition.

Section 23-11 Tree Replacement

The Shade Tree Commission may recommend that Township trees be replaced under the following guidelines:

- A. Trees should be replaced on a 1:1 basis.
- B. Deciduous replacement trees should be a minimum of 2 – 2.5” caliper, balled and burlapped and suitable for Zone 6 and guaranteed for two years.
- C. Evergreen replacement trees should also be balled and burlapped and of a minimum size of 7’ - 8’ in height and suitable for Zone 6 and guaranteed for two years.
- D. In some instances, it may be appropriate to plant hedges or other screening as an alternative to replacement tree(s) if same would provide a more suitable visual barrier and/or better serve the purpose of this section.
- E. The preferred tree replacement locations should be on the actual tree removal site, however in lieu of providing a replacement tree on site, the owner of the property must contribute \$300 per tree to the Township of Long Hill Tree Fund to be used for the replacement of trees on public property or Township right-of-way.

Section 23-12 Violations and Penalties

Ay person violating or causing to be violated any of the provisions this section shall be subject to the penalties set forth in section 1-5 of the Township Code and shall replace each tree destroyed or removed in violation of this section with another tree of the same species, at least two inches in diameter measured at a point four feet above the ground. Each tree destroyed or removed in violation of this section shall be considered a separate offense. Failure to secure a permit prior to removal or destruction shall be a violation of this section.

Section 2. In case any article, section or provisions of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 3. This ordinance shall become effective immediately upon final passage and publication as required by law.

**ORDINANCE 467-20
SALARIES AND WAGES ORDINANCE**

STATEMENT OF PURPOSE: Salary and wage amendments

BE IT ORDAINED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

Section 1. The salaries and wages of the following employees of the Township shall be as follows:

<u>Position Title</u>	<u>Annual Salary</u>
Township Administrator	\$75,000 - \$150,000
Executive Administrative Assistant	\$52,500 - \$75,000
Municipal Clerk/Registrar	\$45,000 - \$85,000
Administrative Assistant	\$33,000 - \$52,500
Administrative Assistant [Part Time]	\$ 20.00 - \$ 30.00/hr.
Chief Financial Officer	\$50,000 - \$100,000
Asst. to the CFO [Part Time]	\$20,000 - \$36,000 <u>\$40,000</u>
Accts. Payable Manager	\$25,000 - \$60,000
Clerical [Part Time]	\$ 8.50 <u>\$15.00</u> - \$ 24.00/hr.
Tax Collector [Full Time]	\$60,000-\$70,000
Tax Assessor [Part Time]	\$20,000 - \$40,000
Assistant Treasurer	\$45,000 - \$75,000
Sewer Utility Collector [Part Time]	\$15.00 - \$ 24.00/hr.
Tax Clerk/ Sewer/Utility Collector [Full-Time]	\$40,000 - \$50,000
Qualified Purchasing Agent [Part Time]	\$5,000 - \$7,500
Board of Health	
Animal Control Officer [Part Time]	\$35.00 - \$60.00/hr.
Court	
Municipal Court Judge	\$19,000 - \$35,000
Court Administrator	\$40,000 - \$75,000
Planning and Development	
Construction Code Official [Part Time]	\$30,000 - \$45,000
Building Sub Code Official [Part Time]	\$ 35.00 - \$45.00/hr.
Fire Sub Code Official [Part Time]	\$ 35.00 - \$45.00/hr.
Fire Prevention/Fire Official [Part Time]	\$ 22.50 - \$40.00/hr.
Plumbing Sub Code Official [Part Time]	\$10,000 - \$22,500 <u>\$35.00 - \$45.00/hr</u>
Electrical Sub-code Official [Part Time]	\$ 35.00 - \$45.00/hr.
Technical Assistant to the Construction Official	\$50,000 - \$60,000
Technical Assistant to the Construction Official [Part Time]	\$ 18.00 - \$30.00/hr.
Planning & Zoning Coordinator/ <u>Zoning Officer</u>	\$40,000 - \$75,000 <u>\$85,000</u>
Planning & Zoning Secretary [Part Time]	\$ 20.00 - \$30.00/hr.
Code/Zoning Enforcement Officer <u>[Part Time]</u>	\$45,000 - \$70,000 <u>\$25.00 - \$40.00/hr</u>
Recreation	
Recreation Director	\$30,000 - \$70,000
Administrative Assistant [Part Time]	\$ 20.00 - \$30.00/hr.
Recreation Assistant [Full Time]	\$35,000 - \$45,000
<u>Seasonal/ [Part Time] Positions</u>	
Summer Recreation Site Director	\$ 22.00 - \$ 35.00/hr.
Summer Recreation Site Supervisor	\$ 17.00 - \$ 27.00/hr.
Summer Recreation Assistant	\$ 15.00 - \$ 25.00/hr.
Summer Recreation Counselor	\$ 8.25 - \$ 15.00/hr.
Lake Director	\$ 20.00 - \$ 35.00/hr.
Assistant Lake Director	\$ 15.00 - \$ 25.00/hr.
Head Lifeguard	\$ 12.00 - \$ 18.00/hr.
Life Guard	\$ 9.00 - \$ 15.00/hr.
Score Keeper/Time Keeper/Referees	\$ 8.25 - \$ 15.00/hr.
Basketball Director	\$ 18.00 - \$ 28.00/hr.

Basketball Staff Supervisor \$ 12.00 - \$ 25.00/hr.

Police Department

Chief of Police \$125,000 - ~~\$170,000~~ \$180,000
 Police Officers per Collective Bargaining Contract
 Police Department Secretary \$ 36,000 - \$60,000
 Administrative Assistant to the Chief of Police \$ 52,500 - \$75,000
 PD Administrative Assistant [Part Time] \$ 33,000 - \$ 52,000
 School Crossing Guard [Part Time] \$ 12.00 - \$ 26.00/hr.
 Police Matron \$ 12.00 - \$ 28.00/hr.
 Court Security Officer [Part Time] \$ 20.00 - \$30.00/hr.

Office of Emergency Management

Emergency Management Coordinator [Part Time] \$ 10,000 - \$35,000

Department of Public Works/Roads

Director of Public Works /Superintendent of Roads \$85,000 - ~~\$112,053~~ \$120,000
 DPW employees per Collective Bargaining Contract
 Part Time Laborer \$ 9.50 - \$25.00

Senior Services

Senior Citizens Bus Driver \$ 15.00 - \$ 25.00/hr.

Mileage reimbursement based on current IRS Standard

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. This ordinance shall take effect immediately upon final passage and publication as required by law, unless the effective date is delayed pursuant to the provisions of *N.J.S.A. 40A:9-165*.

**RESOLUTION 20-285
 APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the October 14, 2020 Township Committee Meeting.

BE IT FURTHER RESOLVED that the Township Committee hereby approves October 14, 2020 Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 20-286
 APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 20-287
 AUTHORIZING RELEASE OF ESCROW – WHRHS Board of Education**

WHEREAS, Watchung Hills Regional High School Board of Education., submitted payment for a Police Traffic Detail Service, and

WHEREAS, the Police Department has determined that the project has been paid by the Watchung Hills Regional High School,

BE IT RESOLVED, the Township Committee of the Township of Long Hill upon the advice and recommendation of the Acting Chief Financial Officer, does hereby authorize the release of the duplicate payment made on such job in the amount of: \$234.07

WHRHS Board of Education
108 Stirling Road
Warren, NJ 07059-5799

**RESOLUTION 20-288
ACCEPTING RESIGNATION – BEREZANSKI**

BE IT RESOLVED, that the Township Committee hereby accepts the resignation of Melissa Berezanski, as Crossing Guard, effective September 2, 2020.

**RESOLUTION 20-289
AUTHORIZING THE TOWNSHIP CLERK TO FILE CERTIFICATION OF TOWNSHIP COMMITTEE
REVIEW OF 2020 BEST PRACTICES INVENTORY**

WHEREAS, in accordance with the State of New Jersey Fiscal Year Appropriations Act, (PL 2011, c.85), the Division of Local Government Services has distributed the 2020 Best Practices Inventory to municipalities; and

WHEREAS, a component of the inventory is a public review of the completed inventory by the respective governing body's;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey the inventory has been completed by the Chief Finance Officer on October 23, 2020 and the Township Clerk is hereby authorized to file the necessary certification to the Division of Local Government Services.

**RESOLUTION 20-290
AUTHORIZATION TO CONDUCT BLOCK PARTY- ENTRANCE OF INDIAN RUN AND DEER RUN**

BE IT RESOLVED that the Township Committee of the Township of Long Hill does hereby approve the request for a block party to entrance of Indian Run and Deer Run on Saturday, October 31, 2020, from 4:00 p.m. until 6:00 p.m., as noted in an email received on October 23, 2020.

BE IT FURTHER RESOLVED that the Township Committee does hereby approve the request for the road closure(s) with the provision that barricades are obtained from the Department of Public Works.

**RESOLUTION 20-291
LONG HILL TOWNSHIP APPLICANT'S RESOLUTION
LOCAL GOVERNMENT EMERGENCY FUND (CRF) GRANT**

WHEREAS, as the public health emergency associated with the COVID-19 pandemic continues, the most significant negative financial impacts faced by county and municipal governments throughout New Jersey result from extreme economic contraction, deficits in tax and fee revenues, and extraordinary increases in public safety and health and human services expenditures; and

WHEREAS, severe fiscal stress limits the ability of counties and municipalities to maintain essential services and take the steps necessary to fight COVID-19; and

WHEREAS, without substantial federal assistance, residential taxpayers would absorb the primary impact of meeting these extraordinary needs and closing any associated operating deficits; and

WHEREAS, the Department of Community Affairs (“DCA”), through the Division of Local Government Services (“DLGS” or “Division”), has been deemed the lead agency for the distribution of the Local Government Emergency Fund (the “LGEF” or “Program”), provided through an allocation of the State of New Jersey’s CARES Act Coronavirus Relief Fund (CRF Funds); and

WHEREAS, counties and municipalities excluded from the federal government’s direct CRF allocation plan, as well as those counties and municipalities that are currently the most impacted by COVID-19 in comparison to their available resources, are eligible for LGEF funds pursuant to a maximum distribution determined by formula; and

WHEREAS, a total of \$60 million is currently being made available under the Program, with a potential \$60 million more to be allocated; and

WHEREAS, LGEF Grants exist to support costs incurred as part of a local unit’s response to COVID-19.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill, that the Township of Long Hill will apply for a LGEF Grant in the amount of \$96,588.00.

**RESOLUTION 20-292
APPOINTING PROBATIONARY LABORER – CONANT**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey as follows:

1. Upon the advice and recommendation of Public Works Director Al Gallo, that Joseph Conant be appointed as Truck Driver/Laborer Class 4.
2. This appointment shall be effective on November 2, 2020 at an hourly probationary rate of \$15.50. Following the probationary period (not to exceed more than six months) the new rate shall be \$19.50 per hour.
3. Mr. Conant will be a member of the Long Hill Public Works Association and a copy of the Agreement shall be provided.
