

# TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ TOWNSHIP COMMITTEE REGULAR SESSION MEETING MINUTES December 9, 2020 7:30 PM OPEN SESSION, CLOSED SESSION 6:45 PM

Clerk Phillips read the following statement:

# 1. STATEMENT OF PRESIDING OFFICER

"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at <u>www.longhillnj.gov</u>. A public comment period will be held in the order it is listed on the meeting agenda.

# 2. EXECUTIVE SESSION:

# 20-315 EXECUTIVE SESSION

- Contract Negotiations
  - Land Diversion
- Personnel
  - Employee Evaluations

**MOVED** by: Deputy Mayor Piserchia of the Township Committee of Long Hill Township, that Resolution 20-315 is hereby approved. **SECONDED** by: Committeeman Verlezza. **ROLL CALL VOTE:** Committeeman Dorsi; yes, Committeeman Schuler; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Rae; yes.

Mayor Rae opened the public session of the meeting at 7:37 pm.

All present recited the **Pledge of Allegiance**.

**ROLL CALL:** Committeeman Dorsi, Committeeman Schuler, Committeeman Verlezza, Deputy Mayor Piserchia, and Mayor Rae were present via teleconference. Also present via teleconference were Attorney Pidgeon, Administrator Malool, and Clerk Phillips.

# **PRESENTATIONS:**

 Jillian Gaydos – Hicks Tract – The Township Committee congratulated Ms. Gaydos on obtaining her Silver Award for the camping platforms at Hicks Tract. Ms. Gaydos spoke about needing to obtain a special events permit through recreation to use.

# **ORDINANCE(S):**

ORDINANCE 468-20 (SECOND READING / ADOPTION) AN ORDINANCE ABOLISHING THE FLOODPLAIN ADVISORY COMMITTEE AND THE AFFORDABLE HOUSING COMMITTEE, AND AMENDING CHAPTER 2 OF THE TOWNSHIP CODE ENTITLED "ADMINISTRATION"

# Mayor Rae OPENED PUBLIC HEARING

**Judy Annette – 1643 Long Hill Road –** began to speak about her property and Mayor Rae ask that discussion stay relevant to Ordinance 468-20.

# Mayor Rae CLOSED the PUBLIC HEARING.

MOVED by: Deputy Mayor Piserchia, that Ordinance #468-20 be adopted. SECONDED by: Committeeman Verlezza. ROLL CALL VOTE Committeeman Dorsi; yes, Committeeman Schuler; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Rae; yes.

# **CONSENT AGENDA RESOLUTIONS:**

Resolution No. 20-316 – 20-331 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda

20-316	APPROVAL AND RELEASE OF MINUTES
20-317	APPROVING PAYMENT OF BILLS
20-318	IN GRADE ADVANCEMENT – SERGEANT ROBERT THOMPSON
20-319	IN GRADE ADVANCEMENT – OFFICER BRYAN HARTMANN
20-320	IN GRADE ADVANCEMENT – OFFICER BRIAN ENGEL
20-321	IN GRADE ADVANCEMENT – OFFICER KYLE PLACE
20-322	IN GRADE ADVANCEMENT – OFFICER JOHN ROBERTS
20-323	RESOLUTION TO CANCEL OUTSTANDING CHECKS
20-324	AUTHORIZING TRANSFER OF FUNDS
20-325	LONG HILL TOWNSHIP APPLICANT'S RESOLUTION FOR AGREEMENT LOCAL GOVERNMENT EMERGENCY FUND
20-326	AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #17-0010
20-327	2020 DUPLICATE 4th QUARTER TAX PAYMENT REFUND
20-328	AUTHORIZING REFUND FROM HEALTH DEPARTMENT
20-329	AUTHORIZING REFUND OF RECREATION DEPOSIT

20-330 ACCEPTING RESIGNATION - MURRAY

AMENDING RESOLUTION 17-198 GIVING THE TOWNSHIP COMMITTEE THE 20-331 AUTHORITY TO APPOINT THE CHAIR OF THE GREEN TEAM

**MOVED** by: Committeeman Schuler of the Township Committee of Long Hill Township, that Resolution 20-316 through 20-331 are hereby approved. SECONDED by: Deputy Mayor Piserchia ROLL CALL **VOTE:** Committeeman Dorsi; yes, Committeeman Schuler; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Rae; yes.

AUTHORIZING CHANGE ORDER NO. 1 WITH GRAND SANITATION SERVICE FOR 20-332 THE COLLECTION OF BULK WASTE

**MOVED** by: Deputy Mayor Piserchia of the Township Committee of Long Hill Township, that Resolution 20-332 are hereby approved with revision of \$108,000. SECONDED by: Committeeman Verlezza. ROLL CALL VOTE: Committeeman Dorsi; yes, Committeeman Schuler; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Rae; yes.

# LIAISON REPORTS:

- Committeeman Verlezza spoke about Recreation joining forces with Long Hill Chamber of Commerce and added Business to the House/Business Decorating Contest. In addition there is a Cookie Decorating contest, letters to Santa and a free rest and restore Zoom Yoga program. Committeeman Verlezza also reminded everyone outdoor gatherings must be 25 people or less.
- **Deputy Mayor Piserchia** reported that Morris County is now offering at home COVID-19 tests. Morris County and Atlantic Health are now offering flu shots to at home seniors and disabled. There will be a CERT new member training class for 2021 please contact OEM for more information. Deputy Mayor Piserchia also reported there have been 152 cases of COVID in Long Hill Township.
- **Committeeman Dorsi** spoke about DPW finishing up fall clean up, filling potholes, and putting up new holiday decorations. DPW has recycled over 11 tons of Styrofoam. Committeeman Dorsi reported that Santa will be assisting the Fire Departments in delivering gifts.
- **Mayor Rae** reported police statistics. Mayor Rae spoke about the police being dispatched on December 7<sup>th</sup> police to Panera Beard and Starbucks for an odor. It was reported there were no hazardous condition and businesses reopened. Later in the day police were dispatched to a single car crash where two people were fleeing the scene in which they had a stolen vehicle. Mayor Rae reminded people to comply 100% with request to lock vehicles. Police would like to wish everyone a happy and healthy holiday and a happy new year.

# **ADMINISTRATOR'S REPORT:**

 Administrator Malool spoke about the new garbage and recycling schedule. Long Hill Township is mailing the last week of December an Emergency Management Booklet with information with garbage/recycling as well. Administrator Malool spoke about dog licensing renewal email going out next week and residents will be able to renew online. Administrator Malool spoke about the first annual parking permits exclusively online. And people are taking advantage of online credit card system. A discussion ensued and Clerk Phillips and Administrator Malool to do research to see if passes would be able to do daily passes. There was a discussion about improvement to Kantor Park lights and will be followed up at a future meeting.

#### **DISCUSSION:**

- Property Maintenance Code A discussion ensued and the Township agreed to update the property maintenance code in 2021.
- Personnel Policy Administrator Malool spoke about the updates to the personnel policy. A discussion ensued about various items and the Township Committee made decisions.
- DPW Fence Administrator Malool spoke about how it was negotiated to increase security with a fence in closing the sewer sale with NJAW. Director Gallo received a quote for \$30,662, Long Hills cost would be \$15,300. The Township Committee asked Administrator Malool to present the quote to NJAW.

#### 2. OLD/NEW BUSINESS:

 Mayor Rae disbanded Master Plan committee 12/31/2020. Since the Master Plan Committee was created by the Mayor pursuant to the MLUL no resolution is required. Mayor Rae thanked everyone for 6 years of hard work.

# MAYORAL APPOINTMENTS

Shade Tree Commission

Al Gallo (Alt #1)

Expiration of Term (5 yr unexpired term) 12-31-2024

ANNOUNCEMENTS:

- Mayor Rae spoke about social distancing during the holiday season.
- Mayor Rae presented Committeeman Schuler with a Proclamation for his service as an elected official to the Township Committee.

# MEETING OPEN TO THE PUBLIC:

- Judy Annette 1643 Long Hill Road spoke about the expanding her house to allow senior apartment. Mayor Rae spoke about how the Township Committee decided not to move forward with changing the ordinance. Attorney Pidgeon advised trying through a variance.
- **Dennis Sandow Windsor Way –** joked with Committeeman Schuler about his time with the Township Committee.
- **Mayor Rae** asked **Clerk Phillips** if there was any written letter or electronic mail sent for public comment. Clerk Phillips reported that none were submitted.
- Mayor Rae wanted to wish everyone a great holiday season.

# ADJOURNMENT

On motion by Committeeman Schuler and seconded by Deputy Mayor Piserchia, and carried unanimously to adjourn to executive session with no further action at 9:50pm.

Respectfully submitted,

Megan Phillips

Megan Phillips

Approved: December 31, 2020

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# RESOLUTION 20-315 EXECUTIVE SESSION

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Contract Negotiations
- Land Diversion
- Personnel
  - Employee Evaluations

#### \*\*\*\*\*\*\*

# ORDINANCE 468-20 AN ORDINANCE ABOLISHING THE FLOODPLAIN ADVISORY COMMITTEE AND THE AFFORDABLE HOUSING COMMITTEE, AND AMENDING CHAPTER 2 OF THE TOWNSHIP CODE ENTITLED "ADMINISTRATION"

**WHEREAS**, the Affordable Housing Committee which was established in 1989 has been inactive for a number of years, has no members and is no longer active; and

WHEREAS, the Floodplain Advisory Committee which was established in 2012 has also been inactive for a number of years; and

**WHEREAS**, the Township Committee wants to clean up the Township Code by abolishing those committees;

**NOW THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey, that Chapter 2 of the Township Code entitled "Administration" is hereby amended as follows:

**Section 1.** Section 2-34 entitled "Affordable Housing Committee" is hereby repealed in its entirety.

**Section 2.** Section 2-40 entitled "Floodplain Advisory Committee" is hereby repealed in its entirety.

**Section 3.** Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

**Section 4.** In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 5.** This ordinance shall take effect immediately upon final passage and publication as required by law.

# RESOLUTION 20-316

# APPROVAL AND RELEASE OF MINUTES

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the November 12, 2020 and November 23, 2020 Township Committee Meeting.

**BE IT FURTHER RESOLVED** that the Township Committee hereby approves November 12, 2020 and November 23, 2020 Executive Session Meeting Minutes as redacted by the Township Attorney.

# RESOLUTION 20-317 APPROVING PAYMENT OF BILLS

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

# **BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

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# IN GRADE ADVANCEMENT – SERGEANT ROBERT THOMPSON

**BE IT RESOLVED,** by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Police Chief Ahmed Naga, does hereby approve the grade advancement of Sergeant Robert Thompson to Sergeant Grade I, effective December 1, 2020 at an annual salary of \$129,048.00.

**BE IT FURTHER RESOLVED,** that this advancement is consistent with the current PBA 322 Collective Bargaining Agreement.

#### RESOLUTION 20-319 IN GRADE ADVANCEMENT – OFFICER BRYAN HARTMANN

**BE IT RESOLVED,** by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Police Chief Ahmed Naga, does hereby approve the grade advancement of Officer Bryan Hartmann to Officer Grade VIII, effective December 1, 2020 at an annual salary of \$68,265.00.

**BE IT FURTHER RESOLVED,** that this advancement is consistent with the current PBA 322 Collective Bargaining Agreement.

# **RESOLUTION 20-320**

# IN GRADE ADVANCEMENT – OFFICER BRIAN ENGEL

**BE IT RESOLVED,** by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Police Chief Ahmed Naga, does hereby approve the grade advancement of Officer Brian Engel to Officer Grade IX, effective December 1, 2020 at an annual salary of \$62,730.00.

**BE IT FURTHER RESOLVED,** that this advancement is consistent with the current PBA 322 Collective Bargaining Agreement.

# **RESOLUTION 21-321**

# IN GRADE ADVANCEMENT – OFFICER KYLE PLACE

**BE IT RESOLVED,** by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Police Chief Ahmed Naga, does hereby approve the grade advancement of Officer Kyle Place to Officer Grade X, effective January 1, 2021 at an annual salary of \$58,625.00.

**BE IT FURTHER RESOLVED**, that this advancement is consistent with the current PBA 322 Collective Bargaining Agreement.

# RESOLUTION 21-322 IN GRADE ADVANCEMENT – OFFICER JOHN ROBERTS

**BE IT RESOLVED,** by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Police Chief Ahmed Naga, does hereby approve the grade advancement of Officer John Roberts to Master Officer, effective January 1, 2021 at an annual salary of \$117,509.00.

**BE IT FURTHER RESOLVED,** that this advancement is consistent with the current PBA 322 Collective Bargaining Agreement.

# **RESOLUTION 20-323**

# **RESOLUTION TO CANCEL OUTSTANDING CHECKS**

**WHEREAS**, the following checks issued from the Township of Long Hill bank accounts have been outstanding for more than 6 months and are now stale-dated; and

WHEREAS, it is necessary to formally cancel the outstanding checks:

**NOW, THEREFORE, BE IT RESOLVED** by the Committee of the Township of Long Hill, the following outstanding checks issued from the Township of Long Hill bank accounts be cancelled:

CK#16632 \$240.00 CK#17518 \$9.89

Recreation CK#499 \$400.00

Payroll

CK# 33924 - \$46.26 CK# 34310 - \$217.71 CK# 34351 - \$563.86 CK#34433 - \$36.51 CK# 34453 - \$32.46 CK# 34478 - \$64.90 CK# 34482 - \$182.18

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# RESOLUTION 20-324 AUTHORIZING TRANSFER OF FUNDS

**WHEREAS**, there appears to be insufficient funds in the following accounts to meet the demands thereon for the balance of the Current Year; and

**WHEREAS**, there appears to be a surplus in the following accounts, over and above the demand necessary for the balance of the Current Year;

**NOW, THEREFORE, BE IT RESOLVED**, that in accordance with the provision R.S. 40A:4-58, part of the surplus in the account heretofore mentioned be and the same is hereby transferred to the account mentioned as being insufficient, to meet the current demands, and

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer is hereby authorized and directed to make the following transfers:

Transfer From: Zoning (SW) Group Health Benefits (OE)

\$15,000.00 \$28,600.00

Transfer To:	
Administration (SW)	\$5 <i>,</i> 000.00
Finance (SW)	\$1,500.00
Health Waiver (OE)	\$1,000.00
Fire Prevention (SW)	\$2,000.00

\$43,600.00	DCRP (OE)	18,000.00 <b>\$43,60000</b>
	PERS (OE)	\$1,000.00
	Water (OE)	\$8,000.00
	Electricity (OE)	\$7,000.00
	Emergency Management (SW)	\$ 100.00

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### RESOLUTION 20-325 LONG HILL TOWNSHIP APPLICANT'S RESOLUTION FOR AGREEMENT LOCAL GOVERNMENT EMERGENCY FUND

**WHEREAS**, the Township of Long Hill has been awarded \$96,588.00 under the Local Government Emergency Fund for the COVID-19 pandemic, and

**WHEREAS**, the Division of Local Government Services requires an agreement with the Township of Long Hill for the grant that has been awarded,

**NOW, THEREFORE, BE IT RESOLVED,** by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey that the proper officials are hereby authorized to process and sign said agreement with the Division of Local Government Services.

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# **RESOLUTION 20-326**

# AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #17-0010

**WHEREAS**, funds have been remitted by LERETA, to redeem tax sale certificate #17-0010 held by US BANK CUST FOR PC7 FIRST TRUST BANK on Block 13504 Lot 16, 30 Cottage Place, Gillette, assessed in the name SALVADORE SALVO and The Township Committee must approve the distribution of these funds.

**WHEREAS**, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for redemption.

**NOW, THEREFORE BE IT RESOLVED** by the Committee of the Township of Long Hill, County of Morris, State of New Jersey that the Treasurer is authorized to remit payment of \$3,769.55 plus a premium of \$1,200.00 for a total of \$4,969.55 to the lienholder:

## Make Redemption check payable to:

US BANK, TAX LIEN SERVICES GROUP 50 S 16<sup>TH</sup> ST STE 2050 PHILADELPHIA, PA 19102

ATTN: KAREN BROCKER

RESOLUTION 20-327 2020 DUPLICATE 4<sup>th</sup> QUARTER TAX PAYMENT REFUND WHEREAS, the following duplicate tax payments were made on 4<sup>th</sup> quarter taxes through Citenet.

Block/Lot	Address	Name	Amount
10301-22	1351 Valley Rd. Stirling	Nila Chejlyk	\$1,420.68
13108-6	131 Delaware Ave. Stirling	Kenneth Dominques	\$6,068.11

**WHEREAS**, the Township Committee of the Township of Long Hill does hereby authorize the above refunds due to duplicate 4<sup>th</sup> quarter tax payment.

**NOW, THEREFORE BE IT RESOLVED**, the Tax Collector has verified payment received and the Finance director is hereby authorized to refund the amount of \$1,420.68 and \$6,068.11 for the duplicate payments.

# Make checks payable to:

Nila Chejlyk 1351 Valle Rd. Stirling, NJ 07980

# RESOLUTION 20-328 AUTHORIZING REFUND FROM HEALTH DEPARTMENT

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Health Officer, does hereby authorize the following refunds:

NAMEADDRESSPrimavera, Inc1080 Valley Road000 Valley Road000 Valley Road

Stirling, NJ 07980

<u>AMOUNT</u> \$30.00

REASON

Overpayment for retail food license

# RESOLUTION 20-329 AUTHORIZING REFUND OF RECREATION DEPOSIT

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Recreation Director, does hereby authorize the following refunds:

<u>NAME</u> Ramona Houck

ADDRESS 75 Fawn Ridge Drive Millington, NJ 07946 AMOUNT PROGRAM \$180.00 Gentle Yoga

# RESOLUTION 20-330 ACCEPTING RESIGNATION - MURRAY

**BE IT RESOLVED**, that the Township Committee herby accepts the resignation of Patrick Murray from Class 3 Truck Driver/Laborer, effective December 11, 2020.

# **RESOLUTION 20-331**

# AMENDING RESOLUTION 17-198 GIVING THE TOWNSHIP COMMITTEE THE AUTHORITY TO APPOINT THE CHAIR OF THE GREEN TEAM

**WHEREAS**, the Township Committee established a Green Team Advisory Committee by Resolution 17-198, adopted July 26, 2017; and

**WHEREAS,** Resolution 17-198 provided that the Green Team Advisory Committee would consist of "eleven members who shall be residents or employees of the Township of Long Hill appointed annually. . . . "; and

**WHEREAS**, the Township Committee wants to appoint the chair of the Green Team Advisory Committee:

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that Resolution 17-198 is supplemented and amended to read as follows:

We do hereby establish a Green Team Advisory Committee consisting of eleven members who shall be residents or employees of the Township of Long Hill appointed annually, but whose initial term of appointment shall be through December 31, 2018.

There is hereby established a Green Team Advisory Committee ("Green Team") to consist of eleven members appointed by the Township Committee, which shall also designate one of the members to serve as Chair and presiding officer of the Green Team. Members of the Green Team shall serve for terms of one year and shall be appointed at the annual Township Committee reorganization meeting. All members shall be residents or employees of the Township and shall serve without compensation. The Township Committee may remove any member of the Green Team for cause. A vacancy on the Green Team occurring otherwise than by expiration of a term shall be filled for the unexpired term in the same manner as an original appointment.

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# As revised during 12.9.2020 meeting

# RESOLUTION 20-332 AUTHORIZING CHANGE ORDER NO. 1 WITH GRAND SANITATION SERVICE FOR THE COLLECTION OF BULK WASTE

**WHEREAS,** the Township received bids for the collection of solid waste and recycling on November 6, 2020; and

**WHEREAS,** a contract for the collection of solid waste was awarded to Grand Sanitation Service, Inc. ("Grand Sanitation") as the lowest responsible bidder; and

WHEREAS, the Township did not include bulk waste collection in the bid specifications because it had been led to believe that it would save approximately \$108,000 by handling bulk waste in-house; and

WHEREAS, the bids received on November 6 did not bear that out; and

**WHEREAS**, the general requirements for all changes orders are set forth in the Department of Community Affairs ("DCA") rules at N.J.A.C. 5:30-11.3; and

**WHEREAS,** Grand Sanitation has agreed to collect bulk waste six times per year at a cost of \$20,750 a year for the first three years of the contract and \$22,250 for the two option years; and

**WHEREAS**, this change order will not nullify the effect of the competitive determination of the lowest responsible bidder for the collection of solid waste; and

WHEREAS, this change order will not substantively change the quality or character of the work to

be provided; and

WHEREAS, this change order will not cause the originally awarded contract price to be exceeded by more than 20%; and

**WHEREAS**, the Township Chief Financial Officer has certified in writing that the funds required to cover this change order are available;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that Change Order No. 1 to the contract with Grand Sanitation for the collection of solid waste is hereby authorized as follows:

1. Grand Sanitation shall collect bulk waste from every residential dwelling in the Township six times a year.

2. Bulk waste shall be collected on a bimonthly basis and serviced with the trash collection on the last full week of the month.

3. The consideration for this Change Order is as follows:

	Bulk Waste Collection	Aggregate Amount of Contract Including Bulk Waste Collection
2021	\$20,750	\$1,064,390
2022	\$20,750	\$1,064,390
2023	\$20,750	\$1,064,390

If the two one-year options to the contract are exercised by the Township, then the following consideration shall be paid to Grand Sanitation for the collection of bulk waste:

	Bulk Waste Collection	Aggregate Amount of Contract Including Bulk Waste Collection
2024	\$22,250	\$417,961
2025	\$22,250	\$417,961

4. In all other respects, the contract between the Township and Grand Sanitation shall remain in full force and effect.

5. This contract will be charged to budget line item 01-2021-0026-0305-2-00544. A certificate of available funds by the Township Chief Financial Officer will be attached to the original of this Resolution and will be maintained in the files of the Township Clerk