Township Clerk, Megan Phillips called the meeting to order at 6:00pm

**STATEMENT OF ADEQUATE NOTICE**

“In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at www.longhillnj.gov. A public comment period will be held in the order it is listed on the meeting agenda. When the Mayor opens the public comment portion if you are using a computer and would like to add public comment please “raise your hand.” To “raise your hand,” click the participant’s button on the bar located at the bottom of your screen. Once the bar pops up scroll to the right and there will be an option to “raise hand.” If you are dialing and would like to make a public comment press *9 when the Mayor opens up public comment.

All present recited the PLEDGE OF ALLEGIANCE.

Senator Tom Kean administered the Oath of Office to Guy Piserchia for his 5th term on the Township Committee.

Senator Tom Kean administered the Oath of Office to Brendan Rae for his 4th term on the Township Committee.

**ROLL CALL:** Committeeman Dorsi, Committeeman Lavender, Committeeman Piserchia, Committeeman Rae, Committeeman Verlezza; absent.

Committeeman Piserchia asked for a moment of silence for Kathy O’Neil.

**ELECTION OF MAYOR FOR 2022**

Committeeman Piserchia nominated Committeeman Dorsi for Mayor for 2022, seconded by Committeeman Rae.

As there were no other nominations for Long Hill Township Mayor for 2022, Committeeman Lavender made a Motion to Close Nominations, seconded by Committeeman Rae. **ROLL CALL:** Committeeman Dorsi; yes, Committeeman Lavender; yes; Committeeman Piserchia; yes, Committeeman Rae; yes, Committeeman Verlezza; absent.

Committeeman Piserchia made a Motion to Elect Committeeman Dorsi for Long Hill Township Mayor for 2022, seconded by Committeeman Rae. **ROLL CALL:** Committeeman Dorsi; yes, Committeeman Lavender; yes; Committeeman Piserchia; yes, Committeeman Rae; yes, Committeeman Verlezza; absent.

Senator Tom Kean please administer the Oath of Office for Mayor to Committeeman Dorsi.

Committeeman Verlezza joined the meeting at 6:08pm.

**ELECTION OF DEPUTY MAYOR FOR 2022**

Committeeman Rae nominated Committeeman Piserchia for Long Hill Township Deputy Mayor for 2022, seconded by Committeeman Lavender.
As there were no other nominations for Long Hill Township Deputy Mayor, Committeeman Lavender made a Motion to Close Nominations, seconded by Committeeman Rae. **ROLL CALL:** Committeeman Lavender; yes, Committeeman Piserchia; yes, Committeeman Rae; yes, Committeeman Verlezza; yes, Mayor Dorsi; yes.

Committeeman Rae made a Motion to Elect Committeeman Piserchia for Long Hill Township Deputy Mayor for 2021, seconded by Committeeman Lavender. **ROLL CALL:** Committeeman Dorsi; yes, Committeeman Lavender; yes, Committeeman Rae; yes, Committeeman Verlezza; yes, Mayor Piserchia; yes.

Senator Tom Kean administered the Oath of Office for Long Hill Township Deputy Mayor to Committeeman Piserchia.

Deputy Mayor Piserchia thanked Chief Ahmed Naga, Former Freeholder Christine Meyers, Commissioner Deborah Smith, Commissioner Doug Cabana, Past President of the NJLM Janice Kovach, Commissioner John Krickus, Chairwoman of Morris County Republican Committee Laura Ali, Councilwoman from Chatham Lisa Allen, Assemblywoman Elect Michele Matsikoudis, Assemblywoman Nancy Munoz, Sherrif Gannon, County Commissioner Tom Mastrangelo, Assemblyman and Senator Elect Jon Bramnick and County Commissioner Director Stephen Shaw for attending the meeting.

- **Senator Kean** – congratulated the Township Committee and wished everyone a Happy New Year.
- **County Commissioner Director Stephen Shaw** – congratulated Guy Piserchia and Mayor Dorsi.
- **Assemblywoman Nancy Munoz** – congratulated the Long Hill Township Committee.
- **County Commissioner Deborah Smith** – congratulated the Long Hill Township Committee and wished everyone a happy and healthy new year.
- **Commissioner Tom Mastrangelo** – congratulated the Long Hill Township Committee.
- **Committeewoman Jolanta Mazariaz** – spoke about how she missed Long Hill Township as the Planning and Zoning Board attorney but will now be our Regional External Affairs Consultant for JCPL.
- **Assemblywoman Elect Michele Matsikoudis** – congratulated Guy Piserchia, Matt Dorsi and Brendan Rae.

**STATE OF THE TOWNSHIP REMARKS:**
- **Mayor Dorsi** thanked the volunteers and asked if you are interested to reach out. Mayor Dorsi spoke about reaching out to Township Committee instead of using social media and spoke about upcoming projects for Long Hill Township.

**STANDING COMMITTEE APPOINTMENTS FOR 2022**

<table>
<thead>
<tr>
<th>Committeeman Brendan Rae</th>
<th>Committeeman Matthew Dorsi</th>
</tr>
</thead>
<tbody>
<tr>
<td>Planning Board</td>
<td>Emergency Management</td>
</tr>
<tr>
<td>Environmental Commission</td>
<td>Board of Health</td>
</tr>
<tr>
<td>Board of Health</td>
<td>Fire Liaison</td>
</tr>
<tr>
<td>Traffic Advisory</td>
<td>Senior Citizens</td>
</tr>
<tr>
<td>Open Space Advisory Committee</td>
<td>Dept. of Public Works</td>
</tr>
<tr>
<td>Historic Preservation Advisory Committee</td>
<td>Green Team</td>
</tr>
</tbody>
</table>
Deputy Mayor Rae made a motion to accept Standing Appointments for 2022, seconded by
Committeeman Lavender. **ROLL CALL:** Committeeman Lavender; yes, Committeeman Rae; yes,
Committeeman Verlezza; yes, Committeeman Rae; yes, Mayor Piserchia; yes.

### APPOINTMENTS TO BOARDS AND COMMISSION FOR 2022

**Mayoral Appointments**

<table>
<thead>
<tr>
<th>Planning Board</th>
<th>Expiration of Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thomas Jones – Class IV</td>
<td>December 31, 2025</td>
</tr>
<tr>
<td>Theresa Dill – Class II</td>
<td>December 31, 2022</td>
</tr>
<tr>
<td>Brendan Rae (Mayor's designee to act in absence of Mayor)</td>
<td>December 31, 2022</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Historic Preservation Advisory Committee</th>
<th>Expiration of Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Denise Murphy (3yr) Class C</td>
<td>December 31, 2024</td>
</tr>
<tr>
<td>Carol Prasa (3yr) Class C</td>
<td>December 31, 2024</td>
</tr>
<tr>
<td>Fred W. Schaan (3yr) Class C</td>
<td>December 31, 2024</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Environmental Commission</th>
<th>Expiration of Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Susan Garretson Friedman (CHAIR 1 yr)</td>
<td>December 31, 2022</td>
</tr>
<tr>
<td>Susan Garretson Friedman (3yr)</td>
<td>December 31, 2024</td>
</tr>
<tr>
<td>Philip Ponturo (3yr)</td>
<td>December 31, 2024</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Shade Tree Commission</th>
<th>Expiration of Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Theresa Dill (5yr)</td>
<td>December 31, 2026</td>
</tr>
<tr>
<td>Ann Cade (5yr)</td>
<td>December 31, 2026</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Library Trustee</th>
<th>Expiration of Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shannon Butler, Sch. Supt. Rep</td>
<td>December 31, 2022</td>
</tr>
<tr>
<td>Joanne Lavender, Mayor Rep.</td>
<td>December 31, 2022</td>
</tr>
<tr>
<td>Angela Cuonzo (5 yr)</td>
<td>December 31, 2026</td>
</tr>
</tbody>
</table>

Committeeman Lavender made a Motion to accept the 2022 Boards and Committee Mayoral
Appointments, seconded by Committeeman Rae. **ROLL CALL:** Committeeman Lavender; yes,
Committeeman Rae; yes, Committeeman Verlezza; yes, Committeeman Rae; yes, Mayor Piserchia; yes.
TOWNSHIP COMMITTEE APPOINTMENTS

**Board of Adjustment**
- Scott Hain (4yr)  
  Expiration of Term: December 31, 2025  
- Ben Lindeman - Alt #1 (unexpired 2 yr)  
  Expiration of Term: December 31, 2022

**Communications Advisory Committee**
- Dan Eline (3yr)  
  Expiration of Term: December 31, 2024  
- Nancy Malool  
  Expiration of Term: December 31, 2022  
- Scott Lavender  
  Expiration of Term: December 31, 2022

**Planning Board**
- Victor Verlezza (Class III)  
  Expiration of Term: December 31, 2022

**Open Space Advisory Committee**
- Jerry Aroneo (3yr)  
  Expiration of Term: December 31, 2024

**Passaic Valley Park Vision Sub-Committee**
- Lisa Scanlon Rec.  
  Expiration of Term: December 31, 2022  
- Peter O’Neill Open Space  
  Expiration of Term: December 31, 2022  
- Jerry Aroneo Open Space  
  Expiration of Term: December 31, 2022  
- Nancy Malool Administrator  
  Expiration of Term: December 31, 2022  
- Scott Lavender Twp. Comm.  
  Expiration of Term: December 31, 2022  
  Expiration of Term: December 31, 2022  
- Gary Patel - Resident  
  Expiration of Term: December 31, 2022  
- Chris Porter – Resident  
  Expiration of Term: December 31, 2022

**Recreation Committee**
- Beth Smargiassi  
  Expiration of Term: December 31, 2026  
- Trish Gianakis  
  Expiration of Term: December 31, 2026  
- Scott Lavender (1yr)  
  Expiration of Term: December 31, 2022

**Beautification Committee**
- Al Gallo  
- Nancy Malool  
- Scott Lavender  
- Dennis Sandow  
- Gordon Redgate  
- Colette Armenti  
- Victor Verlezza  
- Mead Briggs  
- Kathy Pfeil  
- Theresa Filippone

**Traffic Advisory Committee**
- Chief Naga  
  Expiration of Term: December 31, 2022  
- Brendan Rae (TC)  
  Expiration of Term: December 31, 2022  
- Guy Piserchia (TC)  
  Expiration of Term: December 31, 2022  
- Nancy Malool  
  Expiration of Term: December 31, 2022  
- Al Gallo  
  Expiration of Term: December 31, 2022  
- Paul Ferriero  
  Expiration of Term: December 31, 2022  
- Of. Bauer  
  Expiration of Term: December 31, 2022  
- Det. Sutton  
  Expiration of Term: December 31, 2022  
- Marie Colangelo  
  Expiration of Term: December 31, 2022  
- Thomas Bailey  
  Expiration of Term: December 31, 2022  
- Carl Farinhas  
  Expiration of Term: December 31, 2022  
- Joanna Askey  
  Expiration of Term: December 31, 2022
Committeeman Lavender made a Motion to accept the 2022 Township Committee Appointments for Boards and Committees, seconded by Committeeman Rae. **ROLL CALL:** Committeeman Lavender; yes, Committeeman Verlezza; yes, Committeeman Rae; yes, Deputy Mayor Piserchia; yes, Mayor Dorsi; yes.

**CONSENT AGENDA RESOLUTIONS:**
Resolution No. 22-001 – 22-035 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

22-001 ESTABLISHING 2022 MEETING
22-002 ADOPTING 2022 HOLIDAY SCHEDULE
22-003 AUTHORIZING USE OF CONSENT AGENDA
22-004 DESIGNATING OFFICIAL NEWSPAPERS
22-005 FILING SIGNATURE WITH SECRETARY OF STATE
22-006 AUTHORIZING FEE FOR COPIES OF AGENDA PACKET
22-007 AUTHORIZING PREPAYMENT OF MORRIS COUNTY TAXES
22-008 AUTHORIZING DISBURSEMENT OF HOSPITALIZATION AND STATE HEALTH BENEFITS
22-009 AUTHORIZING 2022 PAY SCHEDULE AND PENSION PAYMENTS
22-010 ESTABLISHING INTEREST RATE ON DELINQUENT TAXES
22-011  AUTHORIZING TAX COLLECTOR TO REFUND PROPERTY TAXES OR DELINQUENCY
22-012  AUTHORIZING THE CHIEF FINANCIAL OFFICER TO WIRE TRANSFER FUNDS FOR INVESTMENT AND PAYMENT OF CAPITAL DEBT
22-013  OFFICIAL EMERGENCY SERVICE RESPONDERS
22-014  ADOPTING PERSONNEL POLICY AND PROCEDURE MANUAL
22-015  APPOINTING 2022 SCHOOL CROSSING GUARDS
22-016  ADOPTING EXPOSURE CONTROL PLAN
22-017  ADOPTING THE TOWNSHIP OF LONG HILL PURCHASING PROCEDURES MANUAL
22-018  APPOINTING 2022 LOCAL EMERGENCY PLANNING COMMITTEE
22-019  APPOINTING 2022 EMERGENCY MANAGEMENT OPERATIONS CENTER STAFF
22-020  2022 FEE SCHEDULE
22-021  2022 TEMPORARY BUDGET
22-022  CONFIRMING APPOINTMENT OF 2022 OFFICIALS AND EMPLOYEES
22-023  DESIGNATING THE OFFICIAL DEPOSITORY & SIGNATURES ON BANK ACCOUNTS
22-024  AUTHORIZING PROFESSIONAL SERVICE APPOINTMENTS/CONTRACTS
22-025  ADOPTING POLICE DEPARTMENT RULES & REGULATIONS
22-026  APPROVE HAZARDOUS MATERIAL FEE SCHEDULE
22-027  APPOINTING DEPUTY RECORDS CUSTODIANS
22-028  APPROVING CASH MANAGEMENT PLAN FOR THE TOWNSHIP OF LONG HILL
22-029  AUTHORIZING PAYROLL AGREEMENT WITH LONG HILL PUBLIC LIBRARY
22-030  EEOC COMPLIANCE- HIRING PRACTICES
22-031  AUTHORIZING ELECTRONIC TAX SALES
22-032  MUTUAL AID AND MORRIS COUNTY REGIONAL EMERGENCY DEPLOYMENT SYSTEM (MCREDS) AUTHORITY TO EXECUTE AGREEMENT: TERMS AND CONDITIONS
22-033  APPROVAL OF 2022 TOWNSHIP AUTOMOBILE TOWING SERVICE OPERATORS
22-034  APPROVAL OF 2022 TOWNSHIP TRUCK TOWING SERVICE OPERATORS
22-035  RESOLUTION APPOINTING TECHNICAL ASSISTANT TO CONSTRUCTION OFFICIAL (“TACO”) - CHARLTON

MOVED by: Committeeman Lavender of the Township Committee of Long Hill Township, that Resolution No. 22-001 – 22-035 are hereby approved. SECONDED by: Committeeman Rae. ROLL CALL VOTE: Committeeman Lavender; yes, Committeeman Rae; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Dorsi; yes.
PROCLAMATIONS
- Mayor Dorsi presented a Proclamation to Andrew Cuonzo for his Eagle Scout Award
- Mayor Dorsi presented a Proclamation to Matthew Strona for his Eagle Scout Award
- Mayor Dorsi presented a Proclamation to Demetri Gianakis for his Eagle Scout Award
- Mayor Dorsi presented a Proclamation to Christopher Gianakis for his Eagle Scout Award

MEETING OPEN TO PUBLIC COMMENT:
Remarks and Statements Pertaining to Any Matter - Comments and remarks will be limited to 3 Minutes

- Pamela Ogen asked the Township Committee to consider having the mayor have a two-year appointment. Also asked why there was a name removed from a Township Committee appointment.

- Andrew Kucinski, from Nisivoccia, congratulated the Township Committee and looks forward to working with them in 2022.

ADJOURNMENT
On motion by Committeeman Lavender and seconded by Deputy Mayor Piserchia and carried unanimously to adjourn at 6:45pm.

Respectfully submitted,

Megan Phillips

Megan Phillips
Approved: January 19, 2022
RESOLUTION 22-001
ESTABLISHING 2022 MEETING DATES

BE IT RESOLVED that all 2022 Regular Meetings of the Township Committee of the Township of Long Hill be held either virtually or in person at the Municipal Building, 915 Valley Road, Gillette, New Jersey, or combination of the two, at 7:30 p.m. prevailing time, on the following dates:

- January 19
- February 9
- February 23
- March 9
- March 23
- April 13
- April 27
- May 11
- May 25
- June 8
- June 22
- July 13
- August 17
- September 14
- September 28
- October 12
- October 26
- November 9
- December 14
- December 28 (8:30 AM)
- January 4, 2023 (Wednesday)
- Reorganization Meeting (6:00 PM)

BE IT FURTHER RESOLVED that all Executive Session meetings of the Township Committee of the Township of Long Hill will be held either virtually or in person at Municipal Building, 915 Valley Road, Gillette, New Jersey, or a combination of the two at 6:45 p.m., prevailing time, on the same dates as listed above on an as needed basis, as described on agenda.

BE IT FURTHER RESOLVED that the public shall not disturb any meeting of the Township Committee or any Committee thereof and any person violating the provisions of this rule may be summarily ejected from the Committee Room or Virtual Room and from the Municipal Building by order of the Mayor or majority; also if a regular or special or other official meeting of the Township Committee shall, because of the press of business run beyond 11:00 p.m. such a meeting shall be considered for all official and legal purposes as being held on the day the meeting was officially called to order by the Mayor and then roll call taken by the Municipal Clerk.

RESOLUTION 22-002
ADOPTING 2022 HOLIDAY SCHEDULE

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the 2022 schedule be adopted as follows:

- January 17: Martin Luther King Jr. Day
- February 21: President’s Day
- April 15: Good Friday
- May 30: Memorial Day
- July 4: Independence Day
- September 5: Labor Day
- October 10: Columbus Day
- November 11: Veterans Day
- November 24: Thanksgiving
- November 25: Day After Thanksgiving Day
- December 23: Christmas Eve (observing Friday)
- December 26: Christmas Day (observing Monday)
- January 2, 2023: New Years’ Day 2023 (observing Monday)

RESOLUTION 22-003
AUTHORIZING USE OF CONSENT AGENDA
BE IT RESOLVED by the Township Committee of the Township of Long Hill, that it hereby approves the use of a “Consent Agenda” which will be noted as “Consent Agenda Resolutions” on the Agenda where matters of a routine nature may be placed.

RESOLUTION 22-004
DESIGNATING OFFICIAL NEWSPAPERS

WHEREAS, pursuant N.J.S.A 40:53-1, the Township is required to designate official newspapers for the publication of advertisements and legal notices as required by law to be published;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the Echoes Sentinel and the Morris County Daily Record are hereby designated as the official newspapers of the Township of Long Hill for the year 2022.

RESOLUTION 22-005
FILING SIGNATURE WITH SECRETARY OF STATE

BE IT RESOLVED by the Township Committee of the Township of Long Hill that pursuant to N.J.S.A. 40A:9-129 that the Municipal Clerk be directed to file with the Secretary of State facsimiles of her signature and the Mayor’s signature, an impression of the municipal seal and a statement of their terms of office, showing the commencement and expiration dates.

RESOLUTION 22-006
AUTHORIZING FEE FOR COPIES OF AGENDA PACKET

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that pursuant to the authority of Section 14 of the “Open Public Meetings Act”, that the sum of $20.00 is hereby fixed as the reasonable sum to be prepaid by any person to cover the costs of providing notice of each meeting to be mailed to such person upon request per calendar year

RESOLUTION 22-007
AUTHORIZING PREPAYMENT OF MORRIS COUNTY TAXES

WHEREAS, Morris County taxes are due quarterly on February 1, May 1, August 1 and November 1, 2022;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill that the Chief Financial Officer is hereby authorized to disburse these quarterly payments

RESOLUTION 22-008
AUTHORIZING DISBURSEMENT OF HOSPITALIZATION AND STATE HEALTH BENEFITS

WHEREAS, Employee Health Insurance must be paid at the time the bills are submitted thru the States Transmittal Electronic Payment System (TEPS);

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill that the Chief Financial Officer be and is hereby authorized to disburse the monies due at the time the bills are submitted and same shall be included on the current bill list with vouchers attached.

RESOLUTION 22-009
AUTHORIZING 2022 PAY SCHEDULE AND PENSION PAYMENTS

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the Chief Financial Officer is hereby authorized to perform all matters necessary to enable the issuance of Township payroll checks in
twenty-six installments and pension payments throughout the year 2022 without the need of further resolutions or action by the Township Committee, and

BE IT FURTHER RESOLVED that the Payroll referred to herein for Township employees is as authorized by ordinances and resolutions currently in effect.

************************************************************************************
RESOLUTION 22-010
ESTABLISHING INTEREST RATE ON DELINQUENT TAXES

BE IT RESOLVED by the Township Committee of the Township of Long Hill that in accordance with R.S. 54:4-67 the interest rate on delinquent 2022 taxes shall be as follows:

1. Eight percent (8%) per annum on the first $1,500.00 of the delinquency.
2. Eighteen (18%) per annum in any amount in excess of $1,500.00
3. Any taxpayer with a cumulative delinquency in excess of $10,000.00 who fails to pay the delinquency prior to the end of the calendar year shall be charged with a penalty equal to six percent (6%) of the amount of the delinquency.

BE IT FURTHER RESOLVED that no interest shall be charged until ten (10) days after the due date or the first business day after the (10) tenth calendar day if the 10th is on a weekend or holiday.

************************************************************************************
RESOLUTION 22-011
AUTHORIZING TAX COLLECTOR TO CANCEL PROPERTY TAX REFUND OR DELINQUENCY

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that in accordance with the provisions of N.J.S.A. 40A:5-17.1, that the Township Tax Collector is hereby authorized to process any cancellation, without further action on the part of the governing body, of any property tax refund or delinquency of less than $10.00.

************************************************************************************
RESOLUTION 22-012
AUTHORIZING THE CHIEF FINANCIAL OFFICER TO WIRE TRANSFER FUNDS FOR INVESTMENT AND PAYMENT OF CAPITAL DEBT

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the Chief Financial Officer is hereby authorized to wire transfer funds for investment of surplus funds, as they become available and payment of capital debt, provided that all investments are reported to the Township Committee.

************************************************************************************
RESOLUTION 22-013
OFFICIAL EMERGENCY SERVICE RESPONDERS

WHEREAS, the Township Committee of the Township of Long Hill recognizes the following volunteer agencies and their members as official Emergency Service Responders for the period of January 1, 2022 to December 31, 2022:

1) Stirling Fire Co.
2) Millington Fire Co.
3) Long Hill Township First Aid Rescue Squad
4) Long Hill Township CERT
5) Long Hill Township MRC
6) Office of Emergency Management

************************************************************************************
RESOLUTION 22-014
ADOPTING PERSONNEL POLICY AND PROCEDURE MANUAL
BE IT RESOLVED that the Personnel Policy and Procedure Manual for the Township of Long Hill, as amended, is hereby adopted for the year 2022 with the stipulation that the Township reserves the right to adopt further amendments to the Personnel Policy and Procedure Manual throughout the year.

RESOLUTION 22-015
APPOINTING 2022 SCHOOL CROSSING GUARDS

BE IT RESOLVED that the Township Committee of the Township of Long Hill does hereby appoint the following as School Crossing Guards for the year 2022:

- Baldassarre Abbondondolo
- Anna Abbondondolo
- Rosemary Armenti
- Howard Bradley
- Bianca D’Alessio
- Wendy Ross
- Sharon Woodstock
- Susan Potts
- Jayne Schraffa

RESOLUTION 22-016
ADOPTING EXPOSURE CONTROL PLAN

BE IT RESOLVED that the Exposure Control Plan for the Township of Long Hill dated January 4, 2021 is hereby adopted by the Township Committee of the Township of Long Hill for 2022.

RESOLUTION 22-017
ADOPTING THE TOWNSHIP OF LONG HILL PURCHASING PROCEDURES MANUAL

BE IT RESOLVED that the Purchasing Manual for the Township of Long Hill is hereby adopted for the year 2022.

RESOLUTION 22-018
APPOINTING 2022 LOCAL EMERGENCY PLANNING COMMITTEE

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the following are hereby appointed for the year 2022 as the Local Emergency Planning Committee (LEPC):

Local Emergency Planning Committee (LEPC)
Chairperson:
Joseph Hubert Emergency Management Coordinator (EMC)

OEM Department Deputies:
- Larry Fast EMC Deputy - Communications
- Unassigned EMC Deputy - Administration
- Unassigned EMC Deputy - Operational Response
- Unassigned EMC Deputy - Citizen Corps (CERT/MRC)

Emergency Support Function Leads
- Lt. James Marczewski Police Svcs Asst Coordinator
- Pat White Technical Svcs Asst Coordinator (Millington FC, Chief)
- Al Gallo Special Svcs Asst Coordinator (Director Public Works)
- Nancy Malool Public Svcs Asst Coordinator (Township Administrator)
- Unassigned Social Svcs Asst Coordinator
**Additional Members:**

**Mayor**
Long Hill Township Mayor

**TC Liaison**
Emergency Mgmt. Township Committee Liaison

**Chief Ahmed Naga**
Long Hill Township Police Department, Police Chief

**Robert English**
Long Hill First Aid Rescue Squad

**Chief John Whitmore**
Long Hill Fire Department (Stirling FC, Chief)

**Lucy Forgione**
Public Health/Bernards Health Department

**Peggy Lunsmann**
Clergy Representative (Asst. Dir. Shrine of St. Joseph)

**Rev. Vicki McGrath**
Clergy Representative (All Saints' Episcopal Church)

**Dr. Anne Mucci**
Superintendent of Public Schools

*************************************************************************************

**RESOLUTION 22-019**

**APPOINTING 2022 EMERGENCY MANAGEMENT OPERATIONS CENTER STAFF**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill that the following are hereby appointed for the year 2022 as the Emergency Management Operations Center Staff:

**Emergency Management Operations Center Staff**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joseph Hubert</td>
<td>Emergency Management Coordinator (EMC)</td>
</tr>
<tr>
<td>Unassigned</td>
<td>EMC Deputy - Operational Response</td>
</tr>
<tr>
<td>Larry Fast</td>
<td>EMC Deputy - Communications</td>
</tr>
<tr>
<td>Unassigned</td>
<td>EMC Deputy - Citizen Corps (CERT/MRC)</td>
</tr>
</tbody>
</table>

**Emergency Support Function Leads**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lt. James Marczewski</td>
<td>Police Svcs Asst Coordinator</td>
</tr>
<tr>
<td>Pat White</td>
<td>Technical Svcs Asst Coordinator (Millington FC, Chief)</td>
</tr>
<tr>
<td>Al Gallo</td>
<td>Special Svcs Asst Coordinator (Director Public Works)</td>
</tr>
<tr>
<td>Nancy Malool</td>
<td>Public Svcs Asst Coordinator (Township Administrator)</td>
</tr>
<tr>
<td>Unassigned</td>
<td>Social Svcs Asst Coordinator</td>
</tr>
</tbody>
</table>

**Other Key Functional Leads:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chief Ahmed Naga</td>
<td>Long Hill Township Police Department, Police Chief</td>
</tr>
<tr>
<td>Robert English</td>
<td>Emergency Medical Annex Owner (LH First Aid Rescue Squad, Captain)</td>
</tr>
<tr>
<td>Mayor</td>
<td>Long Hill Township Mayor</td>
</tr>
<tr>
<td>Dr. Anne Mucci</td>
<td>Public Schools Annex Owner</td>
</tr>
<tr>
<td>Lucy Forgione</td>
<td>Public Health Officer</td>
</tr>
</tbody>
</table>

*************************************************************************************

**RESOLUTION 22-020**

**2022 FEE SCHEDULE**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following fees for 2022 for licenses and permits for the Township of Long Hill are hereby amended:

**Administrative Research Fee**

- **Supervisory**
  
  $ 30.00/hr.

- **Clerical**
  
  $ 25.00/hr.

**Alarm Systems**

*Permit for a private alarm which either automatically selected a telephone trunk line with the Police Department and then reproduces a prerecorded message or automatically alert a third person. Permit also required for warning device.*

- **Annual Permit Fee**
  
  $ 50.00
Alcoholic Beverage Control License

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plenary Retail Consumption</td>
<td>$2,500.00</td>
</tr>
<tr>
<td>Plenary Retail Distribution</td>
<td>$2,088.00</td>
</tr>
<tr>
<td>Limited Retail Distribution</td>
<td>$63.00</td>
</tr>
<tr>
<td>Club</td>
<td>$188.00</td>
</tr>
</tbody>
</table>

Season Retail Consumption - annual fee is seventy-five percent (75%) of annual renewal fee for retail consumption licenses

Amusement Devices

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Juke Box</td>
<td>$30.00</td>
</tr>
<tr>
<td>Video Games</td>
<td>$60.00</td>
</tr>
<tr>
<td>Soda Machines</td>
<td>$10.00</td>
</tr>
<tr>
<td>Pool Tables</td>
<td>$60.00</td>
</tr>
<tr>
<td>Pinball Machines</td>
<td>$60.00</td>
</tr>
</tbody>
</table>

Building Materials - Township Dumpster

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Car</td>
<td>$15.00</td>
</tr>
<tr>
<td>Station Wagon</td>
<td>$50.00</td>
</tr>
<tr>
<td>Mini Van</td>
<td>$75.00</td>
</tr>
<tr>
<td>Small Pick-up truck</td>
<td>$110.00</td>
</tr>
<tr>
<td>Pick-up truck or van</td>
<td>$150.00</td>
</tr>
<tr>
<td>Extra for overload</td>
<td>$40.00</td>
</tr>
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</table>

Canvassers, Solicitors and Peddlers Permit

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Solicitor Digital Photograph</td>
<td>$2.00</td>
</tr>
</tbody>
</table>

Charitable Clothing Bin Application [Yearly]

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
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<tbody>
<tr>
<td>Charitable Clothing Bin Application</td>
<td>$25.00</td>
</tr>
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Dog Licenses

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spayed/Neutered</td>
<td>$17.50</td>
</tr>
<tr>
<td>Non-Spayed/Neutered</td>
<td>$20.50</td>
</tr>
<tr>
<td>Late Fee after January 31st</td>
<td>$10.00</td>
</tr>
<tr>
<td>Late Fee after February 28th</td>
<td>$20.00</td>
</tr>
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</table>

Fill/Soil Removal Permit

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fill/Soil Removal Permit</td>
<td>$50.00</td>
</tr>
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</table>

Finance & Tax Collection

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Returned Check, Online Payment (ACH), Credit Card Charges</td>
<td>$20.00</td>
</tr>
<tr>
<td>Lien Redemption Calculation (First Two Calculations at no cost)</td>
<td></td>
</tr>
<tr>
<td>Any additional subsequent calculation (N.J.S.A. 54:5054)</td>
<td>$50.00</td>
</tr>
<tr>
<td>Notice of Tax Sale to property owner on Tax Sale- 54:5-26</td>
<td>$25.00</td>
</tr>
</tbody>
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Food and Drink License

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pharmacy</td>
<td>$65.00</td>
</tr>
<tr>
<td>Retail Food Establishment (under 2,000 sq. feet)</td>
<td>$100.00</td>
</tr>
<tr>
<td>Retail Food Establishment (2,000 – 5,000 sq. feet)</td>
<td>$135.00</td>
</tr>
<tr>
<td>Retail Food Establishment (5,000 – 10,000 sq. feet)</td>
<td>$175.00</td>
</tr>
<tr>
<td>Retail Food Establishment (over 10,000 sq. feet)</td>
<td>$400.00</td>
</tr>
<tr>
<td>Mobile Retail Food Establishment</td>
<td>$110.00</td>
</tr>
<tr>
<td>Temporary Retail Food Establishment</td>
<td>$30.00</td>
</tr>
<tr>
<td>Farmers Market</td>
<td>$20.00</td>
</tr>
<tr>
<td>Catering</td>
<td>$110.00</td>
</tr>
<tr>
<td>Re-Inspection Fee</td>
<td>$100.00</td>
</tr>
<tr>
<td>Late Fee (renewals only – after January 31st)</td>
<td>Double License Fee</td>
</tr>
</tbody>
</table>
Handgun Permit $  2.00
Handgun Identification Card $  5.00
Kennel License $  35.00
Limousine License $  50.00

Parking Permit:
  Millington Yearly $ 240.00
  Yearly after July 1st $ 120.00
  Stirling Yearly $ 290.00
  Yearly after July 1st $ 145.00
  Gillette Yearly $ 340.00
  Yearly after July 1st $ 170.00

Daily Replacement Permit $  5.00

Parks and Recreation Facilities Use Reservation Fees

<table>
<thead>
<tr>
<th></th>
<th>Resident</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Soccer Fields, Volleyball Court, Basketball Court</td>
<td>$25.00/2 Hrs.</td>
<td>$45.00/2 Hrs.</td>
</tr>
<tr>
<td>Stirling Lake Pavilion</td>
<td>$30.00/4 Hrs.</td>
<td>$55.00/4 Hrs.</td>
</tr>
<tr>
<td>Meyersville Field</td>
<td>$25.00/2 Hrs.</td>
<td>$45.00/2 Hrs.</td>
</tr>
</tbody>
</table>

Commercial Use Rates ($100.00 Deposit required and Insurance)

| Soccer Fields, Volleyball Court, Basketball Court | $60.00/2 Hrs. | $110.00/2 Hrs |
| Meyersville Field | $60.00/2 Hrs. | $110.00/2 Hrs |

Bocce Ball Courts

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Non Resident</td>
<td>$40.00/2 Hrs.</td>
</tr>
<tr>
<td>Resident Commercial</td>
<td>$50.00/2 Hrs.</td>
</tr>
<tr>
<td>Non-Resident Commercial</td>
<td>$100.00/2 Hrs.</td>
</tr>
</tbody>
</table>

Horseshoe Pits

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Non Resident</td>
<td>$40.00/2 Hrs.</td>
</tr>
<tr>
<td>Resident Commercial</td>
<td>$50.00/2 Hrs.</td>
</tr>
<tr>
<td>Non-Resident Commercial</td>
<td>$100.00/2 Hrs.</td>
</tr>
</tbody>
</table>

Tennis Courts

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Non Resident</td>
<td>$10.00/1 Hr.</td>
</tr>
<tr>
<td>Resident Commercial</td>
<td>$15.00/1 Hr.</td>
</tr>
<tr>
<td>Non-Resident Commercial</td>
<td>$20.00/1 Hr.</td>
</tr>
</tbody>
</table>

Photocopies/Copies:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>Black &amp; White copies (per copy) Letter size</td>
<td>$ 0.05</td>
</tr>
<tr>
<td>Legal size</td>
<td>$ 0.07</td>
</tr>
<tr>
<td>11 x 17</td>
<td>$ 0.10</td>
</tr>
</tbody>
</table>

Large Format Prints $5.00/page for 24" X 36"
$1.00/linear foot over initial 2 feet

DVD ROM $  3.00
CD $  0.50
CD of Full Tax Map (total includes mailing and postage) $  25.00

Land Use Ordinances $  35.00
Zoning Map $5.00
Master Plan $35.00
Duplicate Copy of Tax Bill $5.00/first dup.
$25.00 for each additional duplicate copy
Duplicate Tax Sale Certificate $100.00
Notarized Copies: Long Hill Resident – **First 4 docs are no charge** $2.50
Non Resident [per document] $2.50
Mulch, Composted Leaves or Wood Chip Delivery [per load] $100.00
Mulch Pick Up for Local Garden Centers Only $6.00
Per cubic yard.
Public Assembly Permit $100.00

**Recreation Programs**

- **Basketball registration (Intramural)** $90.00
- **Late Registration Fee** $25.00
- **Basketball registration (Traveling Team)** $200.00
- **Basketball (Traveling Team) Out-of-Town students** $300.00
- **Adult Basketball League [per season]:**
  - Long Hill Resident Adult $20.00
  - Out-of-Town Resident Adult $30.00
- **Yoga Classes** 4 sessions for $48.00
- **Little Explorers Summer Pre-School Camp:** $80 per week
- **Little Explorers Extended Care** $20/per week
- **Theater Arts Camp (April 6 – April 10)** $200.00
  - All Saints Parish Hall, 9:00AM – 3:00 PM per camper
- **Field Hockey Fall Program** $100 - $150
- **Field Hockey Summer Clinic** $85.00
- **Girls Lacrosse Summer Clinic** $80.00
- **Swim Lessons (per week)** $65.00
- **“Learn to Swim” Lessons (per class)** $15.00
- **Girls Volleyball** $75.00
- **Rutgers S.A.F.E.T.Y. Class** $35.00

**Summer Recreation** Long Hill Twp. Resident $257.00
Activity Fee Res/Non Res $15.00
Non-Resident $502.00
Summer Recreation Camp **Late** Fee (after June 1) $50.00
Withdrawal Fee for ALL Recreation Programs (when Permitted) $10.00

**Return Check Fee** [per N.J.S.A. 40:5-18(c)] $20.00
Septic Applications
New: Plan Review $ 500.00
(Includes plan review and installation inspection)
Repair: Replacing existing components as is. (No Engineer required) $ 75.00
Alteration: Changing components on an existing system. (Engineer required) $ 350.00

PERC/Soil Log:
Permit to Conduct One Group of Soil Logs and Permeability Tests [witness per lot, per day] $ 100.00

Street/Road Opening Permit $ 200.00

Swimming and Bath Establishments $ 200.00

Tax Lien Redemption Calculation Fee $ 50.00
[For 3rd request in a calendar year]

Tire Permits $ 2.00

Towing Services and Storage:
Basic towing of private passenger automobiles and motorcycles:
Automobile (days between 8:00 a.m. and 4:30 p.m.)
First mile or less $ 65.00
Each additional loaded mile $ 3.50

Automobile (nights, weekends and New Jersey State Holidays)
First mile or less $ 85.00
Each additional loaded mile $ 3.50

Basic towing for other than private automobiles:
(Days between 8:00 a.m. and 4:30 p.m. Monday-Friday)
Light Duty (vehicles up to 6,999 lb. GVWR) $100.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 lb. GVWR) $150.00 per hour, 1 hour minimum
Heavy Duty $250.00 per hour, 1 hour minimum
(Nights, Weekends and NJ Holidays)
Light Duty (vehicles up to 6,999 lb. GVWR) $150.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 lb. GVWR) $200.00 per hour, 1 hour minimum
Heavy Duty $300.00 per hour, 1 hour minimum

Outside Secure Storage Facility
Private Passenger Automobiles $25.00 per day
Trucks up to 24,000 GVWR $35.00 (inside storage)
Tractor Trailers (Tractor) $50.00 per day
Tractor Trailers (Trailer) $75.00 per day

Yard Tow (automobile only) $ 40.00

Vital Statistics:
Certified Copies of Birth, Marriage, Death, Domestic Partnership $ 10.00
Corrections of Birth, Marriage, Death, Domestic Partnership $ 15.00

RESOLUTION 22-021
2022 TEMPORARY BUDGET
WHEREAS, 40A:4-19 Local Budget Act provides that where any contracts, commitments, or payments are to be made prior to the final adoption of the 2022 budget, temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty (30) days of 2022; and

WHEREAS, the total appropriations in the 2021 budget, less the appropriations made for Capital Improvement Fund, Debt services and relief of the poor are as follows:

| General - Total General Appropriation | $13,459,559.30 |

WHEREAS, 26.25% of the total appropriations in the 2021 Budget less appropriations made for Capital Improvement Fund, Debt services and relief of the poor are as follows:

(2021 Temporary Budget not exceeding) $ 3,533,134.00

WHEREAS, the total appropriations in the 2021 Parking Utility budget, less the appropriations made for Capital Improvement Fund, Debt services are as follows:

| General - Total General Appropriation | $40,000.00 |

WHEREAS, 26.25% of the total appropriations in the 2021 Parking Utility Budget less appropriations made for Capital Improvement Fund, Debt services are as follows:

(2021 Temporary Budget not exceeding) $10,500.00

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his/her records:

2022 Temporary Budget

GENERAL ADMIN
- SALARY & WAGES 79,000.00
- OTHER EXPENSES 25,000.00
- MIS - MANAGE INFO SYSTEM -
- OTHER EXPENSES 29,000.00
- MAYOR & COUNCIL -
- SALARY & WAGES 500.00
- OTHER EXPENSES 8,500.00
- ELECTIONS -
- OTHER EXPENSES 1,000.00

MUNICIPAL CLERK
- SALARY & WAGES 32,000.00
- OTHER EXPENSES 9,000.00

FINANCE -
- SALARY & WAGES 24,000.00
- OTHER EXPENSES 28,000.00

TAX COLLECTION -
<table>
<thead>
<tr>
<th>Department</th>
<th>Salary &amp; Wages</th>
<th>Other Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>TAX ASSESSOR</td>
<td>13,000.00</td>
<td>5,000.00</td>
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<tr>
<td>LEGAL</td>
<td>13,000.00</td>
<td>5,000.00</td>
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<tr>
<td>PROSECUTOR</td>
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<tr>
<td>PLANNING</td>
<td>500.00</td>
<td>8,000.00</td>
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<tr>
<td>BD OF ADJUSTMENT</td>
<td>500.00</td>
<td>1,000.00</td>
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<tr>
<td>ZONING</td>
<td>13,000.00</td>
<td>200.00</td>
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<td>PUBLIC DEFENDER</td>
<td>3,000.00</td>
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<tr>
<td>ENGINEERING</td>
<td>15,000.00</td>
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<tr>
<td>ENVIRONMENTAL</td>
<td>600.00</td>
<td>200.00</td>
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<tr>
<td>SHADE TREE</td>
<td>600.00</td>
<td>1,000.00</td>
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<tr>
<td>BUILDINGS &amp; GROUNDS</td>
<td>58,000.00</td>
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<tr>
<td>INSURANCE &amp; BENEFITS</td>
<td>360,000.00</td>
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<tr>
<td>POLICE</td>
<td>765,000.00</td>
<td>20,000.00</td>
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<tr>
<td>POLICE CAR</td>
<td>22,000.00</td>
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</tr>
<tr>
<td>RADIO &amp; COMMUNICATION</td>
<td>230,000.00</td>
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</tbody>
</table>
AID TO FIRE COMPANIES -
OTHER EXPENSES 25,000.00

AID TO RESCUE SQUAD -
OTHER EXPENSES 18,000.00

MUNICIPAL COURT -
SALARY & WAGES 35,000.00
OTHER EXPENSES 1,500.00

FIRE PREVENT. INSPECTOR -
SALARY & WAGES 10,000.00
OTHER EXPENSES 1,000.00

FIRE HYDRANT 48,000.00

EMERGENCY MANAGEMENT -
SALARY & WAGES 3,000.00
OTHER EXPENSES 2,000.00

STREETS & ROADS -
SALARY & WAGES 218,000.00
OTHER EXPENSES 49,000.00

FLEET MAINTENANCE -
OTHER EXPENSES 35,000.00

GARBAGE DISPOSAL -
OTHER EXPENSES 210,000.00

HEALTH & WELFARE -
OTHER EXPENSES 20,000.00

SOCIAL SERVICES
SALARIES & WAGES 8,000.00
OTHER EXPENSES 2,000.00

PEOSHA -
OTHER EXPENSES 1,000.00

PARKS & PLAYGROUNDS -
SALARY & WAGES 22,000.00
OTHER EXPENSES 15,000.00

CELEBRATION - PUB. EVENT -
OTHER EXPENSES 1,000.00

DRIVERS - SENIORS -
SALARY & WAGES 3,000.00

SENIOR CITIZEN -
OTHER EXPENSES 4,000.00
<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>CONSTRUCTION</td>
<td>SALARY &amp; WAGES</td>
<td>39,000.00</td>
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<td></td>
<td>OTHER EXPENSES</td>
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<td>TOTAL</td>
<td>40,000.00</td>
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<tr>
<td>ELECTRICITY</td>
<td>OTHER EXPENSES</td>
<td>17,000.00</td>
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<td>TELEPHONE</td>
<td>OTHER EXPENSES</td>
<td>17,000.00</td>
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<tr>
<td>NATURAL GAS</td>
<td>OTHER EXPENSES</td>
<td>10,000.00</td>
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<tr>
<td>GASOLINE/DIESEL FUEL</td>
<td>OTHER EXPENSES</td>
<td>25,000.00</td>
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<tr>
<td>HEATING FUEL</td>
<td>OTHER EXPENSES</td>
<td>6,000.00</td>
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<tr>
<td>WATER</td>
<td>OTHER EXPENSES</td>
<td>6,000.00</td>
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<tr>
<td>STREET LIGHTING</td>
<td>OTHER EXPENSES</td>
<td>20,000.00</td>
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<tr>
<td>MUNI SERVICE ACT - CONDO</td>
<td>OTHER EXPENSES</td>
<td>3,000.00</td>
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<tr>
<td>DCRP</td>
<td>OTHER EXPENSES</td>
<td>5,000.00</td>
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<td>PERS - PENSION</td>
<td>OTHER EXPENSES</td>
<td>228,541.00</td>
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<tr>
<td>SOCIAL SECURITY- FICA</td>
<td>OTHER EXPENSES</td>
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<tr>
<td>PFRS - PENSION</td>
<td>OTHER EXPENSES</td>
<td>330,993.00</td>
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<tr>
<td>MAINT. FREE PUB. LIBRARY</td>
<td>OTHER EXPENSES</td>
<td>175,000.00</td>
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<tr>
<td>LOSAP</td>
<td>OTHER EXPENSES</td>
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<tr>
<td></td>
<td>TOTAL</td>
<td>3,533,134.00</td>
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<tr>
<td>CAPITAL IMPROVEMENT FUND</td>
<td>OTHER EXPENSES</td>
<td>100,000.00</td>
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<tr>
<td>PARKING ENTERPRISE</td>
<td>SALARY &amp; WAGES</td>
<td>2,700.00</td>
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<tr>
<td></td>
<td>OTHER EXPENSES</td>
<td>7,800.00</td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td>10,500.00</td>
</tr>
</tbody>
</table>
**RESOLUTION 22-022**
**CONFIRMING APPOINTMENT OF 2022 OFFICIALS AND EMPLOYEES**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill that Officers and Employees for the year 2022 are hereby appointed by said Committee and that they be and are the same as follows:

- **Public Agency Compliance Officer**
  - Nancy Malool
  - [1 year term—N.J.A.C. 17:27-3.3]

- **Joint Insurance Fund Commissioner**
  - Nancy Malool
  - [1 year term—JIF Bylaws Article III]

- **Joint Insurance Fund Commissioner Alt.**
  - Colette Armenti

- **Assessment Search Officer**
  - Colette Armenti
  - [Indeterminate term—N.J.S.A. 54:5-18.1]

- **Township Attorney**
  - John R. Pidgeon, Esq.
  - [1 year term—N.J.S.A. 40A:9-139]

- **Township Engineer Term (1/1/22 - 12/31/24)**
  - Paul Ferriero, PE
  - [3 year term—NJSA 40A:9-140]

- **Certifying Agent – Pension Funds**
  - Laurie Spinelli
  - [Indeterminate term—N.J.S.A. 43:3C-15]

- **Safety Delegate**
  - James Anderson

- **Domestic Violence Human Resources Officer**
  - Nancy Malool

- **Domestic Violence Human Resource Officer Assistant**
  - Colette Armenti

**RESOLUTION 22-023**
**DESIGNATING THE OFFICIAL DEPOSITORIES & SIGNATURES ON BANK ACCOUNTS**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill that the following banks are hereby designated as depositories for funds for the Township of Long Hill for 2022 and checking accounts as indicated, shall be maintained as follows:

- **Investors Bank**
  - Current Account
  - Federal / State Grant Account
  - Capital Account
  - Open Space Trust Account
  - Public Parking Enterprise Account
  - Recycling Trust Account
  - Other Trust Account
  - Unemployment Trust
  - Animal Trust Account
  - Law Enforcement Trust
COAH Trust
Payroll Account
Recreation Account
Clerk Account
Tax Account
Sewer Account
Credit Fee Account
Sewer Utility Account
Sewer Utility Capital Account

Bank of America
Escrows Account

BE IT FURTHER RESOLVED by the Township Committee that the following banks are hereby designated as depositories for saving funds and escrow accounts for the Township of Long Hill for the year 2022:

JPMorgan Chase Bank, Stirling, N.J.
New Jersey Cash Management Plan, Trenton, N.J.
PNC Bank, Stirling, N.J.
Peapack Gladstone Bank, Warren, N.J.
Investors Bank, Stirling, N.J.
TD Bank, Warren, N.J.
Santander Bank, Stirling, N.J.

BE IT FURTHER RESOLVED that all withdrawals against the foregoing accounts shall bear the signatures of the following officials of said Township: Mayor, Chief Financial Officer, and Township Clerk. In the absence of the Mayor, Chief Financial Officer or Township Clerk, the Deputy Mayor or Township Administrator may sign, and Assistant Chief Financial Officer may sign for the Payroll account.

BE IT FURTHER RESOLVED that in the event of illness or absence of the Township Administrator, Mayor, Chief Financial Officer, Deputy Mayor or Township Clerk that two (2) of the required signatures will be sufficient for a ten (10) day period upon due notification to said banks.

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RESOLUTION 22-024
AUTHORIZING PROFESSIONAL SERVICE APPOINTMENTS / CONTRACTS

WHEREAS, the Township of Long Hill has a need to acquire services listed herein as non-fair and open contracts pursuant to the provisions of N.J.S.A. 20.5 and

WHEREAS, the Purchasing Agent has determined and certified in writing that the value of the amounts of the contracts may exceed ($17,500) seventeen thousand five hundred dollars; and

WHEREAS, the anticipated term of the contracts is one year, and the contractors listed herein have submitted proposals indicating they will provide the service needed by the Township; and

WHEREAS, the Finance Officer has certified in writing that sufficient funds are available; and

WHEREAS, the contractors have completed and submitted Business Entity Disclosure Certifications which certify that the business entity has not made any reportable contributions to a political or candidate committee in the Township of Long Hill in the previous one year, and that the contract will prohibit the contractor from making any reportable contributions through the term of the contract, as well as a Township pay-to-play certification.

BE IT RESOLVED, by the Township Committee of the Township of Long Hill that the following appointments are hereby made for the calendar 2022, subject to entering into a formal written contract satisfactory to both parties in accordance with the Local Public Contracts Law:

<table>
<thead>
<tr>
<th>Position</th>
<th>Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Township Attorney</td>
<td>PIDGEON &amp; PIDGEON, PC</td>
</tr>
<tr>
<td>Township Prosecutor</td>
<td>LISA CHADWICK THOMPSON</td>
</tr>
<tr>
<td>Township Engineer</td>
<td>FERRIERO ENGINEERING</td>
</tr>
</tbody>
</table>
NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Long Hill, in the County of Morris, State of New Jersey, as follows:

1. Professional services contracts hereby awarded to the above referenced.
2. The terms of the contracts shall be from January 1, 2022 to December 31, 2022
3. The Business Disclosure Entity Certifications and the Determinations of Value shall be placed on file with this resolution.
4. The Contractors shall provide certificates of insurance acceptable to the Township Risk Manager and the Township Attorney.
5. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(I), is directed to publish a notice once in the official newspaper stating the nature, duration, service and amount of this contract.
6. This contract shall be charged to budget line item(s) attached. The certification of available funds by the Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.

RESOLUTION 22-025
ADOPTING POLICE DEPARTMENT RULES & REGULATIONS

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, to adopt the Rules and Regulations of the Long Hill Township Police Department, copy attached hereto and made a part hereof.

RESOLUTION 22-026
APPROVE HAZARDOUS MATERIAL FEE SCHEDULE

WHEREAS, pursuant to Section 2-36.5(c) et. seq. of the Township of Long Hill Code, a fee schedule may be established to reimburse the various volunteer emergency service agencies with the costs associated with hazardous material incidents; and

WHEREAS, a fee schedule has been developed by the Office of Emergency Management in conjunction with the various Emergency Service agencies within the Township of Long Hill; and

NOW, THEREFORE BE IT RESOLVED the Fee Schedule below is hereby approved until modified or amended by the Township Committee upon advice of the Office of Emergency Management.

Township of Long Hill Hazardous Material Fee Schedule
1. Long Hill Rescue Squad
   Vehicle #180 - Support Vehicle with personnel - $100.00 per hour
   Vehicle #177 - Small Ambulance with personnel - $250.00 per hour
   Vehicle #178 – Intermediate Ambulance with personnel - $300.00 per hour
Vehicle #179 - Small Ambulance with personnel - $250.00 per hour

In addition any equipment or supplies that can not be reused will be charged at the First Aids Squad's replacements costs supported with receipts.

2. Millington Fire Department
Vehicle #10 - Command Vehicle with personnel - $100.00 per hour
Vehicle #11 - Pumper Truck with personnel - $350.00 per hour
Vehicle #12 - Pick up Truck with personnel - $100.00 per hour
Vehicle #13 - Brush Truck with personnel - $200.00 per hour
Vehicle #14 - Ladder Truck with personnel - $400.00 per hour
Vehicle #15 - Support Vehicle with personnel - $100.00 per hour
Vehicle #16 - Haz-Mat Trailer and Equipment - $100.00 per hour

In addition any equipment or supplies that can not be reused will be charged at the Fire Department's replacements costs supported with receipts.

3. Stirling Fire Department
Vehicle #22 - Pumper Truck with Personnel - $350.00 per hour
Vehicle #24 - Pumper Truck with Personnel - $350.00 per hour
Vehicle #25 - Command Vehicle with personnel - $100.00 per hour
Vehicle #26 - Large Rescue Truck with personnel - $400.00 per hour

In addition any equipment or supplies that can not be reused will be charged at the Fire Department's replacements costs supported with receipts.

4. Emergency Management
Vehicle #7A - Command Vehicle with personnel - $50.00 per hour
Vehicle #24 - CERT Support Vehicle with Personnel - $100.00 per hour

In addition any equipment or supplies that can not be reused will be charged at the Emergency Management's replacements costs supported with receipts.

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RESOLUTION 22-027
APPOINTING DEPUTY RECORDS CUSTODIANS

WHEREAS, because the Open Public Records Act, NJSA 47:1A-1, et seq., has designated the Township Clerk as the custodian of all municipal records, it has become necessary to appoint deputy records custodians to assist in complying with responses to records requests;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, as follows:

1. The Police Department Secretary is hereby appointed as the deputy records custodian for Police Department Records.
2. The Tax Clerk is hereby appointed deputy records custodian for all tax records.
3. The Planning Board/Board of Adjustment Coordinator is hereby appointed deputy records custodian for the Zoning/Planning and land use records.
4. The Technical Assistant to the Construction Official is hereby appointed deputy records custodian for the Building Dept.
5. The CFO is hereby appointed deputy records custodian for the Finance Dept.
6. The designated deputy records custodians shall report to the Township Clerk all requests for records and shall follow any instructions given by the Clerk regarding the handling of such records.

RESOLUTION 22-028
APPROVING CASH MANAGEMENT PLAN FOR THE TOWNSHIP OF LONG HILL

BE IT RESOLVED that the Township Committee of the Township of Long Hill upon the CFO firm of Suplee Clooney and the recommendation of the auditing firm of Nisivoccia & Company, the attached Cash Management Plan for the Township of Long Hill be approved.

RESOLUTION 22-029
AUTHORIZING PAYROLL AGREEMENT WITH LONG HILL PUBLIC LIBRARY

WHEREAS, as a cost saving measure, the Long Hill Public Library has requested the Township of Long Hill to process the payroll of the various Library employees; and

WHEREAS, it is more efficient and cost effective for the Township and the Library to have both of their payrolls handled by the same outside payroll service; and

WHEREAS, the Township has performed this function for the Library for several years, and the procedures are well-established and satisfactory to both parties,

NOW THEREFORE, it is agreed by and between the Long Hill Township Free Public Library and the Township of Long Hill, as follows:

1. The Library and the Township hereby agree that the Township will make available its contracted outside payroll service to pay the salaries of employees of the Library, and to arrange and forward any and all properly authorized deductions from the paychecks of the employees. The Township's payroll service will prepare all required reports, including, for example, the annual W-2 form, for Library employees. The Township will arrange health insurance for Library Employees under the Township's current contract, and pay the premiums as they fall due.

2. The Township shall invoice the "Library" for the salaries and deductions so paid through the payroll service, and for the employer contribution to FICA. The Library will separately reimburse the Township for additional payroll-related costs such as employer pension contribution, health insurance premiums, payroll taxes and a pro-rate share of the payroll service processing fee, along with the pro-rata share of utilities on receipt of an invoice from the Township. Invoices shall be on an "as needed basis" but not more frequently than monthly.

3. Library employees shall not be considered Township employees and are employees of the Library Board of Trustees and subject exclusively to the Library's personnel policies and other work rules.

RESOLUTION 22-030
EEOC COMPLIANCE- HIRING PRACTICES

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit’s hiring practices as they pertain to the consideration of an individual’s criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Township Committee of the Township of Long Hill, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit’s hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

RESOLUTION 22-031
AUTHORIZING ELECTRONIC TAX SALES

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Government Services, and

WHEREAS, the Director of the Division of Local Government Services has promulgated rules and regulations for electronic tax sale, and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/RealAuction.com to conduct electronic tax sales, and

WHEREAS, the rules and regulations authorize a municipality to submit an application for participation in the electronic tax sale, and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process, and

WHEREAS, the Township of Long Hill wishes to participate in electronic tax sale.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, New Jersey, that the Tax Collector is hereby authorized to complete an application to participate in the electronic tax sale program and submit same to the Director of the Division of Local Government Services.

RESOLUTION 22-032
MUTUAL AID AND MORRIS COUNTY REGIONAL EMERGENCY DEPLOYMENT SYSTEM (MCREDS) AUTHORITY TO EXECUTE AGREEMENT: TERMS AND CONDITIONS

WHEREAS, pursuant to N.J.S.A. 40A:14-156 et seq. N.J.S.A. 40A:8A-1et seq. and as otherwise provided by law, the Chief of Police of the Township of Long Hill is hereby authorized to execute a mutual aid agreement with the County of Morris and the municipalities within the County of Morris, as well as any municipalities that are contiguous, for the provision of supplemental law enforcement assistance in the event of an emergency, disaster, Morris County Regional Emergency Deployment System (MCREDS) activation, MCREDS Special Weapons and tactics (SWAT) deployment, specialized task-force request, or widespread crisis, which agreement shall include, but not be limited to the following terms and conditions:

A. Each party agrees that in the event of an emergency, disaster, Morris County Regional Emergency Deployment System (MCREDS) activation, MCREDS Special Weapons and tactics (SWAT) deployment, specialized task-force request, or widespread crisis within the municipal jurisdiction of any other party, the appropriate services and assistance will be provided upon request and
to the extent reasonably possible without endangering persons or property within the municipality rendering such assistance.

B. All mutual aid rendered pursuant to the mutual aid agreement and Morris County Regional Emergency Deployment System (MCREDS) Plan shall be provided without charge or expense to the municipality receiving such assistance. By executing the mutual aid agreement, each party acknowledges that it shall be solely responsible for the provision of any and all salary and other benefits for its personnel, whether paid or volunteer, rendering assistance within the other municipality, to the same extent as if such personnel were performing their duties within the municipality providing the assistance.

C. The mutual aid agreement shall have an initial term of one-year and shall automatically be renewed for additional and successive one-year terms, unless and until one of the parties thereto elects to terminate the agreement by providing prior written notice to the other parties to the agreement.

RESOLUTION 21-033
APPROVAL OF 2022 TOWNSHIP AUTOMOBILE TOWING SERVICE OPERATORS

BE IT RESOLVED that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Chief of Police that the following automobile towing contractors be utilized by the Police Department on a rotating basis subject to meeting all the requirements of Township Code 24-2 and receipt of a Hold Harmless Agreement and Certificate of Insurance which shall be submitted to the Township Clerk:

BENHAM’S SERVICE & GARAGE
414 Springfield Ave., Berkeley Heights, NJ 07922

C & L TOWING SERVICE dba NAPOLI TRANSPORTATION INC.
609 Springfield Ave., Berkeley Heights, NJ 07922

DEFALCO’S INSTANT TOWING
26 Commerce Street, Chatham, NJ 07928

SOMERSET HILLS TOWING
19 Finderne Ave., Bridgewater, NJ 08807

BASKING RIDGE TOWING
PO Box 234, Basking Ridge, NJ 07920

RESOLUTION 21-034
APPROVAL OF 2022 TOWNSHIP TRUCK TOWING SERVICE OPERATORS

BE IT RESOLVED that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Chief of Police that the following truck towing contractors be utilized by the Police Department on a rotating basis subject to meeting all the requirements of Township Code 24-2 and receipt of a Hold Harmless Agreement and Certificate of Insurance which shall be submitted to the Township Clerk:

BENHAM’S SERVICE & GARAGE
414 Springfield Ave., Berkeley Heights, NJ 07922

DEFALCO’S INSTANT TOWING
26 Commerce Street, Chatham, NJ 07928
RESOLUTION 21-035
RESOLUTION APPOINTING TECHNICAL ASSISTANT TO CONSTRUCTION OFFICIAL (‘‘TACO’’) - CHARLTON

WHEREAS, there is currently a vacancy in the position of Technical Assistant to the Construction Official (‘‘TACO’’); and

WHEREAS, N.J.S.A. 52:27D-126 provides that:

“The governing body of any municipality shall appoint a construction official, any necessary subcode officials and technical assistants to assist such officials to administer and enforce the [Uniform Construction] Code . . .

‘‘d. The commissioner, after consultation with the Code Advisory Board, may periodically require that each construction official, subcode official and technical assistant demonstrate a working knowledge of innovations in construction technology and materials, recent changes in and additions to the relevant portions of the State Uniform Construction Code and current standards of professional ethics and legal responsibilities; or, in the alternative, the commissioner, after consultation with the current advisory board, may accept successful completion of appropriate programs of such working knowledge’’; and

WHEREAS, Township Administrator, Nancy Malool, has recommended the appointment of Denise Charlton, who has all of the required qualifications, to be TACO;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

1. Denise Charlton is hereby appointed full-time Long Hill Township TACO, effective January 19, 2022, at an annual salary of $55,000.
2. In all other respects, Denise Charlton’s employment and benefits will be subject to the terms and conditions set forth in the Township Personnel Policies and Procedures Manual.
3. This appointment is contingent upon satisfactory completion of a background check.

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