



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA
Wednesday, May 10, 2023
7:30PM OPEN SESSION, 6:45PM CLOSED SESSION**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.gov on the Monday preceding the meeting.

The May 10, 2023, Township Committee Meeting will be conducted in person at Long Hill Township Municipal Court located at 915 Valley Road, Gillette.

To participate through Zoom webinar: <https://us02web.zoom.us/j/81689185696>

Or Telephone: +1 929 436 2866

Webinar ID: 816 8918 5696 Passcode: 145958

To watch on website please visit: <http://longhillnj.gov/LHT-TV.html>

To watch live on LHTV visit: Comcast channel 29, Verizon channel 38, Verizon channel 2137 (HD)

1. STATEMENT OF PRESIDING OFFICER

"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel and Morris Daily Record and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at www.longhillnj.gov. A public comment period will be held in the order it is listed on the meeting agenda.

2. EXECUTIVE SESSION:

23-135 EXECUTIVE SESSION

- Contract Negotiation – HR Consultant
- Personnel - Salaries, Police Staff
- Attorney Client Privilege – Cell Tower

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 23-135 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

3. CALL MEETING TO ORDER:

4. PROCLAMATION / PRESENTATIONS

- 12 Baskets Food Pantry
- Proclamation for Giovanni Arpaia
- Girl Scout Gold Award Proclamations - Shaye Bundonis, Erin Aroneo, Elizabeth Vreeland, Dena Mistichelli, Meghan Sherer

5. ORDINANCE(S):

ORDINANCE 518-23 (FIRST READING / INTRODUCTION)

CAP BANK ORDINANCE

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, May 10, 2023 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, June 7, 2023 by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to June 7, 2023, public agenda, or email

municipalclerk@longhillnj.gov.

MOVED by: _____, that Ordinance 516-23 be introduced and passed on first reading.
SECONDED by: _____, **ROLL CALL VOTE**

ORDINANCE 514-23 (SECOND READING / ADOPTION)

REPEALING LOCAL PAY TO PLAY ORDINANCE THAT HAS BEEN PREEMPTED BY P.L.2023, c.30 AND AMENDING CHAPTER 2 OF THE TOWNSHIP CODE ENTITLED "ADMINISTRATION"

PUBLIC HEARING

MOVED by: _____, that Ordinance 514-23 be adopted. **SECONDED** by: _____,
ROLL CALL VOTE

ORDINANCE 515-23 (SECOND READING / ADOPTION)

AN ORDINANCE INCREASING DOG LICENSE FEES AND AMENDING CHAPTER 5 OF THE TOWNSHIP CODE ENTITLED "ANIMAL CONTROL"

PUBLIC HEARING

MOVED by: _____, that Ordinance 514-23 be adopted. **SECONDED** by: _____,
ROLL CALL VOTE

6. RESOLUTION

23-136 RESOLUTION FOR SELF EXAM FOR THE CALENDAR YEAR 2023 BUDGET
 23-137 INTRODUCTION OF 2023 MUNICIPAL BUDGET

MOVED by: _____ of the Township Committee of Long Hill Township that Resolution 23-136 and 23-137 are hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

7. CONSENT AGENDA RESOLUTIONS:

Resolution No. 23-138 – 23-153 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

23-138 APPROVAL AND RELEASE OF MINUTES
 23-139 APPROVING PAYMENT OF BILLS
 23-140 APPROVING SPECIAL EVENT LICENSE CELEBRATE THE 4TH WITH COUSINS MAINE LOBSTER & STIRLING FINE WINE
 23-141 AUTHORIZATION TO CONDUCT BLOCK PARTY- DEER RUN / HERITAGE ROAD
 23-142 AUTHORIZATION TO CONDUCT BLOCK PARTY- ESSEX STREET
 23-143 AUTHORIZATION FOR ROAD CLOSURE
 23-144 DPW RESIGNATION – MARQUES
 23-145 2023 STIRLING LAKE LIFEGUARDS
 23-146 EXTENSION OF LICENSE TO RECEIVER – COMMONTHREAD HOSP.

- 23-147 APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE LOCAL TRANSPORTATION PROJECTS FUND
- 23-148 IN GRADE ADVANCEMENT – NOVOTNY
- 23-149 AMENDING POLICE DEPARTMENT RULES & REGULATIONS
- 23-150 AWARDED A CONTRACT FOR INSTALLATION OF A WHEELCHAIR RAMP AND THE PAVING OF THE FRONT PARKING LOT AT THE MUNICIPAL CENTER
- 23-151 2023 TEMPORARY BUDGET
- 23-152 APPOINTMENT OF PART-TIME ADMINISTRATIVE ASSISTANT TO RECREATION DEPARTMENT [FERRANTE]
- 23-153 APPOINTING ASSISTANT RECREATION DIRECTOR – CALDAROLA

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 23-138 through 23-153 are hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

8. LIAISON REPORTS:

9. ADMINISTRATOR'S REPORT:

10. DISCUSSION:

- Administrative Code update
- Traffic Advisory Committee meetings

11. OLD/NEW BUSINESS:

12. ANNOUNCEMENTS:

13. MEETING OPEN TO THE PUBLIC: Remarks and Statements Pertaining to Any Matter - Comments and remarks will be limited to 3 Minutes

14. ADJOURNMENT

**RESOLUTION 23-135
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Contract Negotiation – HR Consultant
- Personnel - Salaries, Police Staff
- Attorney Client Privilege – Cell Tower

**ORDINANCE 518-23
CALENDAR YEAR 2023
MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Long Hill in the County of Morris finds it advisable and necessary to increase its CY 2023 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5 % increase in the budget for said year, amounting to \$ 118,050.42 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Long Hill, in the County of *Morris*, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 budget year, the final appropriations of the Township of Long Hill shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$ 413,176.47, and that the CY 2023 municipal budget for the Township of Long Hill be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction: and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

ORDINANCE 514-23
REPEALING LOCAL PAY TO PLAY ORDINANCE THAT HAS BEEN PREEMPTED BY P.L.2023, c.30
AND AMENDING CHAPTER 2 OF THE TOWNSHIP CODE ENTITLED “ADMINISTRATION”

WHEREAS, P.L.2023, c.30 provides in relevant part that:

“25. (New section) Notwithstanding the provisions of any law, rule, or regulation to the contrary, any local ordinance, resolution, or regulation, as may be appropriate, adopted by a county, municipality, independent authority, board of education, or fire district pursuant or prior to section 1 of P.L.2005, c.271 (C.40A:11-51), limiting the awarding of public contracts therefrom to business entities that have made a contribution pursuant to "The New Jersey Campaign Contributions and Expenditures Reporting Act," P.L.1973, c.83 (C.19:44A-1 et seq.) and limiting the contributions that the holders of a contract can make during the term of a contract, shall cease to be in effect and shall expire on the effective date of this act. . . . The awarding of public contracts by a county, municipality, independent authority, board of education, or fire district shall be in compliance with the provisions of sections 3 through 11 of P.L.2004, c.19 (C.19:44A-20.4 through C.19:44A-20.12), sections 2 and 3 of P.L.2005, c.271 (C.19:44A-20.26 and C.19:44A-20.27), and any other applicable provision of current law.; and

WHEREAS, as a result, Section 2-23 of the Township Code entitled “Local Pay to Play Policies” has been preempted;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey that Chapter 2 of the Township Code entitled “Administration” is hereby amended as follows:

Section 1. Section 2-23 of the Township Code entitled “Local Pay to Play Policies” is hereby repealed in its entirety.

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall take effect immediately upon final passage and publication as required by law.

ORDINANCE 515-23
AN ORDINANCE INCREASING DOG LICENSE FEES AND AMENDING CHAPTER 5 OF THE
TOWNSHIP CODE ENTITLED “ANIMAL CONTROL”

STATEMENT OF PURPOSE: To increase dog license fees to reflect the actual cost of administering the program.

WHEREAS, N.J.S.A. 4:19-15.12 provides that:

“a. The governing body of each municipality may, by ordinance, fix the sum to be paid annually for a dog license and each renewal thereof, as required by section 3 of this act, which sum shall be not less than \$1.50 or more than \$21. . . .; and

WHEREAS, N.J.S.A. 4:19-15.3b provides that:

“a. In addition to the fee charged pursuant to . . . [N.J.S.A. 4:19-15.3] . . . , any person applying for the license and registration pay pursuant to . . . [N.J.S.A. 4:19-15.2] shall pay a fee of \$3 for any dog of reproductive age which has not had its reproductive capacity permanently altered through sterilization.

b. All fees collected pursuant to the provisions of this section and section 5 of this amendatory and supplementary act shall be forwarded to the State Treasurer, for deposit in the “Animal Population Control Fund” created pursuant to section 7 of this act”; and

WHEREAS, the Township Clerk is also required to forward to the Department of Health and Senior Services (“DHSS”) \$1 per dog license for the Rabies Trust Fund to support state rabies and animal control programs, \$3 per unneutered dogs for the State animal population control program, and \$.20 per dog to defray the cost of operating the People for Animals, Inc. Low Cost Spay and Neuter Clinic; and

WHEREAS, Seeing-eye dogs and service dogs who assist handicapped persons are exempt under N.J.S.A. 4:19-15.3;

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey as follows:

Section 1. Section 5-1.5 of the Township Code entitled “Fees; Guide Dog Exemption” is hereby amended to read as follows:

5-1.5 Fees; Guide Dog Exemption.

- a. The dog owner or some person on his or her behalf shall apply for a one year license and registration tag for each dog. The fee for a one year license and registration tag shall be ~~\$17.50~~ \$22.20 for each spayed/neutered dog and ~~\$20.50~~ \$25.20 for each unspayed/neutered dog.
- b. ~~\$16.30~~ \$21.00 from each one year fee shall be retained by the Township for the Dog Damage Trust Account. \$1.20 from each one year fee shall be forwarded to the New Jersey State Department of Health and Senior Services (“DHSS”) in accordance with the provisions of N.J.S.A. 4:19-15.11 and 15.3c and any amendments thereto and \$3 from each one year fee for an unspayed/unneutered dog shall be forwarded to DHSS in accordance with the provisions of N.J.S.A. 4:19-15.3b and any amendments thereto.
- c. Each one year license and registration tag shall expire on January 31 following the day of original issuance. Any person who fails to obtain a renewal license prior to January 31, shall pay a penalty fee of \$5 for the issuance of the license on and after February 1, which amount shall be in addition to the license and registration tag fee hereinabove set forth, according to the following schedule: A \$10.00 Late Fee will be charged from February 1 through February 29th. A \$20.00 Late Fee will be charged from March 1 through March 31. Summons will be issued starting April 1st. The penalty fee shall be retained by the Township.

- d. Dogs used as guide dogs for blind persons commonly known as seeing eye, hearing ear and service dogs, shall be licensed and registered as other dogs hereinabove provided for, except that the owner or keeper of such dogs shall not be required to pay any fee therefor.
- e. The owner of any newly acquired dog of licensing age shall make application for such license and registration tag for such dog within ten (10) days after such acquisition or age attainment as defined in this Code and N.J.S.A. 4:19-15.1.

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall take effect immediately upon final passage and publication as required by law.

**RESOLUTION 23-136
RESOLUTION FOR SELF EXAM FOR THE CALENDAR YEAR 2023 BUDGET**

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Long Hill has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2023 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Township of Long Hill that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,

- b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
 6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

**RESOLUTION 23-137
INTRODUCTION OF 2023 MUNICIPAL BUDGET**

BE IT RESOLVED that the attached statements of revenues and appropriations shall constitute the Municipal Budget for the year 2023; and

BE IT RESOLVED that said Budget be published in the Echoes Sentinel in the issue for May 18, 2022 and

BE IT FINALLY RESOLVED that the Governing Body of the Township of Long Hill does hereby approve the Budget for the year 2023.

2023 MUNICIPAL BUDGET

Summary of Revenues				Anticipated			
				2023		2022	
1.	Surplus			1,996,000.00		1,956,000.00	
2.	Total Miscellaneous Revenues			3,246,326.05		2,938,017.05	
3.	Receipts from Delinquent Taxes			180,000.00		212,000.00	
4.	a) Local Tax for Municipal Purposes			10,468,513.03		10,288,297.15	
	b) Addition to Local School District Tax						
	c) Minimum Library Tax			646,800.00		604,998.00	
	Tot Amt to be Rsd by Taxes for Sup of Muni Bnd			11,115,313.03		10,288,297.15	
	Total General Revenues			16,537,639.08		15,394,314.20	

Summary of Appropriations				2023 Budget	Final 2022 Budget
1.	Operating Expenses:	Salaries & Wages		5,170,750.00	5,170,026.00
		Other Expenses		6,230,737.00	5,864,742.20
2.	Deferred Charges & Other Appropriations			2,125,152.08	1,555,107.00
3.	Capital Improvements			1,822,000.00	2,220,437.00
4.	Debt Service (Include for School Purposes)				
5.	Reserve for Uncollected Taxes			1,189,000.00	1,189,000.00
	Total General Appropriations			16,537,639.08	15,999,312.20
	Total Number of Employees			68	68

2023 Dedicated		Parking	Utility Budget		
Summary of Revenues			Anticipated		
			2023		2022
1. Surplus			42,120.00		51,505.00
2. Miscellaneous Revenues			60,000.00		36,375.00
3. Deficit (General Budget)					
Total Revenues			102,120.00		87,880.00
Summary of Appropriations			2023 Budget		Final 2022 Budget
1. Operating Expenses:	Salaries & Wages		10,000.00		10,000.00
	Other Expenses		30,000.00		30,000.00
2. Capital Improvements			20,000.00		20,000.00
3. Debt Service					
4. Deferred Charges & Other Appropriations			42,120.00		27,880.00
5. Surplus (General Budget)					
Total Appropriations			102,120.00		87,880.00
Total Number of Employees					
Balance of Outstanding Debt					
		General		Parking	
Interest					
Principal		2,673,000.00		27,880.00	
Outstanding Balance		2,673,000.00		27,880.00	

A hearing on the budget and tax resolution will be held by a meeting, on June 7, 2023, at 7:30 PM at which time and place objections to the Budget and Tax Resolution may be presented by taxpayers or other interested persons. Please refer to June 7, 2023, agenda for meeting details or email municipalclerk@longhillnj.gov. If you would like to obtain a detailed copy of the budget please email Megan Phillips, municipalclerk@longhillnj.gov.

**RESOLUTION 23-138
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approved and release the Township Committee Minutes of April 26, 2023.

BE IT FURTHER RESOLVED that the Township Committee hereby approves April 26, 2023, Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 23-139
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 23-140
APPROVING SPECIAL EVENT LICENSE
CELEBRATE THE 4TH WITH COUSINS MAINE LOBSTER & STIRLING FINE WINE**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, Office in Charge and Director of DPW, that

all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license S-23-12 for the “Sponsor” Cousins Maine Lobster & Stirling Fine Wines for their Special Event to be held on June 30th 2023 from 11:30 AM – 7:00 PM

**RESOLUTION 23-141
AUTHORIZATION TO CONDUCT BLOCK PARTY- DEER RUN / HERITAGE ROAD**

BE IT RESOLVED that the Township Committee of the Township of Long Hill does hereby approve the request for a block party at the cul de sac on Deer Run / Heritage Road on Saturday, June 24th, 2023, from 3:00 p.m. until 6:00 p.m., as noted in an email received on April 24, 2023.

BE IT FURTHER RESOLVED that the Township Committee does hereby approve the request for the road closure(s) with the provision that barricades are obtained from the Department of Public Works.

**RESOLUTION 23-142
AUTHORIZATION TO CONDUCT BLOCK PARTY- ESSEX STREET**

BE IT RESOLVED that the Township Committee of the Township of Long Hill does hereby approve the request for a block party for Essex St in Stirling, between Main St and Warren Ave on Saturday, September 16, 2022, from 12:00 p.m. until 5:00 p.m., as noted in an email received on May 2, 2023.

BE IT FURTHER RESOLVED that the Township Committee does hereby approve the request for the road closure(s) with the provision that barricades are obtained from the Department of Public Works.

**RESOLUTION 23-143
AUTHORIZATION FOR ROAD CLOSURE**

BE IT RESOLVED that the Township Committee of the Township of Long Hill does hereby approve the request for a road closure on New Vernon Road north of White Bridge Road heading into Harding on Tuesday, May 16, 2023, from 8:30 a.m. until 2:00 p.m., as noted in an email received on April 28, 2023.

BE IT FURTHER RESOLVED, Local traffic is allowed to access the greenhouse and residences in Long Hill Twp. within that closure.

BE IT FURTHER RESOLVED, Movie company will utilize Extra Duty to hire officers for each side of the closure, one for Long Hill and one for Harding Twp side.

**RESOLUTION 23-144
ACCEPTING RESIGNATION - MARQUES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill accepts the resignation of Tony Marques as Truck Driver/Laborer Class 4 effective May 5th, 2023.

**RESOLUTION 23-145
2023 STIRLING LAKE LIFEGUARDS**

BE IT RESOLVED that the Township Committee of the Township of Long Hill upon the recommendations of the Recreation Director and Lake Director, that the following be appointed to the 2023 Stirling Lake Personnel effective May 27, 2023:

2023 Stirling Lake Employees		Position	Hourly Rate
Belfield	Colin	Lifeguard	\$ 15.00

Bennett	Matthew	Lifeguard	\$ 15.00
Eggers	Gavin	Lifeguard	\$ 17.00
Fullman	Jacob	Lifeguard	\$ 16.00
Han	Peijin (Hannah)	Lifeguard	\$ 18.00
Karski	Allison	Head Lifeguard	\$ 19.00
Kinney	Madelyn	Lifeguard	\$ 17.00
Koller	Madeleine	Lifeguard	\$ 17.00
Lange	Leia	Lifeguard	\$ 16.00
Lange	Nora	Lifeguard	\$ 17.00
Marshall	Brady	Lifeguard	\$ 16.00
Mistichelli	Richard	Lifeguard	\$ 17.00
Morris	Nick	Lifeguard	\$ 17.00
Mistichelli	Dena	Lifeguard	\$ 18.00
Lizardo	Lawrence	Ass't Lake Director	\$ 27.00

**RESOLUTION 23-146
EXTENSION OF LICENSE TO RECIEVER – COMMONTHREAD HOSP.**

WHEREAS an application has been filed for an extension of Plenary Retail Consumption License 1430-33-007-009, to the receiver; and

WHEREAS the submitted application form is complete in all respects, including proof of appointment of receiver; and

NOW, THEREFORE BE IT RESOLVED that the Township Committee does hereby approve, effective May 10th, 2023, the extension of the aforesaid Plenary Consumption License to Oren Klein to conduct business under the privileges, terms, and conditions of the license as receiver and directs the Municipal Clerk to endorse the application and submit to the State of NJ.

**RESOLUTION 23-147
APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE
NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE LOCAL TRANSPORTATION
PROJECTS FUND**

NOW, THEREFORE, BE IT RESOLVED that Governing Body of the Township of Long Hill formally approves the grant application for the above stated program; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application to the New Jersey Department of Transportation on behalf of Township of Long Hill; and

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Long Hill and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

**RESOLUTION 23-148
IN GRADE ADVANCEMENT - NOVOTNY**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, does hereby approve the grade advancement of Officer Richard Novotny to Officer Grade VI, effective May 1, 2023 at an annual salary of \$85,435.00.

BE IT FURTHER RESOLVED, that this advancement is consistent with the current PBA 322 Collective Bargaining Agreement.

**RESOLUTION 23-149
ADOPTING POLICE DEPARTMENT RULES & REGULATIONS**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, to amend the Rules and Regulations of the Long Hill Township Police Department.

**RESOLUTION 23-150
AWARDING A CONTRACT FOR INSTALLATION OF A WHEELCHAIR RAMP AND THE PAVING OF THE FRONT PARKING LOT AT THE MUNICIPAL CENTER**

WHEREAS, the Township needs to install an ADA compliant wheelchair ramp from the parking lot at the municipal center so that the Township Library can be used as a polling location and also needs to pave the front parking lot at the municipal center; and

WHEREAS, N.J.S.A. 40A:11-6.1 provides that:

“All contracts enumerated in this section shall be awarded as follows:

- a. For all contracts that in the aggregate are less than the bid threshold but 15 percent or more of that amount, and for those contracts that are for subject matter enumerated in subsection (1) of section 5 of P.L.1971, c. 198 (C.40A:11-5), except for paragraph (a) of that subsection concerning professional services and paragraph (b) of that subsection concerning work by employees of the contracting unit, the contracting agent shall award the contract after soliciting at least two competitive quotations, if practicable. The award shall be made to a vendor whose response is most advantageous, price and other factors considered. The contracting agent shall retain the record of the quotation solicitation and shall include a copy of the record with the voucher used to pay the vendor. . . .”

WHEREAS, the Township Engineer’s office solicited quotations for the project; and

WHEREAS, two proposal were received, one from AJM Construction, Inc. in the amount of \$40,595, and the second from Top Line Construction Corp. in the amount of \$42,900; and

WHEREAS, Mark Kataryniak, PE, PTOE from the office of Township Engineer, Paul W. Ferriero, has reviewed the quotations and recommended that the contract be awarded to Top Line Construction Corp. on the ground that its proposal is most advantageous, price and other factors considered.; and

WHEREAS, the governing body has reviewed the recommendations made by the Township Engineer’s office; and

WHEREAS, the Township Chief Financial Officer, in accordance with N.J.A.C. 5:30-5.4, has certified that sufficient funds are available to cover the full cost of the contract;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Long Hill in the County of Morris, New Jersey as follows:

1. The contract to install an ADA compliant wheelchair ramp from the parking lot at the municipal center so that the Township Library can be used as a polling location and also to pave the front parking lot at the municipal center is hereby awarded to Top Line Construction Corp., 22, Fifth Street, Somerville, New Jersey 08876 for a total bid amount of \$42,900.
2. The Mayor and Clerk are hereby authorized and directed to execute the contract with Top Line Construction Corp. in accordance with the specifications and its proposal dated May 1, 2023.
3. This contract will be properly charged to the following line item appropriation of the official Township budget: 3-01-0045-00902-2-00201

RESOLUTION 23-151

2023 TEMPORARY BUDGET

WHEREAS, 40A:4-19 Local Budget Act provides that where any contracts, commitments, or payments are to be made prior to the final adoption of the 2023 budget, temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following increase to the 2023 temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his/her records:

2023 Increase to the Temporary Budget:

INSURANCE- HEALTH		
OTHER EXPENSES		80,000.00
INSURANCE- HEALTH BENEFIT WAIVER		
OTHER EXPENSES		11,000.00
	-	
HEALTH & WELFARE		
OTHER EXPENSES	-	20,000.00
COMMUNITY SERVICES		
SALARIES & WAGES		15,000.00
OTHER EXPENSES		0.00
PARKS & PLAYGROUNDS		
SALARY & WAGES	-	30,000.00
OTHER EXPENSES		30,000.00
	-	
STIRLING LAKE		
OTHER EXPENSES	-	5,000.00
	-	
WATER		
OTHER EXPENSES	-	3,000.00
	-	
SOCIAL SECURITY- FICA		
OTHER EXPENSES	-	42,000.00
	-	
Total General Operations:		236,000.00
ADA IMPROVEMENTS- TOWN HALL		
OTHER EXPENSES		44,000.00
PARKING ENTERPRISE		
SALARY & WAGES		0.00
OTHER EXPENSES		0.00
Total Parking Enterprise:		0.00

**RESOLUTION 23-152
APPOINTMENT OF PART-TIME ADMINISTRATIVE ASSISTANT TO RECREATION DEPARTMENT
[FERRANTE]**

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Long Hill as follows:

1. Hereby appoints Danielle Ferrante as part-time temporary Administrative Assistant, without benefits effective April 26th.
2. The Administrative Assistant to the Recreation Department shall be compensated \$32.00 per hour for a maximum of 20 hours per week with hours outlined with Township Administrator.

**RESOLUTION 23-153
 APPOINTING ASSISTANT RECREATION DIRECTOR – CALDAROLA**

BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

1. Bill Caldarola is hereby appointed as a full time Assistant Recreation Director assigned to the Recreation Department, effective June 1, 2023.
2. Bill Caldarola shall work 40 hours per week at an annual salary of \$60,000.
3. In all other respects, Bill Caldarella’s’ employment and benefits will be subject to the terms and conditions set forth in the Township Personnel Policies and Procedures Manual.
4. This appointment is contingent upon satisfactory completion of a background check.
