



TOWNSHIP OF LONG HILL
COUNTY OF MORRIS
Gillette, Homestead Park, Meyersville, Millington, Stirling

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PLANNING BOARD
MINUTES OF THE MEETING
February 25, 2020

The Long Hill Planning Board met for a Regular Meeting in the Court Room of the Township of Long Hill Municipal Building located at 915 Valley Road, Gillette, New Jersey.

At 7:42 pm, Chairman Hands made the following announcements:

- (1) **Call to Order and Statement of Compliance**
- (2) **Standard Board Procedures**
- (3) **Meeting Cut-Off**
- (4) **Electronic Devices**

(5) **Pledge of Allegiance** – Recited by all in attendance

(6) **Roll Call** – Board Secretary Coonce called the roll:

Present: David Hands, Chairman
Thomas Jones, Vice Chairman
Brendan Rae, Mayor
Victor Verlezza, Committeeman
John Falvey
Tom Malinousky
Don Richardson
Dennis Sandow
Debra Coonce, Board Secretary
Jolanta Maziarz, Esq., Board Attorney

Excused: Alan Pfeil
Rich Keller, Board Engineer
Elizabeth Leheny, Board Planner

(7) **Executive Session** – None.

(8) **Meeting Minutes** – The Meeting Minutes of September 10, 2019, October 22, 2019, November 26, 2019, December 10, 2019 & January 14, 2020 are deferred to the Board's next regular meeting.

(9) **Old Business** –

Proposed Ordinance – Amending Various Sections of the Township Land Use Ordinance

Upon motion made by Mr. Richardson and seconded by Vice Chairman Jones, the proposed ordinance was approved unanimously by the votes of all members present and eligible to vote. The proposed ordinance will now be forwarded to the Township Clerk for the Township Committee's next meeting scheduled for Wednesday, February 26, 2020.

(10) **New Business** – None.

(11) **Committee Reports (7:50)**

a.) **Pre-Application Review Committee** – Nothing to report at this time.

b.) **Ordinance Review Committee** –

Chairman Hands noted that Mr. Sandow and Board Attorney Maziarz will review the work from 2019 in order for the committee to move forward in 2020.

c.) **Administrative Procedures Committee** –

Mr. Sandow noted the committee has been meeting and have begun reviewing current procedures of the Board. He further suggested that the name of the committee should be changed to Standard Operating Procedures Committee (SOP) to better encompass what the committee will be covering for the Board.

Upon motion made by Mr. Sandow and seconded by Mr. Malinousky, the name of the committee was officially changed to the Standard Operating Procedures Committee (SOP) by the unanimous votes of all members present and eligible to vote.

d.) **Master Plan Committee** –

Chairman Hands gave an update on the weekly meetings being held with Topology working on several of the Master Plan Elements and the work being done currently with the Historic Preservation Committee. As progress is continuing, the goal would be to have the work completed by the summer of this year. Chairman Hands further noted that Topology will be providing an overview of the proposed timeline shortly.

e.) **Update and/or Information from Board Secretary**

Secretary Coonce noted the update with the Prism application that the Applicant is looking to begin testimony in March, and all plans are available to the public for viewing at this time. Once electronic copies are available, they can be distributed if a request is made at that time.

(12) **Adjournment** – The Regular Meeting was adjourned at 8:46 pm.

Respectfully submitted,

Debra Coonce

Debra Coonce
Planning Board Secretary
Planning & Zoning Coordinator

Videos of Planning Board meeting(s) are available on the Township website at www.longhillnj.gov. Audio recordings of the meeting(s) are available for purchase by filing an OPRA (Open Public Records Act) request through the Municipal Clerk's office. All documents relating to applications may be examined by the public in the Planning & Zoning Office located in the Township of Long Hill Municipal Building.