

Revised

**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA
SEPTEMBER 11, 2019**

3:30 PM OPEN SESSION, Closed Session at conclusion of open session.

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.us on the Monday preceding the meeting.

STATEMENT OF ADEQUATE NOTICE

"In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and the Courier News and posted on the Township Website. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk."

OPEN PUBLIC MEETING:

PLEDGE OF ALLEGIANCE

ROLL CALL:

The Mayor will Recess the meeting and open the Veolia Public Hearing Continuation.

LIAISON REPORTS:

ADMINISTRATOR'S REPORT:

CONSENT AGENDA RESOLUTIONS:

The following items are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution #19-239 through #19-249 are hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

**RESOLUTION 19-239
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 19-240
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the August 14, 2019 Township Committee Meeting.

BE IT FURTHER RESOLVED that the Township Committee hereby approves August 14, 2019 Executive Session Meeting Minutes as redacted by the Township Attorney.

**TOWNSHIP OF LONG HILL
RESOLUTION 19-241
APPROVING SPECIAL EVENT LICENSE
[MOTORCYCLE RIDE TO FIGHT HUNGER]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S-19-15 for the “Sponsor” Stirling ShopRite for the Motorcycle Ride to Fight Hunger to be held 9:00 AM – 11:00AM on September 14, 2019.

**TOWNSHIP OF LONG HILL
RESOLUTION 19-242
PETTY CASH CUSTODIAN AND MONETARY DESIGNATION**

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund; and

WHEREAS, Deborah Brooks was custodian of the Clerk Petty Cash Fund and in accordance with N.J.S.A 40:5-21, the Township Committee of Long Hill Township is changing custodians to Nancy Malool, Acting Clerk; and

WHEREAS, Nancy Malool, Acting Clerk is bonded in the amount of \$5000 by virtue of a surety bond.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, hereby authorizes such action and two copies of this resolution will be filed with the Division of Local Government Services.

**TOWNSHIP OF LONG HILL
RESOLUTION 19-243
ACCEPTING RESIGNATION – GRONSKÉ**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby accept the resignation of the Crossing Guard, Susan Gronské, effective June 2019.

**TOWNSHIP OF LONG HILL
RESOLUTION 19-244
APPOINTING CROSSING GUARD – D’ALESSIO**

BE IT RESOLVED that the Township Committee of the Township of Long Hill does hereby appoint Blanca D’Alessio as Crossing Guard effective Sept 3, 2019.

**TOWNSHIP OF LONG HILL
RESOLUTION 19-245
APPROVING SPECIAL EVENT LICENSE
[Girl Scouts Campfire at Hicks Tract]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S -19-16 for the Long Hill Township Girl Scouts, for their Special Event Campfire at Hicks Tract to be held 4:00 pm – 8:00 pm on October 19, 2019 (rain date October 20th); and

BE IT FURTHER RESOLVED that the Police Department has determined that the applicant is exempt for the cost of police coverage required for this event.

**TOWNSHIP OF LONG HILL
RESOLUTION # 19-246
SOCIAL AFFAIR PERMIT [STIRLING ELKS LODGE 2392]**

WHEREAS, ELKS has submitted an Alcoholic Beverage Control Application to the State of New Jersey for a Music Festival & Corn Hole Tournament to be held on October 5, 2019 at the Stirling Elks Lodge 2392, 1138 Valley Road, Stirling, New Jersey 07980; and

WHEREAS, the Chief of Police has reviewed the application and has no objection to the granting of a special permit to be issued to the applicant to sell alcoholic beverages at the affair to be held on the date and premises noted, subject to, however, the following conditions:

1. The consumption of alcoholic beverages shall be restricted to the area as outlined in the site plan supplied with the application. No alcoholic beverages shall be possessed or consumed in any area not designated on this site plan.

2. No person under the age of 21 shall be served alcoholic beverages. Stirling Elks Lodge 2392 members or it’s designee shall be responsible for verifying the ages of those patrons who wish to consume alcoholic beverages, issue wristbands, and monitor the area to prevent "hand off's."

3. No person assumed to be under the influence of alcohol shall be served, permitted to walk, or allowed to drive from the Stirling Elks Lodge 2392 or the designated area.

4. Alcoholic beverages shall only be served and/or consumed between the hours of 10:00 am and 11:00 pm on October 5, 2019

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

- 1. The Township Committee, the licensing authority of the municipality, has no objection to the granting of a special permit and consents thereto with the special conditions as outlined by the Chief of Police.
- 2. The Township Clerk is hereby authorized to approve the municipal certification on the application and submit to NJ ABC electronically.

**TOWNSHIP OF LONG HILL
RESOLUTION 19-247
EXERCISING THE TOWNSHIP’S OPTION TO RENEW ITS SOLID WASTE CONTRACT FOR 2020**

WHEREAS, the contract for solid waste disposal, recycling and roll-off container service between the Township of Long Hill (“Township”) and Republic Services of NJ, LLC d/b/a MIDCO Waste (“Republic”), dated November 12, 2015, was for a term of three (3) calendar years with two (2) one (1) year options commencing on January 1, 2016; and

WHEREAS, the first one-year option will expire on December 31. 2019; and

WHEREAS, it is in the best interest of the Township and its residents to exercise the second one-year option for the contractual amount of \$517,956;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey that:

- 1. The Township hereby exercises its option to renew the contract for one additional year commencing January 1. 2020 and ending December 31, 2020.
- 2. The Acting Township Clerk is hereby directed to notify Republic that the Township has exercised its option as described above.

**TOWNSHIP OF LONG HILL
RESOLUTION 19-248
AUTHORIZE PLACEMENT OF TEMPORARY LIGHTS
AT KANTOR PARK GRASS SOCCER FIELD (aka, Field #2)**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Recreation Director hereby approves the placement of portable, temporary field lights (4 units) on Kantor Park Grass Soccer Field for the fall 2019 season.

BE IT FURTHER RESOLVED that Centercourt Futbol Club located in Gillette, NJ having obtained a permit to use this field for the fall season for youth soccer programs has requested to extend playing time to no later than 10pm and agrees to the following:

1. All costs associated with these units rests solely on Centercourt Futbol Club, and the Township of Long Hill bears no responsibility for the cost of rental of these units; the operation of these units; the delivery, the placement of, and the removal of these unit plus any other costs that may arise.
2. The operation of these units in a safe manner according to equipment guidelines rests fully on Centercourt Futbol Club.
3. These units shall be removed within a week (7 days) of the conclusion of the Centercourt Futbol Club Fall 2019 permit which concludes on November 15, 2019. The coordination of this removal and any costs associated with it are the responsibility of Centercourt Futbol Club.
4. Any damage(s) to the Township of Long Hill property associated with the portable lights on Field #2, including the placement and removal of these lights, will be the responsibility of Centercourt Futbol Club. If repairs need to be made, the Township of Long Hill will either make the repairs and bill Centercourt Futbol Club, or instruct Centercourt Futbol Club to arrange for the repairs in a timely manner and in a manner specified by the Township. The financial responsibility for these repairs rests solely on Centercourt Futbol Club.

Any damages/vandalism to the units are the responsibility of Centercourt.

**TOWNSHIP OF LONG HILL
RESOLUTION 19-249
APPOINTING STIRLING LAKE PERSONNEL 2019 - IHRINGER**

BE IT RESOLVED that the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the recommendations of the Recreation Director and Lake Director, that the following be appointed to the 2019 Stirling Lake Personnel effective July 17, 2019:

Ihringer, Lukas
Lifeguard
\$11.00 per hour

**ORDINANCE:
INTRODUCTION/FIRST READING:**

**TOWNSHIP OF LONG HILL
ORDINANCE # 444-19**

**AN ORDINANCE CONCERNING PARKING REGULATIONS ON MAIN AVENUE
AND AMENDING CHAPTER VII OF THE TOWNSHIP CODE ENTITLED “TRAFFIC”**

BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey that Chapter VII of the Township Code entitled “Traffic” is hereby supplemented and amended as follows:

Section 1. Section 7-14 entitled “Parking Prohibited at all Times on Certain Streets” is hereby amended by adding Main Avenue in alphabetical order as follows:

7-14 PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS.

No person shall park a vehicle at any time upon any streets or parts thereof described.

Name of Street	Side	Location
Main Avenue	East	From the crosswalk by the northerly curblin of Mercer Street to a point 68 feet north thereof.

Section 2. The effectiveness of this ordinance is continued upon signs being erected as required by law.

Section 3. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 4. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 5. This ordinance shall take effect immediately upon final passage and publication as required by law.

NOTICE

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday,

September 11, 2019, will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, _____, 2019 at the Municipal Building, 915 Valley Road, Gillette, New Jersey when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

MOVED by: _____, that Ordinance #444-19 be introduced on first reading and advertised for second reading which is scheduled for the _____, 2019 meeting.

SECONDED by: _____, **ROLL CALL VOTE**

DISCUSSION:

- Capital Ordinance Amendment – Police Equipment
- Street Smart Initiative

**TOWNSHIP OF LONG HILL
RESOLUTION 19-250
APPOINTING ADMINISTRATIVE ASSISTANT TO THE CHIEF OF POLICE - TSIMBOUKIS**

WHEREAS, the Township Committee, upon the recommendation of the Chief of Police is creating the new position of Administrative Assistant to the Chief of Police to replace an existing position that is being eliminated; and

WHEREAS, after advertising for the position, the Township Committee and the Chief of Police have determined that Andrea Tsimboukis, who is currently the Township Executive Administrative Assistant, is best qualified to fill the position;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey that:

1. Andrea Tsimboukis is hereby appointed Administrative Assistant to the Chief of Police, effective _____, 2019.
2. Andrea Tsimboukis' salary, benefits and all other terms and conditions of employment shall remain the same as they are in her current position, and she shall remain subject to the Township Employee Personnel Policies and Procedures.

MOVED by: _____ of the Township Committee of the Township of Long Hill that Resolution #19-250 is hereby approved. **SECONDED** by:

ROLL CALL VOTE

**TOWNSHIP OF LONG HILL
RESOLUTION 19-251**

RESOLUTION AUTHORIZING THE LONG HILL TOWNSHIP POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE LONG HILL TOWNSHIP POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at **no cost to municipal and county** LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program; and

NOW THEREFORE BE IT RESOLVED by the ***Governing Body of Long Hill Township*** that the ***Long Hill Township Police Department*** is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating on December 31 of the current calendar year from September 11, 2019 to December 31, 2019; and

NOW THEREFORE BE IT FURTHER RESOLVED that ***the Long Hill Township Police Department*** is hereby authorized to acquire items of non-controlled property designated "DEMIL A," which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold

weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the **Long Hill Township Police Department**, without restriction; and

NOW THEREFORE BE IT FURTHER RESOLVED that **Long Hill Township Police Department** is hereby authorized to acquire the following “DEMIL B through Q” property, if it shall become available in the period of time for which this resolution authorizes: **(1) utility truck, (12) 5.56 millimeter rifles, & (1) MRAP**; and

BE IT FURTHER RESOLVED that the **Long Hill Township Police Department** shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the **Long Hill Township Police Department** shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire “DEMIL A” property and “DEMIL B through Q” property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with Program participation and all property request authorization terminating on December 31st of the current calendar year from September 11, 2019 to December 31, 2019.

MOVED by: _____ of the Township Committee of the Township of Long Hill that Resolution #19-251 is hereby approved. **SECONDED** by:

ROLL CALL VOTE

OLD/NEW BUSINESS:

ANNOUNCEMENTS:

- There will be a special school election on September 24th. Districts 1&2 which normally vote at All Saints Church will be voting at the Long Hill Senior Center, 769 Valley Road, Gillette. Polls will be open from 3pm to 8pm.

MEETING OPEN TO THE PUBLIC:

- Remarks and Statements Pertaining to Any Matter
- Comments and remarks will be limited to 3 Minutes

EXECUTIVE SESSION

**RESOLUTION #19-252
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

Contracts:

- Redevelopment/Mt. Laurel
- Veolia

Personnel:

- Shared Services
- DPW
- Clerk
- Executive Admin. Asst.

BE IT FURTHER RESOLVED that the minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

MOVED by: _____ of the Township Committee of the Township of Long Hill that Resolution #19-252 is hereby approved for Executive Session. **SECONDED** by:

ROLL CALL VOTE:

ADJOURNMENT