

**MUNICIPAL CLERK/ REGISTRAR** – LONG HILL TOWNSHIP-MORRIS COUNTY is seeking an experienced RMC, CMR licensed individual with a minimum of three years of NJ municipal experience. Township Clerk duties include preparation of agendas, attending and recording minutes of all Township Committee meetings, records management and OPRA compliance, maintaining and recording of all official documents, managing elections, and issuing various licenses and permits. Qualified candidates will be required to have a working knowledge of all of the duties and functions of the Clerk's and Registrar's offices. Please submit your cover letter, resume, salary request and references via email to Township Administrator Nancy Malool at [administrator@longhillnj.gov](mailto:administrator@longhillnj.gov). Long Hill Township is an Equal Opportunity Employer.